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DAVID M. LATINA  
COMMISSIONER

SCOTT D. ALLARDICE  
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August 28, 2024

Honorable Joanne Cunningham, Chairwoman  
Albany County Legislature  
112 State Street, Room 710  
Albany, New York 12207

Re: RFB #2024-066– HVAC Preventative Maintenance and Emergency Service

Dear Chairwoman Cunningham:

Pursuant to RFB 2024-066 HVAC Preventive Maintenance and Emergency Services the Department of General Services requests authorization for a contract with BPI Mechanical as the lowest bidder for the noted components of the RFB:

County Office Building HVAC, Health/Mental Health HVAC, Mental Health/ Board of Elections HVAC, Social Services Boilers, Judicial Building HVAC, Court House HVAC, Family Court Boilers and Hall of Records HVAC

The not to exceed cost of \$391,014.00 includes the combined base bids of the noted facilities of \$195,507.00 plus a contingency allowance of \$195,507.00 to cover repair services not included in the Preventive Maintenance scope for the full three year term. Other components of RFB# 2024-066 will be covered under additional related contracts. As noted on the attached tabulation sheet.

Costs for these Services are included in the General Services budget under Fees for Services.

The term of this agreement will be January 1, 2025 – December 31, 2027. Existing Preventative Maintenance contracts expire December 31, 2024.

If you should have any further questions, please do not hesitate to contact me.

Sincerely yours,

David M. Latina  
Commissioner

DML:tas  
Enclosure(s)

cc: Honorable Dennis Feeney, Majority Leader  
Honorable Frank Mauriello, Minority Leader  
Arnis Zilgme, Minority Counsel  
Rebekah Kennedy, Majority Counsel