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May 8, 2024

Hon. Joanne Cunningham, Chairwoman
Albany County Legislature
112 State St., Room 710
Albany, NY 12207

Dear Chairwoman Cunningham:

The Department of Social Services respectfully requests legislative approval for the following:

Authorization is requested to modify the Albany County Department of Social Services (LDSS) budget to contract with VenTek, Inc. for annual maintenance of the Supplemental Nutrition Assistance Program (SNAP) workflow management and status tracking software in the amount of \$25,750.00 and for VenTek, Inc. to develop forms within the Status Tracking/CGI system which would further streamline workflow processes for \$35,200.

Sincerely,

Michele G. McClave
Commissioner

cc: Dennis Feeny, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel