



County of Albany

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Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-6910, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Authorization to contract with Colonie Senior Service Centers to provide congregate meals to older adults residing in Albany County

Date: 9/22/2025

Department: Aging

Attending Meeting: Deborah C. Riitano, Commissioner

Submitted By: Patrick Dillon

Title: Contract Administrator

Phone: 518-447-7733

Purpose of Request: Contract Authorization Enter text.

CONTRACT TERMS/CONDITIONS:

Party Names and Addresses:

Colonie Senior Service Centers 8 Winners Circle Albany, New York 12205

Term: (Start/end date or duration) 1/1/2026 - 12/31/2026

Amount/Raise Schedule/Fee: \$407,000.00

BUDGET INFORMATION:

Is there a Fiscal Impact: Yes ☒ No ☐

Anticipated in Budget: Yes ☒ No ☐

Spreadsheet attached: Yes ☐ No ☒

Source of Funding - (Percentages)

Federal: 90.67% County: 9.33%

State: 0 Local: 0

County Budget Accounts:

Revenue Account and Line: A4677204774, 4778

Revenue Amount: \$341,349.88, \$27,677.02

Appropriation Account and Line: A9677244046

Appropriation Amount: \$407,000.00

ADDITIONAL INFORMATION:

Mandated Program/Service: Yes ☐ No ☒

If Mandated, Cite Authority: Enter text.

Request for Bids / Proposals: 2025-118

Competitive Bidding Exempt: Yes ☐ No ☒
of Response(s): 6
of MWBE: Enter text.
of Veteran Business: Enter text.
Bond Resolution No.: Enter text.
Apprenticeship Program Yes ☐ No ☒

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: No. 739, 11/12/2024

DESCRIPTION OF REQUEST: (state briefly why legislative action is requested)

X

The Department for Aging (DFA) requests legislative approval to enter into a contract with Colonie Senior Service Centers, to provide Congregate Meal Services to older adults in Albany County and meet specific criteria as required by Albany County and NYSOFA. Colonie Senior Service Centers shall provide Congregate Meal Services to older adults at the following six (6) locations, Beltrone Living Center, Bishop Broderick, Sheehy Manor, Guilderland Congregate Dining Site, and King Thiel Senior Community I & II. The Contractor shall serve 37,000 meals at their six (6) congregate sites.

A Request for Proposal No. 2025-0118 issued on August 7, 2025 requesting providers submit a proposal regarding Congregate Meals. There was six (6) proposals evaluated and rated by the department scoring committee using the following criteria:

- Full demonstrated comprehension of the Scope of Services; including but not limited to; Knowledge of food safety/sanitation regulations and nutrition standards; Current Dietary Guidelines including knowledge and compliance with USDA nutrition standards.
- Prior experience and/or equivalent training with quantity food production and service projects
- Professional qualifications, staffing, equipment, and demonstrated capabilities.
- Total proposed price.

After reviewing the proposals and rating scores the Congregate Meal proposals were awarded as follows;

1. Albany Jewish Community Center; Awarded - \$39,000.00
2. Colonie Senior Service Centers; Awarded - \$407,000.00
3. Green Island Senior Citizens; Awarded - \$79,112.00
4. Life Path Awarded - \$395,625.00
5. Senior Projects of Ravena; Awarded - \$475,006.00
6. Allie B's Cozy Kitchen Awarded - \$23,400.00

Total Awarded to Providers - \$1,419,143.00

Colonie Senior Service Centers shall provide nutrition education presentations to program participants at the congregate meal site not less than six (6) times during the contract year Colonie Senior Service Centers shall be responsible for ensuring meals meet nutritional requirements established by the Food and Nutrition Board of the National Academy of Sciences National Research Council.

