



## ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400  
[WWW.ALBANYCOUNTYSHERIFF.COM](http://WWW.ALBANYCOUNTYSHERIFF.COM)



**MICHAEL S. MONTELEONE**  
EXECUTIVE UNDERSHERIFF

**CRAIG D. APPLE, SR.**  
SHERIFF

**WILLIAM M. RICE**  
UNDERSHERIFF

**SHAWN P. NOONAN**  
CHIEF DEPUTY

**LEON A. BORMANN**  
CHIEF DEPUTY

July 9, 2021

Honorable Andrew Joyce, Chairman  
Albany County Legislature  
Legislative Clerk's Office  
112 State Street, Room 710  
Albany, New York 12207

*Andrew*  
Dear Chairman Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is being requested to authorize, enter into and accept an Agreement with the New York State Governor's Traffic Safety Committee in the amount of \$14,960.00 for the 2022 Police Traffic Services Grant PTS-2022-Albany County SO-00237-(001). This plan accounts for traffic safety enforcement for the Albany County Sheriff's Office for a period between October 1, 2021 through September 30, 2022.

Should there be any questions, do not hesitate to call.

Sincerely,

*Craig D. Apple, Sr.*  
Craig D. Apple, Sr.  
Sheriff

Att.

Cc: Hon. Daniel McCoy, County Executive  
Hon. William Clay, Public Safety Chairman  
Hon. Wanda Willingham, Audit and Finance  
Brandon Russell, Esq., Majority Counsel  
Arnis Zilgme, Esq., Minority Counsel  
Christian Barnes, Minority Counsel

REQUEST FOR LEGISLATIVE ACTION

FOR COUNSEL USE ONLY	
DATE:	_____
RECEIVED:	_____
RECEIVED BY:	_____
METHOD:	HAND _____
	COURIER _____
	MAIL _____

DATE: JULY 8, 2021

DEPARTMENT: ALBANY COUNTY SHERIFF'S DEPT

CONTACT PERSON: CRAIG D APPLE SR

TELEPHONE: 518-447-5440

DEPT. REPRESENTATIVE ATTENDING

COMMITTEE MEETING: CRAIG D APPLE SR

PURPOSE OF REQUEST:

ADOPTION OF LOCAL LAW	_____
AMENDMENT OF PRIOR LEGISLATION	_____
APPROVAL/ADOPTION OF PLAN/PROCEDURE	_____
BOND APPROVAL	_____
BUDGET AMENDMENT(SEE BELOW)	_____
CONTRACT AUTHORIZATION (SEE BELOW)	X
ENVIRONMENTAL IMPACT	_____
HOME RULE REQUEST	_____
PROPERTY CONVEYANCE	_____
OTHER:(STATE BRIEFLY IF NOT LISTED ABOVE)	_____
AUTHORIZING AN AGREEMENT WITH THE NYS GOVERNOR'S TRAFFIC SAFETY COMMITTEE	
TO ACCEPT THE 2022 POLICE TRAFFIC SERVICES GRANT IN THE AMOUNT OF \$14,960.00	

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING

INCREASE ACCOUNT/LINE NO.	A33189.03327
SOURCE OF FUNDS:	NYS GOVERNOR'S TRAFFIC SAFETY COMMITTEE
TITLE CHANGE:	_____

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

<u>TYPE OF CONTRACT</u>	
CHANGE ORDER/CONTRACT AMENDMENT	_____
PURCHASE (EQUIPMENT/ SUPPLIES)	_____
LEASE (EQUIPMENT/SUPPLIES)	_____
REQUIREMENTS	_____
PROFESSIONAL SERVICES	_____
EDUCATIONAL/TRAINING	_____
GRANT: NEW	X
RENEWAL	_____
SUBMISSION DEADLINE DATE	_____
SETTLEMENT OF A CLAIM	_____
RELEASE OF LIABILITY	_____
OTHER: (STATE BRIEFLY)	_____

**CONCERNING CONTRACT AUTHORIZATION (CONT'D)**

**STATE THE FOLLOWING:**

**CONTRACT TERMS/CONDITIONS:**

**PARTY (NAME/ADDRESS):**

NYS DEPT. OF MOTOR VEHICLES-GTSC  
6 EMPIRE STATE PLAZA  
ALBANY, NY 12228

**AMOUNT/RATE SCHEDULE/FEE:**

\$ 14,960.00

**TERM:** 10/1/2021 THRU 9/30/2022

**SCOPE OF SERVICES:** THE GRANT WILL BE UTILIZED TO FUND  
ENFORCEMENT EFFORTS FOR OUR STOP DWI PROGRAM

**CONTRACT FUNDING:**

**2022 BUDGET**

ANTICIPATED IN CURRENT BUDGET: YES ☒ NO ☐

FUNDING SOURCE: NYS GOVERNOR'S TRAFFIC SAFETY COMMITTEE

**COUNTY BUDGET ACCOUNTS:**

REVENUE: A33189.03327

APPROPRIATION: A93189.4046

BOND(RES. NO. & DATE OF ADOPTION)

**CONCERNING ALL REQUESTS:**

MANDATED PROGRAM/SERVICE: YES ☐ NO ☒

IF MANDATED CITE: AUTHORITY

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES ☒ NO ☐

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS:

A93189.4046

**FISCAL IMPACT - FUNDING: (DOLLARS OR PERCENTAGES)**

FEDERAL 0%

STATE 100%

COUNTY 0%

TERM/LENGTH OF FUNDING

**PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:**

RESOLUTION/LAW NUMBER:

DATE OF ADOPTION:

**JUSTIFICATION:** (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

OUR GOAL IS TO REDUCE THE NUMBER OF CRASHES, INJURIES AND DEATHS ON  
ALBANY COUNTY ROADWAYS

BACK-UP MATERIAL SUBMITTED (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE,  
BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS  
AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY: CRAIG D APPLE SR

TITLE: SHERIFF



6 EMPIRE STATE PLAZA • ALBANY, NY 12228 • SafeNY.ny.gov

## Governor's Traffic Safety Committee

CHUCK DEWEESE  
Assistant Commissioner

Ph: (518) 474-5111  
Ph: (518) 474-5777  
Fx: (518) 473-6946

July 8, 2021

Tracy Mance  
First Sergeant  
Albany County Sheriff's Office  
16 Eagle Street  
Albany, NY 12207-1089

Re: PTS-2022-Albany Co SO-00237-(001)  
Police Traffic Services  
T006790  
CFDA #: 20.600  
EFFECTIVE DATE: October 1, 2021

Dear First Sergeant Tracy Mance:

On behalf of the Governor's Traffic Safety Committee, I am pleased to notify you that the Albany County Sheriff's Office has been awarded a total of \$14,960 to participate in the statewide Police Traffic Services Program. Our goal is to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injury and death from traffic crashes. A breakdown of your grant award amount is as follows:

Category	Award Amount
Seat Belt Mobilization Enforcement	\$2,750
Regular PTS Enforcement	\$12,210
Other Than Personal Services	\$0
<b>Grand Total</b>	<b>\$14,960</b>

Before incurring any project related expenses, login to eGrants to review your approved budget as it may have been reduced or otherwise changed from what was requested. Crucial documents regarding your grant, the claims process, equipment, and other grant related topics can be found by visiting <https://trafficsafety.ny.gov/highway-safety-grant-program#grant-award>. All applicants must be registered in the System for Award Management (SAM) and remain in an active status.

Attached to this email are the contract and a signatory page with instructions. Please follow the instructions to facilitate the prompt processing of your contract. The contract will only be effective after the Signature page has been signed by the County, City, Town, or Village, and notarized, then returned to, and signed by, the New York State Governor's Traffic Safety Committee.

Thank you for participating in this very important statewide enforcement program. I wish you success in your efforts. If you have any questions, please contact the Governor's Traffic Safety Committee at (518) 474-5111.

Sincerely,

Charles R. DeWeese  
Assistant Commissioner

CRD:bp  
Enclosure  
cc: John Cox



Department of  
Motor Vehicles