



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

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CHIEF DEPUTY

ALBANY COUNTY SHERIFF'S OFFICE

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CRAIG D. APPLE, SR.
SHERIFF



WILLIAM M. RICE
UNDERSHERIFF

LEON A. BORMANN
CHIEF DEPUTY

November 24, 2020

Honorable Andrew Joyce
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

[Handwritten signature]
Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is required in order to allow Albany County to apply for grant funding from the State of New York, Division of Homeland Security and Emergency Services, 2019 Technical Rescue and Urban Search and Rescue Program.

The grant application for the Albany County Sheriff's Office is a maximum of \$75,000.00, with no match. These grant funds, if awarded, will be utilized for the purchase of equipment utilized by multi-discipline responders when responding to a structural collapse, rope rescue or trench rescue operation.

The performance period for this grant is from the date of contract execution to 08/31/22.

There are no matching funds required.

Should there be any questions, do not hesitate to call.

Sincerely,

[Handwritten signature of Craig D. Apple, Sr.]
Craig D. Apple, Sr.
Sheriff

Att.

cc: Hon. Daniel P. McCoy, County Executive
Hon. William Clay, Public Safety Chairman
Hon. Wanda Willingham, Audit & Finance Committee
Brandon Russell, Esq., Majority Counsel
Arnis Zilgme, Esq., Minority Counsel
Christian Barnes, Minority Conference

REQUEST FOR LEGISLATIVE ACTION

FOR COUNSEL USE ONLY

DATE: _____
RECEIVED: _____
RECEIVED BY: _____
METHOD: HAND _____
COURIER _____
MAIL _____

DATE : NOVEMBER 25, 2020

DEPARTMENT: ALBANY COUNTY SHERIFF'S DEPT

CONTACT PERSON: CRAIG D APPLE SR

TELEPHONE: 487-5440

DEPT. REPRESENTATIVE ATTENDING

COMMITTEE MEETING:

SHERIFF CRAIG D APPLE SR

PURPOSE OF REQUEST:

ADOPTION OF LOCAL LAW
AMENDMENT OF PRIOR LEGISLATION
APPROVAL/ADOPTION OF PLAN/PROCEDURE
BOND APPROVAL
BUDGET AMENDMENT(SEE BELOW)
CONTRACT AUTHORIZATION (SEE BELOW)
ENVIRONMENTAL IMPACT
HOME RULE REQUEST
PROPERTY CONVEYANCE
OTHER:(STATE BRIEFLY IF NOT LISTED ABOVE)

X

To APPLY FOR THE 2019 TECHINAL RESCUE & URBAN

SEARCH AND RESCUE GRANT FROM THE NYS DEPT. OF HOMLAND SECURITY.

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING

INCREASE ACCOUNT/LINE NO. _____

SOURCE OF FUNDS: _____

TITLE CHANGE: _____

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

CHANGE ORDER/CONTRACT AMENDMENT _____

PURCHASE (EQUIPMENT/ SUPPLIES) _____

LEASE (EQUIPMENT/SUPPLIES) _____

REQUIREMENTS _____

PROFESSIONAL SERVICES _____

EDUCATIONAL/TRAINING _____

GRANT: NEW _____

RENEWAL _____

X

SUBMISSION DEADLINE DATE _____

1/6/2021

SETTLEMENT OF A CLAIM _____

RELEASE OF LIABILITY _____

OTHER: (STATE BRIEFLY) _____

CONCERNING CONTRACT AUTHORIZATION (CONT'D)**STATE THE FOLLOWING:****CONTRACT TERMS/CONDITIONS:****PARTY (NAME/ADDRESS):****JEROME HAUER, COMMISSIONER****DIVISION OF HOMELAND SECURITY & EMERGENCY SERVICES****1220 WASHINGTON AVENUE, BLDG 7A, SUITE 710, ALBANY 12242****AMOUNT/RATE SCHEDULE/FEE:****UP TO \$75,000.00 (WITH NO MATCH)****TERM:****9/1/20-8/31/22****SCOPE OF SERVICES:****THESE GRANT FUNDS WILL BE USED TO PURCHASE EQUIPMENT TO
ENHANCE THE CAPABILITIES OF OUR SEARCH AND RESCUE TEAM.****CONTRACT FUNDING:**ANTICIPATED IN CURRENT BUDGET: YES _____ NO **X**FUNDING SOURCE: **NYS Dept. of Homeland Security****COUNTY BUDGET ACCOUNTS:**REVENUE: **A3310.04306 (HOMELAND SECURITY)**APPROPRIATION: **A93110.22750 (SECURITY EQUIPMENT)**

BOND(RES. NO. & DATE OF ADOPTION) _____

CONCERNING ALL REQUESTS:MANDATED PROGRAM/SERVICE: YES _____ NO **X**

IF MANDATED CITE: AUTHORITY _____

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES _____ NO **X**

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS: _____

FISCAL IMPACT - FUNDING: (DOLLARS OR PERCENTAGES)

FEDERAL _____

STATE **100%**

COUNTY _____

TERM/LENGTH OF FUNDING **9/1/2020-8/31/2022****PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:**RESOLUTION/LAW NUMBER: **272 OF 2019 (COPY ATTACHED)**DATE OF ADOPTION: **7/8/2019****JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)****THIS GRANT WILL BE USED PURCHASE EQUIPMENT WHICH WILL ENHANCE THE CAPABILITIES
OF OUR REGIONAL SEARCH AND RESCUE TEAMS.****ALSO, THERE ARE NO MATCHING FUNDS INVOLVED WITH THIS GRANT.****BACK-UP MATERIAL SUBMITTED (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE,
BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS
AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)**SUBMITTED BY: **CRAIG D APPLE SR**TITLE: **SHERIFF**



Homeland Security and Emergency Services

FY2019 Technical Rescue & Urban Search and Rescue Grant Program Request for Applications (RFA)

Application Deadline: January 6, 2021 by 5:00 pm

**In order to ensure adequate time to respond, substantive written questions regarding this
Request for Applications will be accepted until 12:00 noon on December 30, 2020**

Technical Assistance for E-Grants will not be available after 5:00 pm on January 6, 2021

II. Eligibility

As a primary objective of this grant program, DHSES supports the statewide development of regional Technical Rescue and USAR response capabilities and encourages multiple-county partnerships to apply for funding. As an incentive for those teams that wish to submit a multi-county application, they are now eligible to apply for up to **\$225,000** through this grant program. Applicants that submit an application as a single county are eligible to apply for up to **\$75,000**.

For the purposes of this grant program, both single-county teams and multiple-county teams are expected to provide technical rescue services countywide or regionally to multiple counties. However, only multi-county teams will be considered as Regional Response Partnerships eligible for up to \$225,000.

- **Option 1 – Single County Applicant:** A county is eligible to apply for the FY2019 Technical Rescue & USAR Grant Program on behalf of Technical Rescue/USAR teams within that county that provide services countywide. (Application Cap: Single County applicants may request up to \$75,000)
- **Option 2 – Multiple-County Applicant (Regional Response Partnership):** Two or more counties are eligible to apply jointly as a Regional Response Partnership for the FY2019 Technical Rescue & USAR Grant Program on behalf of Technical Rescue/USAR teams within those counties that provide services for a multiple-county region. For this option, one county must be identified as the “submitting partner” who submits the application and has fiduciary responsibility for the grant. All other counties will be deemed “participating partners” for purposes of this option. For the purposes of this grant program, any jurisdiction that wholly contains two or more counties within its borders also qualifies to apply as a Regional Response Partnership as a multi-county region. (Application Cap: \$75,000 per participating county up to a maximum of \$225,000 for a multiple-county application)

In the event that a Multiple-County applicant applies, it must designate the **Submitting Partner (County)** and **Participating Partner(s) (County or Counties)**:

- A. Submitting Partner Guidelines:** The submitting partner will be the fiduciary agent for the application and agrees to be responsible to (1) complete all required grant reporting forms in coordination with and on behalf of the applicant’s region; (2) review and forward all reimbursement claims to DHSES on behalf of the team; and (3) act as the point of contact to DHSES on all grant-related matters.
- B. Participating Partner Guidelines:** The participating partner(s) will be responsible for coordinating with the submitting partner on the development of an application for the FY2019 Technical Rescue & USAR Grant Program and implementation and evaluation of projects.

Application Limit: Eligible applicants can only submit **ONE** application for the FY2019 Technical Rescue & USAR Grant Program. If a county submits a single county application, it

defined in this RFA, provides those services countywide through the **County Fire Mobilization and Mutual Aid Plan** or the **County Comprehensive Emergency Response Plan**, and awarding of this application will benefit the technical rescue response capabilities of the county or region.

VIII. Timeline

DHSES must receive completed grant applications by **5:00 p.m. on January 6, 2021**. Applications received after the due date and time will not be considered. Applications must be submitted via DHSES E-Grants System. Please note that E-Grants Technical Assistance will only be available during business hours on the date the application is due. Furthermore, all written questions must be submitted to DHSES by **12:00 noon, December 30, 2020** to ensure that a timely response is provided to the applicant.

Grant applicants can expect to be notified of award decisions sometime in **late March 2021**.

IX. Approval and Notification of Awards

The Commissioner of DHSES will provide oversight of the grant review process. The Commissioner will announce the final grant award decisions based on the review panel's rating of applications and recommendations. DHSES will notify all applicants in writing as to final grant award determinations. Nothing herein requires or prohibits DHSES to approve grant funding for any one applicant, certain applicants, all applicants or no applicants. Any disbursement of an award is contingent upon entering into a contract with DHSES, as explained in further detail below.

Due to the competitive nature of this grant application proposed changes to the scope of the program may not be approved post-award.

X. Administration of Grant Contracts

DHSES will negotiate and develop a grant contract with the applicant **or the submitting partner of successful regional partnerships** based on the contents of the submitted application and intent of the grant program as outlined in this RFA. The grant contract is subject to approval by the NYS Office of the Attorney General and the Office of the State Comptroller before grant funding may actually be disbursed to reimburse project expenses.

The period of performance for contracts supported by FY2019 Technical Rescue and USAR Grant Program funds will be determined once awards have been approved but cannot extend beyond **August 31, 2022**. Although the contract format may vary, the contract will include such standard terms and conditions included in DHSES grant contracts are available for review on the DHSES website: <http://www.dhSES.ny.gov/grants>.

Applicants agree to adhere to all applicable state and federal regulations.

Exhibit A: Allowable Cost Matrix

Reminder: Allowable costs for the FY2019 Technical Rescue & USAR Grant Program are more restrictive than the more general FY2019 State Homeland Security Program (SHSP) because of the specialized nature of this targeted grant program. Accordingly, please refer only to "Exhibit A" and "Exhibit C" of this RFA for details on allowable costs. "Exhibit C" can also be utilized as a reference resource for specific items within these categories.

Important Note: Applicants should be aware that while the NIMS and NFPA Typing Information and Worksheets indicate minimum levels of equipment needed to reach the different typing levels for Technical Rescue and USAR entities, not all of the equipment is eligible for purchase under this grant. Applicants should refer to the Authorized Equipment List (AEL) at: <https://www.fema.gov/authorized-equipment-list> and "Exhibit C" to determine the eligibility of any equipment being considered for purchase under this award. Any equipment purchased under this award must be certified as compliant with applicable NIOSH CBRN and NFPA standards.

Planning Costs
Develop and implement homeland security support programs and adopt ongoing DHS National Initiatives, including State Preparedness Reports
Develop and enhance plans and protocols
Develop and conduct assessments
Conferences to facilitate planning activities
Materials required to conduct planning activities
Travel/per diem related to planning activities
Overtime and backfill costs (IAW Personnel Activities Cost Guidance)
Other project areas with prior approval from FEMA
Equipment Categories
Personal Protective Equipment
CBRNE Operational and Search & Rescue Equipment ¹
Information Technology that supports rescue operations
Interoperable Communications Equipment (must be P-25 Compliant)
Detection Equipment
Decontamination Equipment
Medical Equipment that supports rescue operations
Power Equipment
CBRNE Reference Materials
CBRNE Incident Response Vehicles
CBRNE Logistical Support Equipment
Other authorized equipment related to rescue from the DHS/FEMA Authorized Equipment List
Training Costs
Overtime and backfill costs including expenses for part-time and volunteer emergency response personnel attending FEMA-sponsored and DHSES/OFPC approved training classes
Contractors/consultants to conduct training
Travel
Supplies

¹ Certain equipment (not all) within this category require DHS/FEMA approval pursuant to Information Bulletin 426.

Training Props
Exercise Related Costs
Design, Develop, Conduct and Evaluate an Exercise
Exercise planning workshop
Full- or part-time staff or contractors/consultants
Overtime & backfill costs, including expenses for part-time & volunteer emergency response personnel participating in FEMA exercises
Travel
Supplies

Unallowable Costs

Explosive Device Mitigation & Remediation Equipment
Cyber Security Enhancement Equipment
Terrorism Incident Prevention Equipment
Physical Security Enhancement Equipment
Inspection and Screening Systems
Animal and Plants
CBRNE Prevention and Response Watercraft
CBRNE Aviation Equipment
Intervention Equipment
Tuition for Higher Education
Hiring of full or part-time staff or contractors/consultants to assist with the management of the respective grant program, application requirements, compliance with reporting & data collection requirements
Development of operating plans for information collection & processing necessary to respond to FEMA data calls
Overtime and backfill costs
Travel
Meeting related expenses
Authorized office equipment
Recurring expenses such as those associated with cell phones & faxes during the period of performance of the grant program
Leasing or renting of space for newly hired personnel during the period of performance of the grant program
Construction Costs

RESOLUTION NO. 272

AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES REGARDING THE TECHNICAL RESCUE AND URBAN SEARCH AND RESCUE GRANT PROGRAM.

Introduced: 7/8/19

By Public Safety Committee:

WHEREAS, The Albany County Sheriff has requested authorization to submit a grant application to the New York State Division of Homeland Security and Emergency Services regarding the Technical Rescue and Urban Search and Rescue Grant Program in the amount of \$150,000 for the term commencing September 1, 2019 and ending August 31, 2021, and

WHEREAS, The Sheriff has indicated that this funding will be used for the purchase of equipment utilized by multi-discipline responders when responding to a structural collapse, rope rescue, or trench rescue operation, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to submit a grant application to the New York State Division of Homeland Security and Emergency Services regarding the Technical Rescue and Urban Search and Rescue Grant Program in the amount of \$150,000 for the term commencing September 1, 2019 and ending August 31, 2021, and, be it further

RESOLVED, That the County Attorney is authorized to approve said application as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote - 7/8/19

Mr. A. Joyce abstained