



# ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400  
[WWW.ALBANYCOUNTYSHERIFF.COM](http://WWW.ALBANYCOUNTYSHERIFF.COM)



**MICHAEL S. MONTELEONE**  
EXECUTIVE UNDERSHERIFF

**CRAIG D. APPLE, SR.**  
SHERIFF

**WILLIAM M. RICE**  
UNDERSHERIFF

January 2, 2024

Honorable Joanne Cunningham  
Chairwoman, Albany County Legislature  
112 State Street, Room 710  
Albany, New York 12203

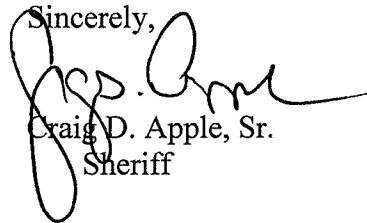
Dear Chairwoman Cunningham:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is requested to replace three (3) current Fire Advisory Board Members. Matt Lansing the Green Island representative will be replaced by William Rice. Ken Dott the Instructor representative will be replaced by Steve DeGroff and Chief David Cook the representative from the Albany Airport Fire Department will be replaced by Chief Stephen Dorsey. Their resumes are attached for your review.

Should there be any questions, do not hesitate to call.

Sincerely,



Craig D. Apple, Sr.  
Sheriff

Cc: Hon. Daniel P. McCoy, County Executive  
Hon. Wanda Willingham, Audit & Finance Committee

# William M. Rice

## OBJECTIVE

## SUMMARY

I have been a certified Police Officer in the State of New York since 1995 and have been involved in numerous investigations and arrests throughout my career. Over the course of my career. I have also supervised Sheriff's Emergency Management Office (EMO) along with Fire Coordinator's Office, I have moved up through the ranks with in the Sheriff's Office to reach the rank of Undersheriff.

## PROFESSIONAL EXPERIENCE

### Albany County Sheriff's Office

**Undersheriff/Field Commander** (December 2019 – Present)

- 2 years Assigned to Sheriff's Headquarters
- Assist the Sheriff in direction of inspections operations
- Disseminate information, orders and instructions of the Sheriff
- Assign personnel and handle disciplinary matters
- Confer with other Sheriffs, Chiefs of Police and State and Federal agency officials on matters of mutual concern
- Oversee the Sheriff's ERT and Search and Rescue Team
- Supervised Sheriff's Emergency Management Office (EMO)
- Albany County's Fire Coordinator Office

**Chief Deputy/Field Commander** (February 2017- December 2019)

- 2 years assigned to Sheriff's Headquarters
- Oversee the efforts of Deputies assigned to Court Security and Transportation of prisoners.
- Oversee the efforts of Deputies assigned to Law Enforcement activities at all Sheriff's stations and substations
- Oversee the operation of the civil unit
- Assist Sheriff's units with their annual budgets
- Oversee the Sheriff's ERT and Search and Rescue Team

**Inspector** (December 2015 – February 2017)

- 2 years assigned to supervising the Patrol Station, Criminal Investigation Unit
- Assigned to the K9 unit as a handler
- Oversee the Sheriff's ERT and Search and Rescue Team

**Sr. Investigator** (October 2012 – December 2015)

- 3 years assigned as the Supervisor to the Sheriff's Criminal Investigation Unit
- Assigned cases to the Investigators and reviewed and approved completed cases
- Completed annual Budget for the unit

**Investigator** (November 2005 – October 2012)

- 7 years Assigned to the Sheriff's Criminal Investigation Unit (CIU) as an Investigator
- Investigated Assigned Felony Cases that came in through Patrol Deputies
- Conducted specialized Investigations
- Managed Confidential Informants for Illegal Drugs and/or Illegal Gun investigations
- Assigned to the K9 unit as a handler

**Deputy Sheriff** (February 1999 – November 2005)

- 2 years assigned to the Airport Station.
- Over 4 years assigned to the Patrol Unit.
- Enforcement of the NYS Penal Law, Criminal Procedure Law, and Vehicle & Traffic Law.
- Well-rounded knowledge of Police work with experience in numerous different types of calls for service.
- Assigned to the K9 unit as a handler

**Village of Green Island Police Department**

**Assistant Chief (November 2020 – Present)**

- Assisted in the annual budget for the Police Department
- Complete weekly payroll and scheduling for the department

**Police Officer** (March 2011 – Present)

- 10 years enforcing of the NYS Penal Law, Criminal Procedure Law, and Vehicle & Traffic Law.
- Respond to emergency/non-emergency calls for service

**SELECTED ACHIEVEMENTS**

I currently hold the rank of Undersheriff/Field Commander. I am responsible for the day-to-day operations for the Sheriff's Office law enforcement division. This would include our Civil unit, Transportation unit, Patrol Station, Airport Station, Criminal Investigation unit, K9 unit, Marine unit, Snowmobile unit and Professional Standards unit. I am also involved in the 77 million dollar annual budget process for the Sheriff's Office. Of that, 77 million dollar budget 21 million is directly to law enforcement. I assist the Sheriff with public relations, scheduling public events for the Sheriff.

**COMPUTER SYSTEM SKILLS**

Microsoft Word, Microsoft Outlook, Word Perfect 10, CAD (Computer Aided Dispatch), Nyspin, Ejustice, Spectrum Justice System (SJS). TriTec Software System.

**EDUCATION**

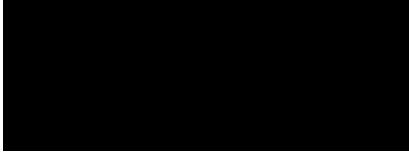
Averill Park High School, Averill Park, New York 1986-1990

Hudson Valley Community College, Troy, New York 1990-1993

Columbia Greene Community College Police Academy 1994-1995

Other Courses: Basic Investigation Course, Instructor Development Course, Crime Scene and Evidence Technician Course, Crime Scene Photography, Forensic Evidence Collection, Interview and Interrogation, Statement Analysis, Child Abuse Seminar, Public Safety Tele-Communicator Course, Radar/Lidar Operator Course, Highway Drug Interdiction Motor Vehicle Concealment Methods, NYS Emergency Medical Technician, DWI Detection and Standardized Field Sobriety Testing, Hidden Compartments, Drugs That Impair Driving, NIK Polytesting System of Narcotics Identification.

## Steven M. DeGross, CPA



### Certifications and Credentials

Certified Public Accountant  
Certified Fraud Examiner  
Certified Government Financial Manager

### Experience

Deputy Fire Coordinator, Albany County Sheriff's Office, Clarksville, New York

- Serving Since 2017, <http://www.albanycountysheriff.com>
- I am responsible for county-wide fire apparatus and equipment inventory, responding to large-scale fires, emergencies, and other disasters, and special projects.
- National ProBoard Certifications, [www.theproboard.org](http://www.theproboard.org)
  - Firefighter I and II, Hazardous Materials First Responder Operations, Fire Instructor I and II, Fire Officer I, II, and III, Incident Safety Officer, and Fire Investigator

State Fire Instructor, New York State Division of Homeland Security and Emergency Services, Office of Fire Prevention and Control, Albany, New York

- Serving Since 2007, <http://www.dhSES.ny.gov/ofpc>
- As a professional instructor, I am responsible for teaching a wide range of fire and emergency services training courses in Albany County, New York, including programs of instruction in basic firefighting, safety, and fire officer leadership and management.

Past Chief, Shaker Road - Loudonville Fire Department, Loudonville, New York

- Life Member, Serving Since 1996, <http://www.shakerroadfire.com>
- From 2015 to 2017, I served as chief of the department. I was responsible for overseeing the day-to-day operations of a 90-member career/volunteer combination fire department with a yearly budget of approximately \$1.4 million. My specific duties included supervising assistant chiefs and company officers; directing operations at emergency incidents; conducting initial fire investigations; training; and managing general business activities.

Senior Auditor (GS-13, Step 10) United States Department of Health and Human Services,  
Office of Inspector General, Office of Audit Services, Albany, New York

- Serving Since 2001, <http://www.oig.hhs.gov>
- With a specialty in providing forensic accounting services, I am responsible for planning, conducting, and supervising audits in many areas, including Medicare and Medicaid; public health and welfare programs; grant and contract awards at colleges, universities, public, and private institutions; government procurement, contracting, and construction activities; and criminal investigation assists including public corruption, organized crime, financial statement fraud, and other white collar criminal activities.

### **Formal Education**

Shaker High School, Latham, New York  
NYS Regents Diploma, with Honors, June 1996

Siena College, Loudonville, New York  
BBA, Accounting, Magna Cum Laude, May 2000

Corning Community College/New York State Fire Academy, Corning, New York  
AOS, Fire Protection Technology, May 2009

### **Professional Affiliations**

Association of Certified Fraud Examiners  
Association of Government Accountants  
New York State Association of Fire Chiefs

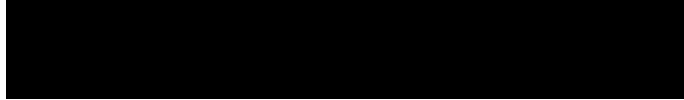
### **Awards**

Inspector General's Award for Excellence in Promoting Quality, Safety, and Value - 2023  
Inspector General's Exceptional Achievement Award - 2005, 2007, 2009, 2013, 2014, and 2015  
Inspector General's Excellence in Securing the Future Award - 2017  
Inspector General's Excellence in Fighting Fraud, Waste, and Abuse Award - 2017  
Shaker Road - Loudonville Fire Department Chief's Award – 2013

### **References, Credentials, and Supporting Documents**

References, credentials, training records, transcripts, and other supporting documents are available upon request.

# STEPHEN DORSEY



My passion is the advancement of the Albany Airport Fire Department and our partnered response agencies. With the goal of constantly improving our ability to respond in a time of crisis. Since 2001, Aircraft Fire Rescue, Emergency services, disaster planning, and education has been my life's work.

## EXPERIENCE

**2001 – PRESENT**

**CHIEF, ALBANY AIROPORT FIRE DEPARTMENT**

Manage firefighters for emergency and non-emergency duties. Command Officer with operational responsibilities. Manage all the department's equipment and vehicles. Oversee all FAA required and NFPA recommended testing. Assist in facilitating yearly tabletop exercise as well as tri annual full-scale exercise for FAA Part 139 compliance. Rank History- Firefighter 2001-2006, Capt. 2006-2023

**2018 – PRESENT**

**INSTRUCTOR/FACILITATOR, CALDERWOOD TRAIING SOLUTIONS**

Work with public and private emergency services clients to develop training solutions facing their departments. Teach and consult on a wide range of emergency response topics to assist in producing a stronger response unit.

**2018 – PRESENT**

**INSTRUCTOR/FACILITATOR, 139FIRE**

Instructing Structural and Aircraft Firefighting to fire departments across the US. Assist Airports in facilitating their tri annual full-scale exercise and live burn training for FAA Part 139 compliance.

**ADDITIONAL HISTORY AVAILBLE ON REQUEST**

## EDUCATION

**NYS**

EMT

PROFESSIONAL FIREFIGHTER

**PROBOARD**

FIREFIGHTER I & II

FIRE SERVICE INSTRUCTOR I & II

FIRE OFFICER I, II, III & IV

**ICS**

TRAINED TO THE ICS 400 LEVEL

**FULL TRAINING RECORD AVAILBLE ON REQUEST**