

# ALBANY COUNTY SHERIFF'S OFFICE

**CRAIG D. APPLE, SR.**  
SHERIFF



**MICHAEL S. MONTELEONE**  
EXECUTIVE UNDERSHERIFF

994 Madison Avenue  
Albany, New York 12203 (518) 487-5400  
[WWW.ALBANYCOUNTYSHERIFF.COM](http://WWW.ALBANYCOUNTYSHERIFF.COM)

December 19, 2025

Honorable Joanne Cunningham  
Chairwoman  
Albany County Legislature  
112 State Street, Room 710  
Albany, New York 12207

Dear Chairwoman Cunningham:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is requested authorizing the County Executive to enter into an Agreement with the New York State Governor's Traffic Safety Committee in the amount of \$629,000.22 for the 2026 Albany County STOP-DWI Plan. These funds will be used to support this plan which accounts for and includes multi-agency police enforcement and DWI supplies for all participating agencies in Albany County, STOP-DWI Program staffing, and educational/awareness campaigns and programs. The goal is to also increase awareness and reduce the number of impaired driving incidents on Albany County Roadways. The STOP-DWI Plan covers the dates of January 1, 2026 – December 31, 2026.

Should there be any questions, do not hesitate to call.

Sincerely,

A handwritten signature in black ink, appearing to read "Craig D. Apple, Sr.", is written over the typed name and title.

Craig D. Apple, Sr.  
Sheriff

Att.

cc: Hon. Daniel P. McCoy, County Executive  
Hon. Wanda Willingham, Audit & Finance Chairwoman

## REQUEST FOR LEGISLATIVE ACTION

### Description (e.g., Contract Authorization for Information Services):

title

legislative approval for authorization to approve the Stop DWI Plan for 2026.

body

Date: December 17, 2025 Submitted By: Craig D. Apple, Sr.  
Department: Sheriff's Office Title: Sheriff  
Attending Meeting: Sheriff Craig D. Apple, Sr. Phone: 518-487-5440

Purpose of Request: Approval of Plan/Procedure 01/01/2026-12/31/2026

### **CONTRACT TERMS/CONDITIONS:**

Party Names and Addresses: New York State Department of Motor Vehicles - GTSC  
6 Empire State Plaza, Albany N.Y. 12228

Term: (Start/end date or duration) 01/01/2026-12/31/2026  
Amount/Raise Schedule/Fee: \$629,000.22

### **BUDGET INFORMATION:**

Is there a Fiscal Impact: Yes  No   
Anticipated in Budget: Yes  No   
Spreadsheet attached: Yes  No

### Source of Funding – (Percentages)

Federal: Enter text. County: Enter text.  
State: Enter text. Local: Enter text.

### County Budget Accounts:

Revenue Account and Line: Enter text.  
Revenue Amount: Enter text.  
Appropriation Account and Line: Enter text.  
Appropriation Amount: Enter text.

### **ADDITIONAL INFORMATION:**

Mandated Program/Service: Yes  No   
If Mandated, Cite Authority: Enter text.  
Request for Bids / Proposals:  
Competitive Bidding Exempt: Yes  No   
# of Response(s): Enter text.  
# of MWBE: Enter text.  
# of Veteran Business: Enter text.  
Bond Resolution No.: Enter text.  
Apprenticeship Program Yes  No

### Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: #126 (04/14/25)

### **DESCRIPTION OF REQUEST:** (state briefly why legislative action is requested)

Approve the Stop DWI Plan for 2026 (attached) – submit to NYS Dept of Motor Vehicle and authorize the execution of any necessary agreements for the implementation of the Stop DWI Program.

RESOLUTION NO. 126

APPROVING THE 2025 ALBANY COUNTY STOP-DWI PLAN AND  
AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE  
GOVERNOR'S TRAFFIC SAFETY COMMITTEE

Introduced: 4/14/25

By Public Safety Committee and Ethier:

WHEREAS, The Coordinator of the Albany County STOP-DWI Program has prepared a STOP-DWI Plan pursuant to the New York State Vehicle and Traffic Law, and

WHEREAS, The proposed STOP-DWI Plan for 2025 must be certified by the Albany County Legislature and approved by the New York State Department of Motor Vehicles (DMV), and

WHEREAS, Upon approval by the New York State DMV, the County will receive \$572,737 for multi-agency police enforcement, prosecution, probation, rehabilitation, public information, and education in an effort to reduce alcohol-related crashes, injuries, and deaths, now, therefore, be it

RESOLVED, By the Albany County Legislature that the 2025 Albany County STOP-DWI Plan is hereby ratified and approved, and, be it further

RESOLVED, That the County Executive is authorized to enter into any and all necessary agreements regarding the implementation of the approved 2025 STOP-DWI Plan, including agreements for the receipt of \$572,737 from the New York State DMV for a term commencing October 1, 2024 and ending September 30, 2025, and, be it further

RESOLVED, That the County Attorney is authorized to approve any agreements associated with the aforementioned approved plan as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

*Adopted by unanimous vote - 4/14/25*

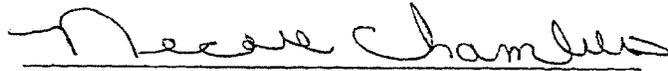
*Gillespie abstained.*

State of New York  
County of Albany

This is to certify that I, the undersigned, Clerk of the Albany County Legislature, have compared the foregoing copy of the resolution and/or local law with the original resolution and/or local law now on file in the office, and which was passed by the Legislature of said County on the 14<sup>th</sup> day of April, 2025, a majority of all members elected to the Legislature voting in favor thereof, and that the same is a correct and true transcript of such original resolution and/or local law and the whole thereof.



IN WITNESS THEREOF, I have hereunto set my hand and the official seal of the County Legislature this 22<sup>nd</sup> day of April, 2025.



Clerk, Albany County Legislature

# Albany County STOP DWI Plan



## Contact Information

### Plan Submitted by Coordinator

Name: Craig Apple

Title: Sheriff

Agency: Albany County Sheriff's Office

Street Address: 16 Eagle Street

City/State/ZIP: Albany, New York. 12207

Phone Number: 518-487-5400 Ext:

Email: stopdwi@albanycountyny.gov

### Administrator/Additional Point of Contact

#### County Fiscal Agent

Name: Tina Harris

Title: Fiscal Agent

Agency: Albany County Sheriff's Office

Street Address: 16 Eagle Street

City/State/ZIP: Albany, New York. 12207

Phone Number: 518-487-5435 Ext:

Email: Tina.Harris@albanycountyny.gov

#### County Administrator Contact

Name: Matthew Nash

Title: First Sergeant

Agency: Albany County Sheriff's office

Street Address: 16 Eagle Street

City/State/ZIP: Albany, New York. 12207

Phone Number: 518-655-7993 Ext:

Email: stopdwi@albanycountyny.gov

## Plan Overview

### Component Totals

Component	Grand Total
Law Enforcement	\$134,800.00
Court Related/Prosecution	\$50,000.00
Probation	\$65,000.00
Rehabilitation	\$27,700.00
Public Information/Education	\$19,900.00
Administration	\$331,600.22

Total STOP-DWI Budget: \$629,000.22

Estimated fine revenue for 2026: \$300,000.00

Rollover/Funds balance: \$0.00

(Not planning to use rollover)

Anticipated other sources of revenue: Yes

\$45,000.00 - Victim Impact Panels / Alive at 25 Classes

Other source(s) of revenue total: \$45,000.00

Total Estimated Revenues: \$345,000.00

Mismatch Exists - Description for meeting budget:

County funds will be used to cover the remainder of the budget

#### Additional Comments:

You have reported no additional comments.

## Law Enforcement Component Summary

### Personal Services

#### Funded Positions

Title	Agency	Funding Type	Total
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Total Funded Positions: \$0.00

#### Law Enforcement Component Activity (Overtime/Equipment) Budget

Jurisdiction	Agency	DWI Patrol/Overtime	OTPS/Equipment
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Overtime: \$0.00

Equipment: \$0.00

Overtime funding: \$0.00

Fringe Benefits: \$0.00

Total Personal Services: \$0.00

#### Other Than Personal Services

Vehicle Description	Agency	Vehicle Funding
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Vehicle Total: \$0.00

Vehicle Maintenance Description	Agency	Maintenance Funding
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Vehicle Maintenance Total: \$0.00

Equipment Description	Agency	Equipment Funding
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Equipment Total: \$0.00

Supply Description	Supply Funding
As needed supplies including, but not limited to, Pre-Screen Devices, breath test tubes, blood kits, urine kits, DWI Field Note / Warnings cards etc. All items will be purchased as needed.	\$12,000.00

Supply Total: \$12,000.00

Training/Travel Description	Training/Travel Funding
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Training/Travel Total: \$0.00

Contractual Service Description	Contractual Service Funding
Albany Police Department	\$20,000.00
Albany County Sheriff's Office	\$12,800.00
Altamont Police Department	\$2,000.00
Bethlehem Police Department	\$20,000.00

Contractual Service Description	Contractual Service Funding
Coeymans Police Department	\$2,000.00
Cohoes Police Department	\$10,000.00
Colonie Police Department	\$20,000.00
Green Island Police Department	\$4,000.00
Guilderland Police Department	\$20,000.00
Menands Police Department	\$4,000.00
Watervliet Police Department	\$8,000.00

Contractual Service Total: \$122,800.00

Other Item Description	Other Funding

Other Item Total: \$0.00

<b>Activities to be funded in this area</b>
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Scheduled Blanket Patrol Details will be scheduled in conjunction with the NYS STOP-DWI HVEC dates and may also include other mobilization campaigns. Other campaigns are generally unannounced and would be based on the needs determined by the specific law enforcement agency. These needs could include additional patrols during community events where there is a high probability of persons operating vehicles while impaired. The law enforcement agencies may also request to utilize funds for underage liquor sales enforcement. These details must be pre-approved by the STOP-DWI Administrator, and the concluding data must be sent to the Albany County STOP-DWI Unit after the conclusion of the detail.

Total Other Than Personal Services: \$134,800.00

Law Enforcement Component Grand Total: \$134,800.00

## Court Related/Prosecution Component Summary

### Personal Services

#### Funded Positions

Title	Agency	Funding Type	Total
Assistant DA DWI Prosecutor	Albany County District Attorney's Office	Partially	\$50,000.00

Total Funded Positions: \$50,000.00

Overtime funding: \$0.00

Fringe Benefits: \$0.00

Total Personal Services: \$50,000.00

### Other Than Personal Services

Equipment Description	Equipment Funding
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Equipment Total: \$0.00

Supply Description	Supply Funding
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Supply Total: \$0.00

Training/Travel Description	Training/Travel Funding
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Training/Travel Total: \$0.00

Contractual Service Description	Contractual Service Funding
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Contractual Service Total: \$0.00

Other Item Description	Other Funding
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Other Item Total: \$0.00

Court Fee Description	Court Fee Funding
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Court Fee Total: \$0.00

#### Activities to be funded in this area

The Assistant District Attorney, whose position will be partially funded, will be a member of the vehicular crimes unit and will be directly involved with the prosecution of DWI and DWAI-Drugs cases within Albany County.

Total Other Than Personal Services: \$0.00

Court Related/Prosecution Component Grand Total: \$50,000.00

## Probation Component Summary

### Personal Services

#### Funded Positions

Title	Agency	Funding Type	Total
Probation Officer	Albany County Probation Department	Partially	\$40,000.00
Probation Officer	Albany County Probation Department	Partially	\$25,000.00

Total Funded Positions: \$65,000.00

Overtime funding: \$0.00

Fringe Benefits: \$0.00

Total Personal Services: \$65,000.00

### Other Than Personal Services

Equipment Description	Equipment Funding
	Equipment Total: \$0.00

Supply Description	Supply Funding
	Supply Total: \$0.00

Training/Travel Description	Training/Travel Funding
	Training/Travel Total: \$0.00

Contractual Service Description	Contractual Service Funding
	Contractual Service Total: \$0.00

Other Item Description	Other Funding
	Other Item Total: \$0.00

Victim Impact Panel Description	Victim Impact Panel Funding
	Victim Impact Panel Total: \$0.00

Activities to be funded in this area

The positions funded through this office will be within the DWI Unit of the Albany County Probation Office. one person will be a case manager position, and the other will be an Ignition Interlock manager position. It will be their duties to manage DWI Probation cases in Albany County (including transfers) and to monitor the installation, use, and removal of ignition interlock devices.

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Total Other Than Personal Services: \$0.00

Probation Component Grand Total: \$65,000.00

## Rehabilitation Component Summary

### Personal Services

#### Funded Positions

Title	Agency	Funding Type	Total
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Total Funded Positions: \$0.00

Overtime funding: \$0.00

Fringe Benefits: \$0.00

Total Personal Services: \$0.00

### Other Than Personal Services

Equipment Description	Equipment Funding
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Equipment Total: \$0.00

Supply Description	Supply Funding
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Supply Total: \$0.00

Training/Travel Description	Training/Travel Funding
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Training/Travel Total: \$0.00

Contractual Service Description	Contractual Service Funding
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Honor Court / 840 River Street	\$22,000.00
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Addictions Care Center of Albany (ACCA)	\$5,000.00
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Contractual Service Total: \$27,000.00

Other Item Description	Other Funding
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Victim Impact Panel Speakers	\$700.00
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Other Item Total: \$700.00

Activities to be funded in this area

Albany County STOP-DWI will continue to provide funding for both Honor Court and the Addictions Care Center of Albany (ACCA). ACCA will assist when needed with speakers for public speaking events and also offer treatment options at these events. ACCA also provides preventative educational programs for all ages regarding drugs and addiction and the importance of healthy life choices. Honor Court is a rehabilitation agency focused on changing the lives of people accused of alcohol and drug related crimes, including Driving While Intoxicated. It was designed to be an alternative to incarceration and provides education, vocational training, treatment, and employment to local citizens who have been arrested as a result of their drug/alcohol use.

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Total Other Than Personal Services: \$27,700.00

Rehabilitation Component Grand Total: \$27,700.00

## Public Information/Education Component Summary

### Personal Services

#### Funded Positions

Title	Agency	Funding Type	Total
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Total Funded Positions: \$0.00

Overtime funding: \$0.00

Fringe Benefits: \$0.00

Total Personal Services: \$0.00

### Other Than Personal Services

Equipment Description	Equipment Funding
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Equipment Total: \$0.00

Supply Description	Supply Funding
Alive at 25 materials: handbooks provided to each student, certificates, educational updates, and teachers manuals	\$2,000.00

Supply Total: \$2,000.00

Training/Travel Description	Training/Travel Funding
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Training/Travel Total: \$0.00

Contractual Service Description	Contractual Service Funding
Mini Grants to six local High Schools for assistance with Post Prom events. These grants are by request and must be pre-approved by the Administrator.	\$2,400.00
Victim Speakers (panels, schools, events, etc.)	\$3,500.00
Community Advertising	\$5,000.00
Funding for Teen Youth Summit	\$2,000.00

Contractual Service Total: \$12,900.00

Other Item Description	Other Funding
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Other Item Total: \$0.00

Advertising Description	Advertising Funding
MVP Arena Advertising Sponsorships	\$5,000.00

Advertising Description	Advertising Funding
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Advertising Total: \$5,000.00

<b>Activities to be funded in this area</b>
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Mini Grants are awarded to up to six local high schools for post prom activities. Each school, who wishes to apply, must do so in writing to the STOP-DWI Unit for approval. Albany County STOP-DWI will continue a sponsorship with the MVP Arena which are contracted annually for PSA Advertising at venues. Albany County STOP-DWI will also continue to assist with sponsorship funding for the annual Youth Summit which targets youths from capital region high schools with topics including drunk and impaired driving. Albany County STOP-DWI also participates with this event by setting up an information table along with numerous other addictions and community services organizations. Small stipends will be given to Victim Speakers for their services, as needed, at community events.

Total Other Than Personal Services: \$19,900.00

Public Information/Education Component Grand Total: \$19,900.00

# Administration Component Summary

## Personal Services

### Funded Positions

Title	Agency	Funding Type	Total
Administrator	Albany County Sheriff's office	Fully	\$153,262.91
STOP-DWI Specialist	Albany County Sheriff's Office	Fully	\$88,645.00
STOP-DWI Specialist	Albany County Sheriff's Office	Fully	\$72,692.31

Total Funded Positions: \$314,600.22

Overtime funding: \$15,000.00

Fringe Benefits: \$0.00

Total Personal Services: \$329,600.22

### Other Than Personal Services

Equipment Description	Agency	Equipment Funding
		Equipment Total: \$0.00

Supply Description	Supply Funding
Supply Total: \$0.00	

Training/Travel Description	Training/Travel Funding
Administration of SFST training at the Albany County Sheriff's Office Public Safety Institute which includes a DCJS approved Wet lab.	\$1,000.00
Administration of SFST Instructor School	\$1,000.00
Training/Travel Total: \$2,000.00	

Contractual Service Description	Contractual Service Funding
Contractual Service Total: \$0.00	

Other Item Description	Other Funding
Other Item Total: \$0.00	

Recognition Awards/Events Description	Recognition Funding
Recognition Total: \$0.00	

<b>Activities to be funded in this area</b>
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Administration officials will be responsible for the day-to-day operations of the STOP-DWI Program in Albany County. Filing paperwork, submitting for grant money, proper disbursement of funds, etc. A SFST Instructor Course is being planned for 2026 to be hosted at the Albany County Sheriff's Office Public Safety Institute, the cost of which will include training materials, travel reimbursement for instructors, provided food during the training. The Albany County Sheriff's office Public Safety Institute will be conducting two DCJS Approved wet labs during 2026. These wet labs include the purchase of food and approved forms of alcohol for subjects to safely consume in a controlled manor. These subjects are then subjected to the SFST's by the Academy Recruits who are learning how to properly administer the tests.

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Total Other Than Personal Services: \$2,000.00

Administration Component Grand Total: \$331,600.22