



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
WATER PURIFICATION DISTRICT
1 CANAL ROAD, SOUTH
ALBANY, NEW YORK 12204

REMITTANCE: 112 STATE ST., BASEMENT, ALBANY, NY 12207
PHONE: (518) 447-1611 FAX: (518) 433-0369
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EXECUTIVE DIRECTOR

February 2, 2022

Hon. Andrew Joyce
Chairman
Albany County Legislature
112 State Street – Suite 710
Albany, New York 12207

**Re: Acceptance of EFC Engineering Planning Grant
CFA# 109868 – Sludge Processing Improvement Project Study**

Dear Mr. Joyce

The Water Purification District (District) is requesting authorization to accept an Engineering Planning Grant (EPG) from Environmental Facilities Corporation (EFC) for up to fifty thousand dollars (\$50,000). As a condition of the grant, the County is required to match 20% of the grant amount for a maximum amount of ten thousand dollars (\$10,000). This grant will be used towards funding a portion of the engineering study for the District's Sludge Processing Improvements Project.

As a condition of the grant acceptance EFC also requires the following resolutions prior to executing a grant agreement with the County.

1. Resolution designating an Authorized Representative for the project.
2. Resolution authoring and obligating the District to match 20% of the total grant funds.
3. Resolution designating the engineering study as a SEQR Type II action

With the acceptance of the grant, the District requests approval of the resolutions listed above and asks that the Executive Director of the Water Purification District be designated as the Authorized representative for the project.

A copy of the EPG award letter from EFC is enclosed along with a memo from the Albany County Department of Economic Development identifying the above referenced engineering study as a SEQR Type II action.

If you have any questions or concerns you may reach me at (518) 447-1617.

Sincerely,



Angelo Gaudio, P.E.
Executive Director

Enc: EFC Grant Award Letter
SEQR Memo

cc: Dennis A. Feeney, Majority Leader
Rebekah Kennedy, Majority Counsel
Frank Mauriello, Minority Leader
Arnis Zilgme, Minority Counsel



Environmental Facilities Corporation

KATHY HOCHUL
Governor

MAUREEN A. COLEMAN
President and CEO

December 14, 2021

Daniel McCoy
County Executive, Albany County Water Purification District
112 State Street
Albany, NY 12207

Dear County Executive McCoy:

Thank you for your application for the Engineering Planning Grant (EPG) Program through the Regional Economic Development Councils Round 11 Initiative. On behalf of Governor Kathy Hochul, I'm pleased to inform you that Consolidated Funding Application (CFA) No. 109868, the Albany County Water Purification District Sludge Processing Improvements Project, has been selected to receive up to \$50,000 in funding through the EPG Program. The actual amount of funding you will receive will be reflected in your Grant Agreement. Please note, this award pertains only to EPG funding. If you applied for funding from other programs or other State agencies through the CFA, you will receive information from those programs/agencies separately.

Please confirm that you are interested in using this funding for your project by sending your confirmation (or declination) and the name and contact information of the authorized project representative to EFC at epg@efc.ny.gov by **Friday, January 7, 2022**. If we do not hear from you within this timeframe, we may withdraw the funding.

If you choose to accept this grant, your project coordinator will reach out to assist you with completing the required submittals necessary to execute a grant agreement with EFC. Unless otherwise notified by EFC, you must submit all required supporting documentation to EFC by June 30, 2022 and execute a grant agreement with EFC no later than October 31, 2022 to avoid possible forfeiture of the grant.

To help you get started with the grant agreement process, enclosed is the Checklist of Supporting Documents Needed for Grant Agreement. We will be posting an initial kickoff webinar on **Tuesday, January 4, 2022 at 2pm**, which will remain available for viewing on our website at <http://efc.ny.gov/EPG>. If you should have any questions, please contact EFC at epg@efc.ny.gov or call (518) 402-7396.

Congratulations on your award and we look forward to working with you on your project.

Sincerely,

A handwritten signature in blue ink, appearing to read "MAC", is written over a horizontal line.

Maureen A. Coleman
President and CEO

Enclosure



Wastewater Infrastructure Engineering Planning Grant (EPG) Checklist of Supporting Documents Needed for Grant Agreement

Submit the following supporting documentation to your project coordinator by June 30, 2022:

☐ **Board Resolutions**

Board resolutions designating the Authorized Representative, Local Match, and SEQR Determination. Sample Resolution Language is available. Submit signed, certified copies in PDF format.

☐ **Authorized Representative Resolution**

Board resolution designating an Authorized Representative for the project.

☐ **Local Match Resolution**

Board resolution authorizing and obligating local match funds.

☐ **State Environmental Quality Review (SEQR) Act Resolution**

Completion of Environmental Quality Review (SEQR) Act requirements and Board resolution declaring SEQR findings or determinations.

☐ **Executed Engineering Agreement**

All contracts must be signed by both parties and must contain the scope of work and fee. Professional service contracts over \$25,000 must contain the EFC Terms & Conditions (formerly known as Bid Packet), regardless of grant amount.

☐ **Mandatory State Financial Assistance Terms and Conditions**

The Terms & Conditions can be found at <https://efc.ny.gov/terms-conditions>.

☐ **Budget & Plan of Finance Form**

Detailed budget and plan of finance including all third-party funding agreements, in-kind services, and satisfaction of the minimum 20% local match requirement. Use the Budget and Plan of Finance Form at www.efc.ny.gov/epg. Submit in Excel format.

☐ **Compliance with New York State Minority/Women-owned Business Enterprises (MWBE), New York State Service-Disabled Veteran-Owned Business (SDVOB), and Equal Employment Opportunity (EEO) Requirements**

The combined M/WBE goal will be 30%. The SDVOB goal will be 6%. Forms and guidance can be found at <https://www.efc.ny.gov/mwbe> and <https://www.efc.ny.gov/sdvob>.

For all contracts, please submit:

☐ **EEO Policy and EEO Staffing Plan**

For contracts over \$25,000, please submit:

☐ **MWBE-SDVOB-EEO Workplan**

☐ **Approvable MWBE Utilization Plan/Waiver Request**

☐ **Approvable SDVOB Utilization Plan/Waiver Request**

Albany County
Department of Economic Development, Conservation and Planning
112 State Street, Suite 1310
Albany, NY 12207-2021
Telephone: (518) 447-5670 Fax: (518) 447-5662
<http://www.albanycounty.com>

MEMORANDUM

TO: Angelo Gaudio, P.E., Executive Director
Albany County Water Purification District

FROM: Laura DeGaetano

DATE: February 2, 2022

RE: SEQR compliance for Water Purification District Project

SUBJECT: Sludge Process Improvement Project Study (EPG #109868)

I have reviewed the documentation provided for the referenced project as it relates to State Environmental Quality Review (SEQR). This engineering study will complete a conditions assessment of the existing sludge processes and identify improvements needed to the existing systems and the potential for energy savings of recommended upgrades. The study will also evaluate the feasibility of consolidating both South Plant and North Plant sludge operations to the North Plant and evaluate the options for a new Septage and FOG receiving station at the North Plant.

As described above, this project meets the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5(c)(24)(27). Accordingly, this action has been determined to have no significant impact on the environment and, as such, no procedural compliance beyond this determination is required.

Should you have any questions or require additional assistance, please feel free to contact me at your convenience.