



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

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**File #:** TMP-2209, **Version:** 1

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### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):**

Authorization to Renew Contract with IMA (Information Management Associates).

Date: 1/5/2021  
Submitted By: Mark Gleason  
Department: Mental Health  
Title: Operations Analyst  
Phone: 518-447-3014  
Department Rep.  
Attending Meeting: Dr. Stephen Giordano, Director

**Purpose of Request:**

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☒ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

**CONCERNING BUDGET AMENDMENTS**

**Increase/decrease category (choose all that apply):**

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel
- ☐ Personnel Non-Individual

☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Title Change: Click or tap here to enter text.

### **CONCERNING CONTRACT AUTHORIZATIONS**

#### **Type of Contract:**

☐ Change Order/Contract Amendment

☐ Purchase (Equipment/Supplies)

☐ Lease (Equipment/Supplies)

☐ Requirements

☐ Professional Services

☐ Education/Training

☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim

☐ Release of Liability

☒ Other: (state if not listed) Subscription and License agreement for patient/billing software.

#### **Contract Terms/Conditions:**

Party (Name/address):

IMA (Information Management Associates)  
32 Broadway Suite 614, New York, NY 10004

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$103,260

Scope of Services: Subscription and License agreement for patient/billing software.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

### **CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes ☐ No ☒

If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐

Anticipated in Current Budget: Yes ☒ No ☐

**County Budget Accounts:**

Revenue Account and Line: AA4310.03490

Revenue Amount: \$103,260

Appropriation Account and Line: AA4310.44041

Appropriation Amount: \$103,260

**Source of Funding - (Percentages)**

Federal: Click or tap here to enter text.

State: 26%

County: 74%

Local: Click or tap here to enter text.

**Term**

Term: (Start and end date) 1/1/2021-12/31/2021

Length of Contract: 12 Months

**Impact on Pending Litigation**Yes ☐ No ☒

If yes, explain: Click or tap here to enter text.

**Previous requests for Identical or Similar Action:**

Resolution/Law Number: N/A

Date of Adoption: Click or tap here to enter text.

**Justification:** (state briefly why legislative action is requested)

The Department of Mental Health requests permission for a contract renewal with Information Management Associates (IMA). The contract is for the ongoing subscription and license agreement for operation of patient and billing software that includes web-based access for clinicians, patient portal access, implementation of billing modules, e-signature capabilities, NYS Clinical Records Initiative compliance and use of e-prescribing and expansion of Mental Health's EHR (Electronic Health Record) system. The 2021 contract has reached the monetary threshold that requires Legislative approval.