



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM

CRAIG D. APPLE, SR.
SHERIFF



WILLIAM M. RICE
UNDERSHERIFF

February 22, 2023

Honorable Andrew Joyce
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

Andrew
Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is requested to accept \$30,000.00 from the Department of Public Works pursuant to their auctioning of three (3) prior agency vehicles. These funds will be deposited into our vehicle maintenance line. We have attached a budget amendment reflecting this change.

Should there be any questions, do not hesitate to call.

Sincerely,

[Signature]
Craig D. Apple, Sr.
Sheriff

Att.

cc: Hon. Daniel P. McCoy, County Executive
Hon. William Clay, Public Safety Chairman
Hon. Wanda Willingham, Audit & Finance Chairwoman

FOR COUNSEL USE
ONLY

Date Received: _____
Received By: _____
Method: Hand: _____
Courier: _____
Mail: _____

REQUEST FOR LEGISLATIVE ACTION

DATE: February 22, 2023

DEPARTMENT: Albany County Sheriff's Office

Contact Person: Sheriff Craig D. Apple Sr.

Telephone: 487-5440

Dept. Representative Attending

Committee Meeting: Sheriff Craig D. Apple Sr.

PURPOSE OF REQUEST:

Adoption of Local Law	_____
Amendment of Prior Legislation	_____
Approval/Adoption of Plan/Procedure	_____
Bond Approval	_____
Budget Amendment (See below)	<u>X</u>
Contract Authorization (See below)	_____
Environmental Impact	_____
Home Rule Request	_____
Property Conveyance	_____
Other: (State briefly if not listed above)	_____

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING:

Increase Account/Line No: A93110.44072 by \$30,000.00

Source of Funds: _____

Title Change: _____

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

Change Order/Contract Amendment	_____
Purchase (Equipment / Supplies)	_____
Lease (Equipment / Supplies)	_____
Requirements	_____
Professional Services	_____
Educational / Training	_____

Grant:

New _____

Renewal _____

Submission Deadline Date _____

Settlement of a Claim _____

Release of Liability _____

Other: (State briefly) _____

CONCERNING CONTRACT AUTHORIZATION (Cont'd)
STATE THE FOLLOWING:

Contract Terms/Conditions:

Party (Name/Address):

Department of Public Works

449 New Salem Road #2

Voorheesville, NY 12186

Amount/Rate Schedule/Fee:

30,000.00

Term: Immediate

Scope of Services: Reimbursement for the auction of 3 prior agency vehicles

Contract Funding:

Anticipated in Current Budget: Yes _____ No X

Funding Source: _____

County Budget Accounts: _____

Revenue: _____

Appropriation: A93110.44072

Bond (Res. No. & Date of Adoption) _____

CONCERNING ALL REQUESTS:

Mandated Program / Service: Yes _____ No X

If Mandated Cite: Authority _____

Anticipated in Current Adopted Budget: Yes _____ No X

If yes, indicate Revenue/Appropriation Accounts: _____

Fiscal Impact - Funding: (Dollars or Percentages)

Federal _____

State _____

County 100%

Term/Length of Funding _____

Previous Requests For Identical or Similar Action:

Resolution/Law Number: _____

Date of Adoption: _____

Justification: (State briefly why legislative action is requested)

To authorize Albany County to accept reimbursement from the Department of Public Works for the auction of three prior agency vehicles in the Sheriff's Office.

Back-up Material Submitted (i.e., application/approval notices from funding source, bid tabulation sheet, civil service approval notice, program announcement, contracts and/or any materials which explain or support the request for legislative action.)

Submitted By: Craig D. Apple Sr.

Title: Sheriff