



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET, ROOM 1200
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
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DANIEL C. LYNCH, ESQ.
DEPUTY COUNTY EXECUTIVE

September 1, 2020

Honorable Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

Dear Chairman Joyce:

The Albany County Executive's Office, on behalf of the Department of Health (DOH) and the Division of Information Services (DIS), and the Albany County Sheriff's Office respectfully request legislative authorization to accept the Fiscal Year 2020 State Homeland Security Program (SHSP) and State Law Enforcement Terrorism Prevention Program (SLETPP) grants from the Federal Emergency Management Agency (FEMA), which are administered through the NYS Division of Homeland Security and Emergency Services (DHSES).

The County was awarded a total of \$536,242 in funding; 1) \$506,242 under FY2020 SHSP for the Department of Health and the Division of Information Services, and 2) \$30,000 under SLETPP for the Sheriff's Office. The County Executive and Sheriff require separate contracts with NYS DHSES.

Upon acceptance of the grant, the DOH intends to use \$321,563 for the continued coordination of emergency preparedness programs, trainings, and exercises (including the sustainment of the Albany County Citizen Corps and health preparedness planning). The DIS anticipates using \$184,679 for enhancements to County cyber security and County-owned critical infrastructure (including video surveillance, detection equipment, and data security). The Sheriff's Office anticipates using \$30,000 from the FY2020 SLETPP grant for operational overtime costs.

The DOH will budget their grant money into subsequent annual County budgets. The DIS and Sheriff's Office request budget amendments to include their award amounts in the current 2020 Budget. State Homeland Security Program and State Law Enforcement Terrorism Prevention Program grants are both 100% federally funded with no County match requirement.

If you should have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Daniel P. McCoy". The signature is written in dark ink and is positioned above the printed name.

Daniel P. McCoy
Albany County Executive

cc: Hon. Dennis A. Feeney, Majority Leader
Hon. Frank A. Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel



County of Albany

112 State Street
Albany, NY 12207

Legislation Text

File #: TMP-1888, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Authorization to Accept FY2020 Department of Homeland Security SHSP/SLETPP Grant

Date: 9/1/2020
Submitted By: Patrick Alderson
Department: County Executive's Office
Title: Policy Analyst
Phone: 518-447-7040
Department Rep.
Attending Meeting: Patrick Alderson

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☒ Budget Amendment
- ☒ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) [Click or tap here to enter text.](#)

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☒ Contractual
- ☒ Equipment
- ☐ Fringe
- ☒ Personnel
- ☐ Personnel Non-Individual

☒ Revenue

Increase Account/Line No.: DIS: A3 1680.03306 (revenue), A9 1680.22050 (equipment), A9 1680.44021 (contractual), A9 1680.44046 (contractual); Sheriff: A3 3110.03306 (revenue), A9 3110.19900 (personnel)
Source of Funds: FEMA via NYS DHSES
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- ☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☒ Grant

Acceptance

Submission Date Deadline 4/15/2020

- ☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

NYS Division of Homeland Security
1220 Washington Avenue
State Office Campus
Building 7A
Albany, NY 12242

Additional Parties (Names/addresses):

Federal Emergency Management Agency (FEMA)

Amount/Raise Schedule/Fee: \$536,242

Scope of Services: The SHSP/SLETPP annual funding supports sustainment of existing capabilities and the development of new preparedness capabilities. This funding will be used for: 1) sustainment of the Albany County Citizen Corps; 2) the sustainment of health preparedness planning; 3) enhancements to the County's cybersecurity and IT infrastructure; and 4) overtime for the Sheriff's Office.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐
Anticipated in Current Budget: Yes ☐ No ☒

County Budget Accounts:

Revenue Account and Line: A3 3110.03306; A3 1660.03306
Revenue Amount: \$30,000; \$184,679

Appropriation Account and Line: A9 3110.19900; A9 1680.22050, A9 1680.44021, A9 1680.44046
Appropriation Amount: \$30,000; \$184,679 (\$85,306; \$93,373; \$6,000)

Source of Funding - (Percentages)

Federal: 100%
State: Click or tap here to enter text.
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Term

Term: (Start and end date) 9/1/20-8/31/23
Length of Contract: 3 years

Impact on Pending Litigation

Yes ☐ No ☒
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 19-391; 20-211
Date of Adoption: 9/9/2019; 6/8/2020

Justification: (state briefly why legislative action is requested)

The request to accept the FY2020 SHSP/SLETPP grant in the amount of \$536,242 is made on behalf of the Department of Health, Division of Information Service, and the Albany County Sheriff. The first contract will be with the Department of Health and the Division of Information Services for FY2020 SHSP in the amount of \$506,242. Albany County DIS will receive \$184,679.00 of the total, to be used for the enhancement of cyber security. The DOH will receive \$321,563 of the total, to be used towards the coordination and sustainment of citizen preparedness, public health planning, COOP and training / exercise programs. The second contract will be with the Albany County Sheriff's Office for FY2020 SLETPP in the amount of \$30,000.00. The Sheriff's Office's share will be used for operational overtime costs and target hardening at election sites.



**Homeland Security
and Emergency Services**

ANDREW M. CUOMO
Governor

PATRICK A. MURPHY
Commissioner

September 3, 2020

The Honorable Daniel P. McCoy
Albany County Executive
Harold L. Joyce Albany County Office Building
112 State Street, Room 900
Albany, NY 12207

Dear Mr. Coy:

I am pleased to inform you that Albany County is awarded \$536,242 under the FY2020 State Homeland Security Program (SHSP), per the consensus agreement decided upon your region. Funding for this grant is provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA). The New York State Division of Homeland Security and Emergency Services (DHSES) will administer this funding on behalf of FEMA.

As per Federal guidelines, at least 25 percent of the total award to the Albany-Schenectady-Troy Urban Area must be directed towards law enforcement terrorism prevention activities. These activities should be consistent with the efforts of your local Counter Terrorism Zone (CTZ). In addition, as a requirement of FY2020 SHSP federal funding, DHS/FEMA is requiring that all subrecipients complete the Nationwide Cyber Security Review (NCSR) by December 31, 2020. Please also be mindful of the National Priority Requirements that are new to this funding cycle which include at least a 5 percent spending requirement in each of the areas of intelligence and information sharing, cyber security, emerging threats, and soft targets and crowded places for all SHSP awards.

The performance period for this grant is from September 1, 2020 through August 31, 2023. Grant extensions beyond this date are highly unlikely. DHSES grants management staff will work with your designated SHSP grant program point of contact to provide additional administrative guidance in executing this award.

Thank you for your continued support of New York State's homeland security efforts. DHSES remains committed to providing you with outstanding support in the administration of your homeland security programs. If you have any questions, please contact me at (518) 242-5000 or my Program Manager of Grants Program Administration, Eric Abramson, at (518) 402-2123.

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick A. Murphy", written over a horizontal line.

Patrick A. Murphy
Commissioner

Budget Amendment Spreadsheet - 2020

ACCOUNT NO.		RESOLUTION DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	REVISED BUDGET
A9 1680	22050	Computer Equipment		\$85,306.00		\$85,306.00
A9 1680	44021	Computer Supplies		\$93,373.00		\$93,373.00
A9 1680	44046	Fees for Services		\$6,000.00		\$6,000.00
		TOTAL APPROPRIATIONS		\$184,679.00	\$0.00	
ACCOUNT NO.		RESOLUTION DESCRIPTION		DECREASE	INCREASE	REVISED BUDGET
A3 1680	03306	Homeland Security			\$184,679.00	\$184,679.00
		TOTAL ESTIMATED REVENUES		\$0.00	\$184,679.00	
		GRAND TOTALS		\$184,679.00	\$184,679.00	

DEPARTMENT NAME

Information Services

Information Services

DEPARTMENT NAME

Information Services

Budget Amendment Spreadsheet - 2020

ACCOUNT NO.	RESOLUTION DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	REVISED BUDGET
A9 3110 19900	Overtime		\$30,000.00		\$30,000.00
TOTAL APPROPRIATIONS			\$30,000.00	\$0.00	
ACCOUNT NO.	RESOLUTION DESCRIPTION		DECREASE	INCREASE	REVISED BUDGET
A3 3110 03306	Homeland Security			\$30,000.00	\$30,000.00
	TOTAL ESTIMATED REVENUES		\$0.00	\$30,000.00	
	GRAND TOTALS		\$30,000.00	\$30,000.00	

DEPARTMENT NAME

Sheriff

DEPARTMENT NAME

Sheriff

Project

Project #: SH20-1004-D00 SHSP

Project Status: New

Participant: Albany County

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General**Participants****Work Plan****Budget****Funding Allocation****Questions****Acceptance**

Please enter budget information. If you are requesting an advance, please enter the amount requested and the justification, then save the screen before proceeding. You may edit the Advance if necessary at a later time. Enter budget information by participant. If you will only be operating with one budget, please enter the budget for the Grantee agency. For consortia, you may enter budgets by individual implementing agency. Once you have finished your Budget, please answer program Specific Questions on the Questions tab (if applicable).

Budget Summary

Participant	Grant Funds	Matching Funds	Total
Albany County	\$0.00	\$0.00	\$0.00
Albany County Division of Information Services	\$184,679.00	\$0.00	\$184,679.00
Albany County Department of Health	\$321,563.00	\$0.00	\$321,563.00
Total	100.00%	0.00%	\$506,242.00

Advance Request Amount (If not requesting an advance, please skip) \$ 0.00

Advance Request Justification (200 character limit)

Save

Check Spelling

Budget Summary by Participant**Albany County**

Create new Budget Version for Albany County

Albany County Division of Information Services

Version 1 - Edit (Click here to add more lines to budget categories)

#	Equipment	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Delete
1	IS CI/KR equipment and licensing (firewall, server...	1	\$184,679.00	\$184,679.00	\$184,679.00	\$0.00	X
Total				\$184,679.00	\$184,679.00	\$0.00	

Version 1 Total	Total Cost	Grant Funds	Matching Funds
	\$184,679.00	\$184,679.00	\$0.00

Create new Budget Version for Albany County Division of Information Services

(Do not add a second budget version unless instructed to do so by DHSES.)

Albany County Department of Health

Version 1 - Edit (Click here to add more lines to budget categories)

#	Personnel	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Delete
1	P-1 Public Health Planner	1	\$63,603.00	\$63,603.00	\$63,603.00	\$0.00	X
2	P-3 Public Health Educator	1	\$11,584.00	\$11,584.00	\$11,584.00	\$0.00	X
3	P-2 Public Health Preparedness Coordinator	1	\$57,236.00	\$57,236.00	\$57,236.00	\$0.00	X
4	P-4 Director of Public Health Preparedness	1	\$25,565.00	\$25,565.00	\$25,565.00	\$0.00	X
Total				\$157,988.00	\$157,988.00	\$0.00	

#	Fringe Benefits	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Delete
1	F-4 Director of Public Health Preparedness	1	\$15,270.00	\$15,270.00	\$15,270.00	\$0.00	X
2	F-1 Public Health Planner	1	\$38,008.00	\$38,008.00	\$38,008.00	\$0.00	X
3	F-3 Public Health Educator	1	\$6,923.00	\$6,923.00	\$6,923.00	\$0.00	X
4	F-2 Public Health Preparedness Coordinator	1	\$34,209.00	\$34,209.00	\$34,209.00	\$0.00	X
Total				\$94,410.00	\$94,410.00	\$0.00	

#	Consultant Services	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Delete
1	C-1 Procure consultant for planning	1	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	X
2	C-2 Procure consultant to provide CPR/AED training...	1	\$1,900.00	\$1,900.00	\$1,900.00	\$0.00	X
Total				\$16,900.00	\$16,900.00	\$0.00	

#	Supplies	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Delete
1	S-1 Supplies and materials to support exercises	1	\$495.00	\$495.00	\$495.00	\$0.00	X
2	S-3 Supplies and materials to support staff and vo...	1	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	X
3	S-2 Supplies/materials to support citizen prepared...	1	\$14,370.00	\$14,370.00	\$14,370.00	\$0.00	X
Total				\$18,365.00	\$18,365.00	\$0.00	

#	All Other Expenses	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Delete
1	A-1 Generator maintenance	1	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	X
2	A-5 Web-hosting services for community preparednes...	1	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	X
3	A-6 Software subscription - publishing In-house pr...	1	\$400.00	\$400.00	\$400.00	\$0.00	X
4	A-3 Cellular phone/Mifi service	1	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	X
5	A-2 Printing and advertising to support volunteer ...	1	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	X
6	A-4 Mass texting/email subscription	1	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	X
Total				\$33,900.00	\$33,900.00	\$0.00	

Version 1 Total	Total Cost	Grant Funds	Matching Funds
	\$321,563.00	\$321,563.00	\$0.00

Create new Budget Version for Albany County Department of Health

Project

Project #: LE20-1001-D00 LETPP/SLETPP

Project Status: Pending State Approval

Participant: Albany County

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General	Participants	Work Plan	Budget	Funding Allocation	Questions	Conditions	Acceptance
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Please enter budget information. If you are requesting an advance, please enter the amount requested and the justification, then save the screen before proceeding. You may edit the Advance if necessary at a later time. Enter budget information by participant. If you will only be operating with one budget, please enter the budget for the Grantee agency. For consortia, you may enter budgets by individual implementing agency. Once you have finished your Budget, please answer program Specific Questions on the Questions tab (if applicable).

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Participant	Grant Funds	Matching Funds	Total
Albany County	\$0.00	\$0.00	\$0.00
Albany County Sheriffs Office	\$30,000.00	\$0.00	\$30,000.00
Total	100.00%	\$30,000.00	0.00% \$0.00 \$30,000.00

Advance Request Amount (If not requesting an advance, please skip) \$ 0.00

Advance Request Justification (200 character limit)

Reports
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Contract**Budget Summary by Participant
Albany County**Help
LogoutLogin ID:
dlynch**Albany County Sheriffs Office**

Version 1 - Edit (Click here to add more lines to budget categories)

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#	Personnel	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Deficient
1	Salary for operational overtime cost (requires pri...	1	\$22,500.00	\$22,500.00	\$22,500.00	\$0.00	no
Total				\$22,500.00	\$22,500.00	\$0.00	

#	Fringe Benefits	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Deficient
1	Fringe cost for operational overtime cost (require...	1	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	no
Total				\$7,500.00	\$7,500.00	\$0.00	

Version 1 Total	Total Cost	Grant Funds	Matching Funds
	\$30,000.00	\$30,000.00	\$0.00

RESOLUTION NO. 391

**AUTHORIZING AN AGREEMENT WITH NEW YORK STATE DIVISION OF
HOMELAND SECURITY AND EMERGENCY SERVICES REGARDING THE
STATE HOMELAND SECURITY PROGRAM AND AMENDING THE 2019
ALBANY COUNTY BUDGET**

Introduced: 9/9/19

By Audit and Finance Committee:

WHEREAS, The Albany County Executive's Office has requested authorization to enter into an agreement with the New York State Division of Homeland Security and Emergency Services ("DHSES") in order to accept FY 2019 State Homeland Security Program ("SHSP") funding in the amount of \$410,171 for the term commencing September 1, 2019 and ending August 31, 2022, and

WHEREAS, The County Executive has indicated that upon acceptance of the monies from New York State, the Albany County Department of Health will receive \$331,171 in order to support the continued coordination of emergency preparedness programs in the County, and

WHEREAS, The County Executive has further indicated that the Albany County Division of Information Services will receive \$79,000 which will be utilized to replace and enhance security features at county owned facilities including enhancements to video surveillance technologies, detection equipment, and upgrades to data security, and

WHEREAS, The Division of Information Services requires an amendment to their 2019 budget in order to incorporate and utilize the aforementioned funds, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with the New York State Division of Homeland Security and Emergency Services ("DHSES") regarding FY 2019 State Homeland Security Program ("SHSP") funding in the amount of \$410,171 for the term commencing September 1, 2019 and ending August 31, 2022, and, be it further

RESOLVED, That the 2019 Division of Information Services Budget is amended as follows:

Increase Revenue Account A3306 Homeland Security by \$79,000

Increase Appropriation Account A1680.2 by \$63,000 by increasing Line Item A1680 2 2050 Computer Equipment and Licensing by \$63,000

Increase Appropriation Account A1680.4 by \$16,000 by increasing Line Item A1680 4 44046 Fees for Services by \$16,000

and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

RESOLUTION NO. 211

**AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE
NEW YORK STATE DIVISION OF HOMELAND SECURITY AND
EMERGENCY SERVICES REGARDING THE STATE HOMELAND
SECURITY AND LAW ENFORCEMENT TERRORISM PREVENTION
PROGRAMS**

Introduced: 6/8/20

By Audit and Finance Committee:

WHEREAS, The County Executive and the Albany County Sheriff have requested authorization to submit a grant application to the New York State Division of Homeland Security and Emergency Services regarding the State Homeland Security Program and State Law Enforcement Terrorism Prevention Program, and

WHEREAS, The County Executive and Sheriff have indicated that such funding would be used to sustain health preparedness programs, update county cybersecurity and information systems and strengthen counter-terrorism and law enforcement programs, now, therefore, be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to submit a grant application to the New York State Division of Homeland Security and Emergency Services regarding the State Homeland Security and State Law Enforcement Terrorism Prevention Programs, and, be it further

RESOLVED, That the County Attorney is authorized to approve said grant application as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.