

FORM 1-6B
MICROENTERPRISE BUSINESS PROJECT SUMMARY FORM

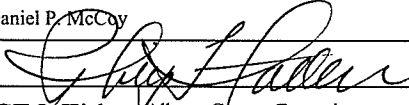
Section I – CDBG Recipient Information				
Recipient Name	Albany County	CDBG #	8ME33-15	
Section II – Business Information				
Business Name	Cake Street Sweets	Business DUNS	08 -041-3605	
Owner Name	Kayla Renfroe			
Owner Name				
Business Address	190 Remsen Street			
	Cohoes	NY	ZIP + 4	12047-3022
Type of Business	Bakery			
Total Number of Current Employees Including the Owner(s)				1
Date Business Owner Completed Entrepreneurial Training				04/20/2016
Date Business was Awarded Microenterprise Assistance by Recipient				02/09/2016
Is this a Start-Up or Existing Business?	Start-Up <input checked="" type="radio"/>	Existing <input type="radio"/>		
Year Business Established	2016			
Is the Business Located in a NY Main Street Target Area Program?	Yes <input checked="" type="radio"/>		No <input type="radio"/>	
Section III – National Objective Information				
The business must meet one of the following in order to be eligible for a NYS CDBG Microenterprise grant. Check whether the business will create at least one LMI job or if the owner(s) qualify as low- to moderate-income. (Select LMJ or LMCMC)				
<input checked="" type="radio"/>	LMJ- LOW/MOD CREATION 24 CFR 570.208(a)(4): Activities designed to create permanent FTE jobs, at least 51% of which employ LMI persons.			
If LMJ:	<input checked="" type="radio"/> Jobs will be made available to LMI Persons	<input type="radio"/> Jobs will be held by LMI persons		
<input type="radio"/>	LMCMC-LOW/MOD LIMITED CLIENTELE MICROENTERPRISE 24 CFR 570.208(a)(2)(iii): Activities that are carried out under 24 CFR 570.201(o) and the owner(s) /entrepreneur(s) are LMI persons.			
Section IV – Job Information				
If the business is proposing to meet the LMJ National Objective, complete the chart below for each job title to be created.				
Job Classification Title and Skills Required	Full – Time Jobs		Part – Time Jobs	
	Total #	Total # LMI	Total #	Total # LMI
Baker/Retail Associate	1	1	3	3
Total	1	1	3	3
Average Number of Hours Worked Per Week for Part-Time Jobs:			20	

Section V – Project Cost Information

Use of Funds	Source Of Funds				
	NYS CDBG	Equity	Other	Other	Subtotal
Equipment	22,930.00	2,547.80			25,477.80
Signage/Packaging	4,016.00	446.00			4,462.00
Register/Pos	621.00	69.00			690.00
Installation	1,620.00	180.00			1,800.00
1st Month Rent	990.00	110.00			1,100.00
Permits	180.00	20.00			200.00
Inventory	2,610.00	290.00			2,900.00
1st Month Wages for Employee	1,908.00	212.00			2,120.00
Tele/Internet	135.00	15.00			150.00
					0.00
Entrepreneurial Training					0.00
Project Total	35,010.00	3,889.80	0.00	0.00	38,899.80
% of Total Project Cost	90%	10%	0%	0%	100%
Program Delivery	8,000.00				8,000.00
Total Amount of Funding	43,010.00	3,889.80	0.00	0.00	46,899.80

Section VI – Certification of Microenterprise Business Project Summary Form

I certify that, to the best of my knowledge, this project summary is an accurate and truthful reporting of project details.

Typed Name of Chief Elected Official	Daniel P. McCoy
Signature of Chief Elected Official	
Date	02/02/2017
CEO Title	Albany County Executive

Prepared by	Name	Janet Tanguay			
	E-Mail	jtanguay@capitalregionchamber.com			
	Phone	(518) 431-1430	Date	02/02/2017	

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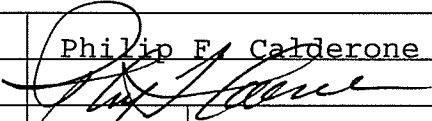
Section I – CDBG Recipient Information				
Recipient Name	Albany County	CDBG #	8ME33-15	
Section II – Business Information				
Business Name	Kathleen E. Hebert d/b/a Kates Corner Deli	Business DUNS	046386259	
Owner Name	Kathleen E. Cutillo			
Owner Name				
Business Address	44 George Street Green Island	NY	ZIP + 4	12183-1104
Type of Business	Deli			
Total Number of Current Employees Including the Owner(s)				2
Date Business Owner Completed Entrepreneurial Training				11/05/2016
Date Business was Awarded Microenterprise Assistance by Recipient				09/15/2016
Is this a Start-Up or Existing Business?	Start-Up <input type="radio"/>	Existing <input checked="" type="radio"/>		
Year Business Established	2013			
Is the Business Located in a NY Main Street Target Area Program?	Yes <input type="radio"/>		No <input checked="" type="radio"/>	
Section III – National Objective Information				
The business must meet one of the following in order to be eligible for a NYS CDBG Microenterprise grant. Check whether the business will create at least one LMI job or if the owner(s) qualify as low- to moderate-income. (Select LMJ or LMCMC)				
<input type="radio"/>	LMJ- LOW/MOD CREATION 24 CFR 570.208(a)(4): Activities designed to create permanent FTE jobs, at least 51% of which employ LMI persons.			
If LMJ:	<input type="radio"/> Jobs will be made available to LMI Persons	<input type="radio"/> Jobs will be held by LMI persons		
<input checked="" type="radio"/>	LMCMC-LOW/MOD LIMITED CLIENTELE MICROENTERPRISE 24 CFR 570.208(a)(2)(iii): Activities that are carried out under 24 CFR 570.201(o) and the owner(s) /entrepreneur(s) are LMI persons.			
Section IV – Job Information				
If the business is proposing to meet the LMJ National Objective, complete the chart below for each job title to be created.				
Job Classification Title and Skills Required	Full – Time Jobs		Part – Time Jobs	
	Total #	Total # LMI	Total #	Total # LMI
Total	0	0	0	0
Average Number of Hours Worked Per Week for Part-Time Jobs:				

Section V – Project Cost Information

Use of Funds	Source Of Funds				
	NYS CDBG	Equity	Other	Other	Subtotal
Equipment/Installation	2,452.79	272.53			2,725.32
Website	120.00	133.00			253.00
Working Capital	21,995.21	2,324.25			24,319.46
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
Entrepreneurial Training					0.00
Project Total	24,568.00	2,729.78	0.00	0.00	27,297.78
% of Total Project Cost	90%	10%	0%	0%	100%
Program Delivery	8,000.00				8,000.00
Total Amount of Funding	32,568.00	2,729.78	0.00	0.00	35,297.78

Section VI – Certification of Microenterprise Business Project Summary Form

I certify that, to the best of my knowledge, this project summary is an accurate and truthful reporting of project details.

Typed Name of Chief Elected Official	Philip F. Calderone
Signature of Chief Elected Official	
Date	3/9/17
CEO Title	Deputy County Executive

Prepared by	Name	Janet Tanguay
	E-Mail	jtanguay@capitalregionchamber.com
	Phone	(518) 431-1430
	Date	03/06/2017

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Section I – CDBG Recipient Information				
Recipient Name		CDBG #		
Section II – Business Information				
Business Name		Business DUNS		
Owner Name				
Owner Name				
Business Address		NY	ZIP + 4	
Type of Business				
Total Number of Current Employees Including the Owner(s)				
Date Business Owner Completed Entrepreneurial Training				
Date Business was Awarded Microenterprise Assistance by Recipient				
Is this a Start-Up or Existing Business?	Start-Up <input type="radio"/>	Existing <input type="radio"/>		
Year Business Established				
Is the Business Located in a NY Main Street Target Area Program?	Yes <input type="radio"/>	No <input type="radio"/>		
Section III – National Objective Information				
The business must meet one of the following in order to be eligible for a NYS CDBG Microenterprise grant. Check whether the business will create at least one LMI job or if the owner(s) qualify as low- to moderate-income. (Select LMJ or LMCMC)				
<input type="radio"/>	LMJ- LOW/MOD CREATION 24 CFR 570.208(a)(4): Activities designed to create permanent FTE jobs, at least 51% of which employ LMI persons.			
If LMJ:	<input type="radio"/> Jobs will be made available to LMI Persons	<input type="radio"/> Jobs will be held by LMI persons		
<input type="radio"/>	LMCMC-LOW/MOD LIMITED CLIENTELE MICROENTERPRISE 24 CFR 570.208(a)(2)(iii): Activities that are carried out under 24 CFR 570.201(o) and the owner(s) /entrepreneur(s) are LMI persons.			
Section IV – Job Information				
If the business is proposing to meet the LMJ National Objective, complete the chart below for each job title to be created.				
Job Classification Title and Skills Required	Full – Time Jobs		Part – Time Jobs	
	Total #	Total # LMI	Total #	Total # LMI
Total				
Average Number of Hours Worked Per Week for Part-Time Jobs:				

Section V – Project Cost Information

Use of Funds	Source Of Funds				
	NYS CDBG	Equity	Other	Other	Subtotal
Entrepreneurial Training					
Project Total					
% of Total Project Cost					
Program Delivery					
Total Amount of Funding					

Section VI – Certification of Microenterprise Business Project Summary Form

I certify that, to the best of my knowledge, this project summary is an accurate and truthful reporting of project details.

Typed Name of Chief Elected Official			
Signature of Chief Elected Official			
Date		CEO Title	

Prepared by	Name		
	E-Mail		
	Phone		Date

FORM 1-6B
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<u>Section I – CDBG Recipient Information</u>				
Recipient Name	Albany County	CDBG #	8ME33-15	
<u>Section II – Business Information</u>				
Business Name	Pathways to Academic Excellence	Business DUNS	012742332	
Owner Name	Lisa Henkel			
Owner Name				
Business Address	220 Wormer Road Voorheesville	NY	ZIP + 4	12186-5327
Type of Business	Academic Consultant			
Total Number of Current Employees Including the Owner(s)				1
Date Business Owner Completed Entrepreneurial Training				05/03/2017
Date Business was Awarded Microenterprise Assistance by Recipient				06/19/2017
Is this a Start-Up or Existing Business?	Start-Up <input checked="" type="radio"/>	Existing <input type="radio"/>		
Year Business Established	2016			
Is the Business Located in a NY Main Street Target Area Program?	Yes <input checked="" type="radio"/>	No <input type="radio"/>		
<u>Section III – National Objective Information</u>				
The business must meet one of the following in order to be eligible for a NYS CDBG Microenterprise grant. Check whether the business will create at least one LMI job or if the owner(s) qualify as low- to moderate-income. (Select LMJ or LMCMC)				
<input checked="" type="radio"/>	<u>LMJ- LOW/MOD CREATION</u> 24 CFR 570.208(a)(4): Activities designed to create permanent FTE jobs, at least 51% of which employ LMI persons.			
If LMJ:	<input checked="" type="radio"/> Jobs will be made available to LMI Persons	<input type="radio"/> Jobs will be held by LMI persons		
<input type="radio"/>	<u>LMCMC-LOW/MOD LIMITED CLIENTELE MICROENTERPRISE</u> 24 CFR 570.208(a)(2)(iii): Activities that are carried out under 24 CFR 570.201(o) and the owner(s) /entrepreneur(s) are LMI persons.			
<u>Section IV – Job Information</u>				
If the business is proposing to meet the LMJ National Objective, complete the chart below for each job title to be created.				
Job Classification Title and Skills Required	Full – Time Jobs		Part – Time Jobs	
	Total #	Total # LMI	Total #	Total # LMI
Clerical - Including cold calls to follow up on mailers and leads				1
Assistant - Communications, Pathway website				1
Total	0	0	0	2
Average Number of Hours Worked Per Week for Part-Time Jobs: 20				

Section V – Project Cost Information

Use of Funds	Source Of Funds				
	NYS CDBG	Equity	Other	Other	Subtotal
Payroll	2,455.00	384.00			2,839.00
Website Development/Maintenance	5,580.00	620.00			6,200.00
Working Capital (Training, Marketing)	14,965.00	1,496.00			16,461.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
Entrepreneur					0.00
Direct assistance to business	23,000.00	2,500.00	0.00	0.00	25,500.00
% of Total Project Cost	90%	10%	0%	0%	100%
Entrepreneurial Training		525.00			525.00
Program Delivery	8,000.00				8,000.00
Total Amount of Funding	31,000.00	3,025.00	0.00	0.00	34,025.00

Section VI – Certification of Microenterprise Business Project Summary Form

I certify that, to the best of my knowledge, this project summary is an accurate and truthful reporting of project details.

Typed Name of Chief Elected Official	Daniel P. McCoy		
Signature of Chief Elected Official	[Signature]		
Date		CEO Title	Albany County Executive

Prepared by	Name	Janet Tanguay		
	E-Mail	jtanguay@capitalregionchamber.com		
	Phone	(518) 431-1430	Date	03/06/2017

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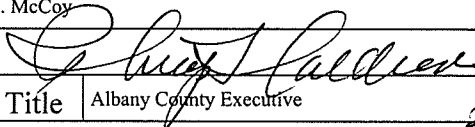
Section I – CDBG Recipient Information				
Recipient Name	Albany County	CDBG #	8ME33-15	
Section II – Business Information				
Business Name	Tidy Thyme	Business DUNS	080472468	
Owner Name	Michelle Boyle			
Owner Name				
Business Address	140 Main St. Altamont	NY	ZIP + 4	12009-7713
Type of Business	Cleaning and home products			
Total Number of Current Employees Including the Owner(s)				1
Date Business Owner Completed Entrepreneurial Training				04/01/2015
Date Business was Awarded Microenterprise Assistance by Recipient				02/09/2016
Is this a Start-Up or Existing Business?	Start-Up <input type="radio"/>	Existing <input checked="" type="radio"/>		
Year Business Established	2014			
Is the Business Located in a NY Main Street Target Area Program?	Yes <input checked="" type="radio"/>		No <input type="radio"/>	
Section III – National Objective Information				
The business must meet one of the following in order to be eligible for a NYS CDBG Microenterprise grant. Check whether the business will create at least one LMI job or if the owner(s) qualify as low- to moderate-income. (Select LMJ or LMCMC)				
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Section IV – Job Information				
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Job Classification Title and Skills Required	Full – Time Jobs		Part – Time Jobs	
	Total #	Total # LMI	Total #	Total # LMI
General Assistant	1	1		
Total	1	1	0	0
Average Number of Hours Worked Per Week for Part-Time Jobs:				

Section V – Project Cost Information

Use of Funds	Source Of Funds				
	NYS CDBG	Equity	Other	Other	Subtotal
Year 1 of New Employee Cost	24,669.00	2,741.00			27,410.00
Website Development and Design	9,000.00	1,000.00			10,000.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
Entrepreneurial Training					0.00
Project Total	33,669.00	3,741.00	0.00	0.00	37,410.00
% of Total Project Cost	90%	10%	0%	0%	100%
Program Delivery	8,000.00				8,000.00
Total Amount of Funding	41,669.00	3,741.00	0.00	0.00	45,410.00

Section VI – Certification of Microenterprise Business Project Summary Form

I certify that, to the best of my knowledge, this project summary is an accurate and truthful reporting of project details.

Typed Name of Chief Elected Official	Daniel P. McCoy		
Signature of Chief Elected Official			
Date	02/02/2017	CEO Title	Albany County Executive

2/13/17

Prepared by	Name	Janet Tanguay		
	E-Mail	jtanguay@capitalregionchamber.com		
	Phone	(518) 431-1430	Date	02/02/2017