



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM

CRAIG D. APPLE, SR.
SHERIFF



WILLIAM M. RICE
UNDERSHERIFF

November 6, 2023

Honorable Andrew Joyce
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

ANDREW
Dear Chairman Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is required in order to allow the Albany County Sheriff's Office to enter into a contract with the New York State Department of Agriculture and Markets to accept and spend funding for the 2023 New York State Companion Animal Capital Fund Grant Program award.

The award amount for Albany County is \$500,000.00 with a match requirement of 25% of the project cost or \$186,309.00.

These funds will be used towards the creation of the Law Enforcement Aiding Animals Shelter (LEASH) in partnership with the Mohawk-Hudson Humane Society to be located on the grounds of the Albany County Correctional Facility and Rehabilitative Services Center. This will serve as an auxiliary shelter for the Humane Society which has already exceeded its capacity and ensure a safe, healthy environment is afforded to animals brought in by municipalities. This need is made more pressing by a rise in intakes and cruelty cases in the surrounding municipalities.

Should there be any questions, do not hesitate to call.

Sincerely,

Craig D. Apple, Sr.
Craig D. Apple, Sr.
Sheriff

Att.

cc: Hon. Daniel P. McCoy, County Executive
Hon. William Clay, Public Safety Chairman
Hon. Wanda Willingham, Audit & Finance Committee

REQUEST FOR LEGISLATIVE ACTION

DATE : NOVEMBER 6, 2023

DEPARTMENT: ALBANY COUNTY SHERIFF'S OFFICE

CONTACT PERSON: CRAIG D. APPLE, SR.
TELEPHONE: 487-5440
DEPT. REPRESENTATIVE ATTENDING

COMMITTEE MEETING: SHERIFF CRAIG D. APPLE, SR.

PURPOSE OF REQUEST:

ADOPTION OF LOCAL LAW _____
AMENDMENT OF PRIOR LEGISLATION _____
APPROVAL/ADOPTION OF PLAN/PROCEDURE _____
BOND APPROVAL _____
BUDGET AMENDMENT(SEE BELOW) _____
CONTRACT AUTHORIZATION (SEE BELOW) _____
ENVIRONMENTAL IMPACT _____
HOME RULE REQUEST _____
PROPERTY CONVEYANCE _____
OTHER:(STATE BRIEFLY IF NOT LISTED ABOVE) X

TO APPLY AND ACCEPT THE AWARDED AMOUNT FOR THE 2022-2023 NYS COMPANION ANIMAL

CAPITAL FUND GRANT PROGRAM FROM NYS DEPARTMENT OF AGRICULTURE AND MARKETS.

THIS GRANT AWARD IS \$500,000 OF WHICH THERE IS A 25% MATCH OF TOTAL PROJECT COST.

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING

INCREASE ACCOUNT/LINE NO. _____
SOURCE OF FUNDS: _____
TITLE CHANGE: _____

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

CHANGE ORDER/CONTRACT AMENDMENT _____
PURCHASE (EQUIPMENT/ SUPPLIES) _____
LEASE (EQUIPMENT/SUPPLIES) _____
REQUIREMENTS _____
PROFESSIONAL SERVICES _____
EDUCATIONAL/TRAINING _____
GRANT: NEW X
RENEWAL _____
SUBMISSION DEADLINE DATE _____
SETTLEMENT OF A CLAIM _____
RELEASE OF LIABILITY _____
OTHER: (STATE BRIEFLY) _____

FOR COUNSEL USE ONLY

DATE: _____

RECEIVED: _____

RECEIVED BY: _____

METHOD: HAND _____

COURIER _____

MAIL _____

CONCERNING CONTRACT AUTHORIZATION (CONT'D)

STATE THE FOLLOWING:

CONTRACT TERMS/CONDITIONS: **PARTY (NAME/ADDRESS):**

NYS AGRICULTURE AND MARKETS

10B AIRLINE DRIVE

ALBANY, NY 12235

AMOUNT/RATE SCHEDULE/FEE:

\$500,000 (WITH 25% MATCH)

TERM: **01/01/2023-12/31/2025**

SCOPE OF SERVICES:

THESE GRANT FUNDS WILL BE USED TO DESIGN AN ANIMAL SHELTER

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES ☒ NO

FUNDING SOURCE: **NYS DEPARTMENT OF AGRICULTURE AND MARKETS**

COUNTY BUDGET ACCOUNTS: **A93150.2 & A93150.4**

REVENUE: **A3150.03388**

APPROPRIATION:

BOND(RES. NO. & DATE OF ADOPTION)

CONCERNING ALL REQUESTS:

MANDATED PROGRAM/SERVICE: YES ☐ NO ☒

IF MANDATED CITE: AUTHORITY

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES ☐ NO ☒

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS:

FISCAL IMPACT - FUNDING: (DOLLARS OR PERCENTAGES)

FEDERAL

STATE **75%**

COUNTY **25%**

TERM/LENGTH OF FUNDING

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:

RESOLUTION/LAW NUMBER:

DATE OF ADOPTION:

JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

**THESE GRANT FUNDS WILL HELP ASSIST RENOVATIONS AT THE ALBANY COUNTY JAIL TO
CREATE AN AUXILIARY ANIMAL SHELTER IN PARTNERSHIP WITH THE MOHAWK HUMANE SOCIETY**

BACK-UP MATERIAL SUBMITTED (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE,
BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS
AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY: **CRAIG D. APPLE, SR.**

TITLE: **SHERIFF**

2023 BUDGET AMENDMENT

RESOLUTION NO. BTCH		ACCOUNT NO.		APPROPRIATIONS			
				RESOLUTION DESCRIPTION	INCREASE	DECREASE	CREATE
A9	3150	4	4071	PROPERTY REPAIR & RENTAL	250,000.00		CREATE
A9	3150	2	2999	MISC. EQUIPMENT	250,000.00		CREATE
TOTAL APPROPRIATIONS					500,000.00	0.00	

REVENUES

RESOLUTION NO. BTCH		ACCOUNT NO.		RESOLUTION DESCRIPTION	DECREASE	INCREASE	CREATE
A3	3150	03388	LEA23	LAW ENFORCE AIDING ANIMAL SHELTER		500,000.00	CREATE
TOTAL REVENUES					0.00	500,000.00	
GRAND TOTALS					500,000.00	500,000.00	

Attn: Comptrollers Office - new project code - LEA23 (Description "LAW ENFORCE AIDING ANIMAL SHELTER 2023")



Agriculture and Markets

KATHY HOCHUL
Governor

RICHARD A. BALL
Commissioner

June 23, 2023

Albany County Sheriff's Office
C/O Samantha Pruner
112 State Street
Albany, NY 12207

Dear Ms. Pruner

I am pleased to inform you that the New York State Department of Agriculture and Markets has approved your grant application for the New York State Companion Animal Capital Fund Grant Program. We are awarding you the sum of \$500,000.00 for your project titled "Law enforcement Aiding Animals Shelter (LEASH)".

The New York State Companion Animal fund was created to help animal shelters to make infrastructural improvements that better the daily lives of the dogs and cats in their care. Your project was selected because we believe it aligns with this mission and the proposal criteria.

We are working on developing the contract, which will be sent to you for review and signature.

Please note: Contract expenditures that occur prior to the approval of the contract by the State Comptroller will not be reimbursed. Therefore, we advise that you do not incur any expenditures for which state re-imbursement will be sought until the contract is approved and executed.

We are delighted with your participation in this program and look forward to working with you and seeing your project progress.

Sincerely,

Richard A Ball
Commissioner