



## Legislation Text

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**File #:** TMP-1341, **Version:** 1

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### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):**

Renewing a Contract with C.T. Male Associates regarding Architectural and Engineering Services

Date: December 27, 2019  
Submitted By: David M. Latina  
Department: Department of General Services  
Title: Commissioner  
Phone: 7027  
Department Rep.  
Attending Meeting: David M. Latina

**Purpose of Request:**

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☒ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed)

**CONCERNING BUDGET AMENDMENTS**

**Increase/decrease category (choose all that apply):**

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel
- ☐ Personnel Non-Individual

☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Title Change: Click or tap here to enter text.

### **CONCERNING CONTRACT AUTHORIZATIONS**

#### **Type of Contract:**

☒ Change Order/Contract Amendment

☐ Purchase (Equipment/Supplies)

☐ Lease (Equipment/Supplies)

☐ Requirements

☒ Professional Services

☐ Education/Training

☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim

☐ Release of Liability

☒ Other: (state if not listed)

No-Cost Renewal

#### **Contract Terms/Conditions:**

Party (Name/address):

C.T. Male Associates

50 Century Hill Drive

Latham, New York 12081

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee:

No-Cost Extension

Scope of Services:

Professional Architectural and Engineering Services

Bond Res. No.:

Resolution No. 542 for 2016

Date of Adoption:

12/5/2016

### **CONCERNING ALL REQUESTS**

Mandated Program/Service:

Yes ☐ No ☒

If Mandated Cite Authority:

Click or tap here to enter text.

Is there a Fiscal Impact:

Yes ☐ No ☒

Anticipated in Current Budget:

Yes ☐ No ☐

**County Budget Accounts:**

Revenue Account and Line: Click or tap here to enter text.  
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: HHO3  
Appropriation Amount: 000.00

**Source of Funding - (Percentages)**

Federal: Click or tap here to enter text.  
State: Click or tap here to enter text.  
County: 100%  
Local: Click or tap here to enter text.

**Term**

Term: (Start and end date) 5/1/2020 - 4/30/2021  
Length of Contract: 1 year

**Impact on Pending Litigation**

If yes, explain: Yes ☐ No ☐  
Click or tap here to enter text.

**Previous requests for Identical or Similar Action:**

Resolution/Law Number:	Res. 143 for 2018	Res. 128 for 2019
Date of Adoption:	4/9/2018	4/8/2019

**Justification: (state briefly why legislative action is requested)**

The Department of General Services respectfully requests legislative approval to renew the current contract with C. T. Male Associates regarding the TUC Garage Renovation Project, to provide inspection and assessment services. This is a one-year no-cost extension of the current contract, as permitted by Resolution 143 for 2018.

This contract includes space utilization studies, general architectural upgrades, design of improvements needed to meet NYS Building Code and Americans with Disabilities Act requirements, mechanical, electrical and plumbing system investigation and design of improvements, design and preparation of specifications and cost estimating of both new construction and/or renovation projects. The services provided by C. T. Male will support the renovation of the TUC garage and establish a plan for ongoing enhancements and preventative maintenance.

The initial period of contract was from May 1, 2018 - April 30, 2020. At the end of this period, contract stipulated that parties may renew Agreement for 1 year period(s) with the same rates and prices described in RFP 2017-082. We are requesting an extension from May 1, 2020 - April 31, 2021.