

# COUNTY OF ALBANY

## PROPOSAL FORM

### PROPOSAL IDENTIFICATION:

Title: Architect/Engineering Services for Various Projects at Albany County  
RFP Number: 2017-082

### THIS PROPOSAL IS SUBMITTED TO:

Karen A. Storm, Purchasing Agent  
Albany County Department of General Services  
Purchasing Division  
112 State Street, Room 820  
Albany, NY 12207

1. The undersigned Proposer proposes and agrees, if this Proposal is accepted, to enter into a Contract with the owner in the form included in the Contract Documents to complete all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Proposal and in accordance with the Contract Documents.
2. Proposer accepts all of the terms and conditions of the Instructions to Proposers, including without limitation those dealing with the Disposition of Proposal Security. This Proposal may remain open for ninety (90) days after the day of Proposal opening. Proposer will sign the Contract and submit the Contract Security and other documents required by the Contract Documents within fifteen days after the date of County's Notice of Award.
3. In submitting this Proposal, Proposer represents, as more fully set forth in this Contract, that:

- (a) Proposer has examined copies of all the Contract Documents and of the following addenda: (If none, so state)

| Date          | Number      |
|---------------|-------------|
| July 7, 2017  | Addendum #1 |
| July 13, 2017 | Addendum #2 |

(receipt of all of which is hereby acknowledges) and also copies of the Notice to Proposers and the Instructions to Proposers;

- (b) Proposer has examined the site and locality where the Work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the Work and has made such independent investigations as Proposer deems necessary;

- (c) This Proposal is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Proposer has not directly or indirectly induced or solicited any other Proposer to submit a false or sham Proposal; PROPOSER has not solicited or induced any person, firm or a corporation to refrain from Proposing; and Proposer has not sought by collusion to obtain for himself any advantage over any other Proposer or over the owner.

4. Proposer will complete the Work for the following prices(s): (Attach Proposal)
5. Proposer agrees to commence the Work within the number of calendar days or by the specific date indicated in the Contract. Proposer agrees that the Work will be completed within the number of Calendar days or by the specific date indicated in the contract.
6. The following documents are attached to and made a condition of this Proposal:
- (a) Non-Collusive Bidding Certificate (Attachment "A")
  - (b) Acknowledgment by Bidder (Attachment "B")
  - (c) Vendor Responsibility Questionnaire (Attachment "C")
  - (d) Iranian Energy Divestment Certification (Attachment "D")
  - (e) MS-4-1 Certification Statement RE: Stormwater Discharges (Attachment "E")

7. Communication concerning this Proposal shall be addressed to:

Richard Campagnola, R.A.

50 Century Hill Drive, Latham, NY 12110

r.campagnola@ctmale.com

Phone: (518) 786-7400

8. Terms used in this Proposal have the meanings assigned to them in the Contract and General Provisions.

# COUNTY OF ALBANY

## COST PROPOSAL FORM

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Proposers shall quote the following hourly rate per each discipline listed:

|  |           |
|--|-----------|
| Principal/Director Architect               | \$ 170.00 |
| Principal/Director Engineer                | \$ 170.00 |
| Project Architect                          | \$ 110.00 |
| Project Engineer                           | \$ 125.00 |
| Landscape Architect                        | \$ 115.00 |
| Civil Engineer                             | \$ 110.00 |
| Structural Engineer                        | \$ 125.00 |
| Environmental Engineer                     | \$ 120.00 |
| Mechanical Engineer                        | \$ 95.00  |
| Plumbing/Fire Protection Engineer          | \$ 85.00  |
| Electrical Engineer                        | \$ 115.00 |
| CAD Designer                               | \$ 80.00  |
| Administrative/General Technical Assistant | \$ 65.00  |

Reimbursable costs: In accordance with attached Schedule of Reimbursable Expenses

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Title: Architect/Engineering Services for Various Projects in Albany County  
RFP Number: 2017-082

COMPANY: C.T. Male Associates Engineering, Surveying,  
Architecture & Landscape Architecture, D.P.C.

ADDRESS: 50 Century Hill Drive

CITY, STATE, ZIP: Latham, NY 12110

TEL. NO.: (518) 786-7400

FAX NO.: (518) 786-7299

FEDERAL TAX ID NO.: 14-1540416

REPRESENTATIVE: Edwin L. Vopelak, Jr., P.E.

E-MAIL: e.vopelak@ctmale.com

SIGNATURE AND TITLE: Edwin L. Vopelak Jr.

DATE: 7/13/17

ATTACHMENT "A"  
NON-COLLUSIVE BIDDING CERTIFICATE PURSUANT TO  
SECTION 103-D OF THE NEW YORK STATE GENERAL MUNICIPAL LAW

A. By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organizations, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

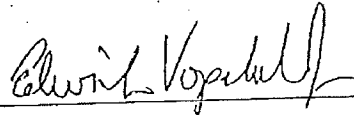
(2) Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder, directly or indirectly, prior to opening, to any bidder or to any competitor.

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A bid shall not be considered for award nor shall any award be made where (1), (2), and (3) above have not been complied with; provided, however, that in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons thereof. Where (1), (2), and (3) above have not been complied with, the bid shall not be considered for any award nor shall any award be made unless the head of the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customer of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of paragraph "A" above.

B. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, local law, and where such bid contains the certification referred to in paragraph "A" of this section, shall be deemed to have been authorized by the Board of Directors of the bidder, and such authorization shall be deemed to include the submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation



Signature

Vice President, Technical Services

Title

C.T. Male Associates Engineering, Surveying,  
Architecture & Landscape Architecture, D.P.C.

Company Name

7/13/17

Date

ATTACHMENT "B"  
ACKNOWLEDGMENT BY PROPOSER

If Individual or Individuals:

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) SS.:

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared \_\_\_\_\_ to me known and known to me to be the same person(s) described in and who executed the within instrument, and he (or they severally) acknowledged to me that he (or they) executed the same.

\_\_\_\_\_  
Notary Public, State of \_\_\_\_\_

Qualified in \_\_\_\_\_

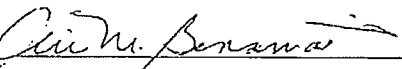
Commission Expires \_\_\_\_\_

If Corporation:

STATE OF New York )  
COUNTY OF Albany ) SS.:

On this 13 day of July, 2017, before me personally appeared Edwin L. Vopelak, Jr., P.E. to me known, who, being by me sworn, did say that he resides at (give address) 34 Ashley Drive, Clifton Park, NY 12065; that he is the (give title) Vice President, Technical Services of the (name of corporation) C.T. Male Associates, the corporation described in and which executed the above instrument; that he knows the seal of the corporation, and that the seal affixed to the instrument is such corporate seal; that it was so affixed by order of the board of directors of the corporation, and that he signed his name thereto by like order.

ALICE M. BENAMATI  
Notary Public, State of New York  
No. 01BE6204059  
Qualified in Albany County  
Commission Expires April 13, 2021

  
Notary Public, State of New York

Qualified in Albany County

Commission Expires 4/13/21

If Partnership:

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) SS.:

On the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally came \_\_\_\_\_ to me known to be the individual who executed the foregoing, and who, being duly sworn, did depose and say that he / she is a partner of the firm of \_\_\_\_\_ and that he / she has the authority to sign the same, and acknowledged that he / she executed the same as the act and deed of said partnership.

\_\_\_\_\_  
Notary Public, State of \_\_\_\_\_

Qualified in \_\_\_\_\_

Commission Expires \_\_\_\_\_