



DANIEL P. McCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
PURCHASING DIVISION  
112 STATE STREET, ROOM 820  
ALBANY, NEW YORK 12207-2021  
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA  
COMMISSIONER OF GENERAL SERVICES

PAMELA O NEILL  
PURCHASING AGENT

## MEMORANDUM

**TO:** David Latina, Commissioner  
Department of General Services

**FROM:** Pamela O Neill *Pamela*  
**Purchasing Agent**

**DATE:** October 1, 2025

**RE:** RFB #2025-112 Shaker Tower Floors 2-4 Removal

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I am in receipt of your recommendation to award the aforementioned to DiGesare Mechanical in the amount of \$233,450.00

As DiGesare Mechanical is the lowest responsible and responsive bidder, I concur with your recommendation.

Please obtain the necessary contract approval of the County Executive/Contract Administration Board/County Legislature, so that we may issue a Notice of Award.