



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM



WILLIAM M. RICE
UNDERSHERIFF

CRAIG D. APPLE, SR.
SHERIFF

August 28, 2023

Honorable Andrew Joyce
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

ANDREW
Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is required in order to purchase two ambulances from North Eastern Rescue Vehicles in the amount of \$168,600.00 each for our EMS Division. Attached, is the Memorandum from Albany County Purchasing stating their recommendation as they are the lowest bidder. Also, attached is a budget amendment request to perform a budget transfer in the amount of \$337,200.00 from our EMS Ambulance Reserve account into our Automobile line to complete the purchase.

Should there be any questions, do not hesitate to call.

Sincerely,


Craig D. Apple, Sr.
Sheriff

Att.

Cc: Hon. Daniel P. McCoy, County Executive
Hon. William Clay, Public Safety Chairman
Hon. Wanda Willingham, Audit & Finance Committee

REQUEST FOR LEGISLATIVE ACTION

FOR COUNSEL USE ONLY	
DATE:	_____
RECEIVED:	_____
RECEIVED BY:	_____
METHOD:	HAND _____
	COURIER _____
	MAIL _____

DATE : July 6, 2023

DEPARTMENT: ALBANY COUNTY SHERIFF'S OFFICE

CONTACT PERSON: SHERIFF CRAIG D. APPLE SR.
 TELEPHONE: 518-447-5440
 DEPT. REPRESENTATIVE ATTENDING SHERIFF CRAIG D. APPLE SR.
 COMMITTEE MEETING: _____

PURPOSE OF REQUEST:
 ADOPTION OF LOCAL LAW _____
 AMENDMENT OF PRIOR LEGISLATION _____
 APPROVAL/ADOPTION OF PLAN/PROCEDURE _____
 BOND APPROVAL _____
 BUDGET AMENDMENT (SEE BELOW) X
 CONTRACT AUTHORIZATION (SEE BELOW) _____
 ENVIRONMENTAL IMPACT _____
 HOME RULE REQUEST _____
 PROPERTY CONVEYANCE _____
 OTHER: (STATE BRIEFLY IF NOT LISTED ABOVE) _____
 PERMISSION TO MOVE FUNDS FROM EMS AMBULANCE RESERVE TO THE 2023 ACTIVE BUDGET _____

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING
 INCREASE ACCOUNT/LINE NO. A93110.22400 (AUTOMOBILES)
 SOURCE OF FUNDS: AMBULANCE RESERVE FUND
 TITLE CHANGE: _____

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:
TYPE OF CONTRACT
 CHANGE ORDER/CONTRACT AMENDMENT _____
 PURCHASE (EQUIPMENT/ SUPPLIES) _____
 LEASE (EQUIPMENT/SUPPLIES) _____
 REQUIREMENTS _____
 PROFESSIONAL SERVICES _____
 EDUCATIONAL/TRAINING _____
 GRANT: NEW _____
 RENEWAL _____
 SUBMISSION DEADLINE DATE _____
 SETTLEMENT OF A CLAIM _____
 RELEASE OF LIABILITY _____
 OTHER: (STATE BRIEFLY) _____

CONCERNING CONTRACT AUTHORIZATION (CONT'D)

STATE THE FOLLOWING:

CONTRACT TERMS/CONDITIONS: _____ PARTY (NAME/ADDRESS):

AMOUNT/RATE SCHEDULE/FEE:

TERM: _____

SCOPE OF SERVICES: _____

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES _____ NO _____

FUNDING SOURCE: _____

COUNTY BUDGET ACCOUNTS:

REVENUE: _____

APPROPRIATION: _____

BOND(RES. NO. & DATE OF ADOPTION) _____

CONCERNING ALL REQUESTS:

MANDATED PROGRAM/SERVICE: _____ YES _____ NO X

IF MANDATED CITE: AUTHORITY _____

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES _____ NO X

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS: _____

FISCAL IMPACT - FUNDING: _____ (DOLLARS OR PERCENTAGES)

FEDERAL _____

STATE _____

COUNTY _____ 100%

TERM/LENGTH OF FUNDING _____

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:

RESOLUTION/LAW NUMBER: 261 of 2022

DATE OF ADOPTION: 7/11/2022

JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

THIS \$337,200 TRANSFER WILL BE USED TO PURCHASE 2 NORTH EASTERN RESCUE AMBULANCES

BACK-UP MATERIAL SUBMITTED _____ (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE, BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY: CRAIG D. APPLE SR.

TITLE: SHERIFF



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

PAMELA O NEILL
PURCHASING AGENT


MEMORANDUM

TO: Dennis Wood
Sheriff's Office

FROM: Pamela O Neill
Purchasing Agent

DATE: June 22, 2023

RE: RFB-2023-072 Ambulance Purchase



I am in receipt of your recommendation to award the aforementioned to North Eastern Rescue Vehicles in the amount of \$168,600 for Option 2.

As North East Rescue Vehicles is the lowest responsible and responsive bidder, I concur with your recommendation.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award.



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CRAIG D. APPLE, SR.
SHERIFF



WILLIAM M. RICE
UNDERSHERIFF

TO: Maureen Shea
Deputy Purchasing Agent

FROM: Dennis M. Wood
Commander-EMS

DATE: June 22, 2023

RE: RFB #2023-0720
Ambulance Bid

I have reviewed the response to RFB #2023-0720. At this time my recommendation is to award the aforementioned Request for Bids to North Eastern Rescue Vehicles. Our recommendation is based on the fact that North Eastern Rescue Vehicles was the only responsive and responsible bidder that meets the bid requirements for the ambulance.

RFB-2023-0720 Tabulation

Option 1	North Eastern Rescue Vehicles	
Total Bid Amount Delivered	\$	139,100.00
Year, Make and Model of Chassis	2023 Ford Transit Mid-Top wheeled coach Standard Cot Securements	
Warranty Period	3y/36K Basic, 5y/60K Powertrain	

Option 2	North Eastern Rescue Vehicles	
Total Bid Amount Delivered	\$	168,600.00
Year, Make and Model of Chassis	2023 Ford Transit Mid-Top wheeled coach Stryker Power Load Cot securement	
Warranty Period	3y/36K Basic, 5y/60K Powertrain	

Option 3	North Eastern Rescue Vehicles	
Total Bid Amount Delivered	\$	146,650.00
Year, Make and Model of Chassis	2023 Ford Transit High-Top wheeled coach Standard Cot Securements	
Warranty Period	3y/36K Basic, 5y/60K Powertrain	

Option 4	North Eastern Rescue Vehicles	
Total Bid Amount Delivered	\$	176,150.00
Year, Make and Model of Chassis	2023 Ford Transit High-Top wheeled coach Standard Cot Securements	
Warranty Period	3y/36K Basic, 5y/60K Powertrain	

2023 BUDGET AMENDMENT

APPROPRIATIONS

ACCOUNT NO.	RESOLUTION DESCRIPTION	INCREASE	DECREASE	DEPARTMENT NAME
A9 3110 2 2400	AUTOMOBILES	337,200.00		SHERIFF'S OFFICE
TOTAL APPROPRIATIONS		337,200.00		

REVENUES

ACCOUNT NO.	RESOLUTION DESCRIPTION	INCREASE	DECREASE	DEPARTMENT NAME
A A 00890	RESERVE EMS AMBULANCE FUND		337,200.00	SHERIFF'S OFFICE
GRAND TOTALS		337,200.00	337,200.00	