

## PROFILE

Neighborhood Stabilization Coordinator for the City of Albany (2017 – Present). Former transportation planner for the Capital District Transportation Authority (CDTA, 2015 – 2017). Current Board Member (Secretary) for the Albany County Land Bank (ACLB, 2016 - Present). Thorough knowledge of vacant & abandoned buildings, tax foreclosure & code enforcement processes, comprehensive planning, community development, public policy, and zoning regulations. Experience in developing working relationships with regulatory bodies, commissions, local governments, and private citizens. Skilled in various programs such as the Adobe Suite, GIS, Google Sketchup, and the Microsoft Office Suite, among others. Recently secured \$1.25 million for over a dozen initiatives focused on code enforcement & community development for the City of Albany. Previous work has focused on transportation, land use, economic policies, community development, and geographical information systems. Interested in real estate, rental housing, infill development, and historic preservation. A strong writer with outstanding analytical, communication, and technical writing skills.

## ADDITIONAL SKILLS & ABILITIES

*Data Analysis:* Monitors, records, and evaluates vacant buildings within the City of Albany. Works to improve city processes that impact housing, and maintains various datasets that provide an “early warning” for blight and neighborhood issues. These datasets have allowed the City of Albany to proactively address over 100 potential problem properties in 2020.

*Grant Writing:* Wrote grant applications for the Cities RISE and Zombies 2.0 grant programs from the NYS Attorney General’s Office that awarded \$1.25 million to the City of Albany for code enforcement and community development. Currently managing both grant programs.

*Adobe Illustrator, Photoshop, and InDesign:* Creator and editor of various maps for CDTA using Adobe Illustrator and Photoshop. Successfully created, formatted, and wrote a Master’s project and formatted multiple 60+ page reports using these programs, among other projects.

*ArcGIS:* Master’s project made extensive use of GIS data in identifying vacant parcels of land in the City of Niagara Falls.

*Other skills:* Google Sketchup, AUTOCAD, Microsoft Office Suite, Prezi

## EDUCATION

### UNIVERSITY OF BUFFALO February 2015 Master of Urban Planning

Graduated Cum Laude with a GPA of 3.49. Classes taken include ‘Land Use & Physical Planning’, ‘Financing Urban Development’, ‘Site Planning and Design’, ‘Central City Revitalization’, ‘Transportation Analysis’, ‘Geographical Information Systems’, and ‘Tourism Policy and Planning’.

Served as an **Americorps Community Builder** (May ’13 – Dec. ’13) – Successfully coordinated between three different agencies (Buffalo Municipal Housing Authority (BMHA), Buffalo Americorps, and the University of Buffalo Center for Urban Studies) in running a community center, applying for a grant from the Federal Housing and Urban Development Department (HUD), and engaging BMHA residents through various programs and activities.

### UNIVERSITY OF BUFFALO February 2013 BACHELORS OF ARTS IN ENVIRONMENTAL DESIGN (CUM LAUDE) AND POLITICAL SCIENCE

Graduated Cum Laude with a GPA of 3.28. Classes taken include ‘Design of Cities’, ‘Cases in Civil Liberties’, ‘Public Policy Making’, ‘Local Government Policy & Politics’, ‘Infrastructure Planning & Design’, ‘Media in American Politics’, ‘Community Resources’, and ‘Urban Development Law & Policy’.