



DANIEL P. McCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
PURCHASING DIVISION  
112 STATE STREET, ROOM 1000  
ALBANY, NEW YORK 12207-2021  
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA  
COMMISSIONER OF GENERAL SERVICES

PAMELA O NEILL  
PURCHASING AGENT

## MEMORANDUM

**TO:** David M. Latina, Commissioner  
General Services

**FROM:** Pamela O Neill *Pamela*  
Purchasing Agent

**DATE:** May 20, 2024

**RE:** NYS Floor Coverings Group#20600 Award#23200

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I am in receipt of your recommendation to GP Flooring Solutions in the amount of \$201,748.30 for Carpet Installation for 12 State Street 3<sup>rd</sup> and 4<sup>th</sup> Floors.

As Shaw Industries has a current NYS Contract, PC69411 and GP Flooring Solutions is an authorized dealer of Shaw Industries I approve your recommendation.

Please obtain the necessary contract approval of the Albany County Legislature so that we may issue a Notice of Award.