



**MICHAEL S. MONTELEONE**  
EXECUTIVE UNDERSHERIFF

## ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400  
[WWW.ALBANYCOUNTYSHERIFF.COM](http://WWW.ALBANYCOUNTYSHERIFF.COM)

**CRAIG D. APPLE, SR.**  
SHERIFF



**WILLIAM M. RICE**  
UNDERSHERIFF

June 23, 2023

Honorable Andrew Joyce  
Legislative Clerk's Office  
112 State Street, Room 710  
Albany, New York 12207

*DUORSEW*  
Dear Chairman Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is required in order to allow the Albany County Sheriff's Office to apply for and accept grant funding from the New York State Division of Criminal Justice Services (DCJS), Gun Involved Violence Elimination (GIVE) X Initiative. The term of this contract will be 12 months, from July 1, 2023 to June 30, 2024. The City of Albany Police Department is the applicant for these grant funds which are then divided amongst the Albany Police Department, the Albany County District Attorney's Office, Albany County Probation, and the Albany County Sheriff's Office.

The award amount for the Albany County Sheriff's Office is \$253,100.00. These funds will assist with the costs involved in having an individual assigned, part time, to the Capital Region Crime Analysis Center (CRCAC) located in Albany and with the costs associated with having individuals assigned to our Albany Detail, as it relates to the GIVE X Initiative. There are no matching funds associated with this grant.

This grant was previously approved by the Albany County Legislature in 2015 under resolution 15-249, 2016 under resolution 16-183, 2017 under resolution 17-217 and 2018 under resolution 18-241.

Should there be any questions, please do not hesitate to call.

Sincerely  
*Craig D. Apple, Sr.*  
Craig D. Apple, Sr.  
Sheriff

Att.

cc: Hon. Daniel P. McCoy, County Executive  
Hon. William Clay, Public Safety Chairman  
Hon. Wanda Willingham, Audit & Finance Chairwoman

REQUEST FOR LEGISLATIVE ACTION

DATE : JUNE 22, 2023

DEPARTMENT: ALBANY COUNTY SHERIFF'S OFFICE

CONTACT PERSON: CRAIG D. APPLE, SR.

TELEPHONE: (518) 487-5440

DEPT. REPRESENTATIVE ATTENDING

COMMITTEE MEETING:

SHERIFF CRAIG D. APPLE, SR.

PURPOSE OF REQUEST:

ADOPTION OF LOCAL LAW

AMENDMENT OF PRIOR LEGISLATION

APPROVAL/ADOPTION OF PLAN/PROCEDURE

BOND APPROVAL

BUDGET AMENDMENT(SEE BELOW)

CONTRACT AUTHORIZATION (SEE BELOW)

ENVIRONMENTAL IMPACT

HOME RULE REQUEST

PROPERTY CONVEYANCE

OTHER:(STATE BRIEFLY IF NOT LISTED ABOVE)

AUTHORIZING ACCEPTANCE OF DCJS GUN INVOLVED

VIOLENCE ELIMINATION (GIVE) AWARD

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING

INCREASE ACCOUNT/LINE NO.

SOURCE OF FUNDS:

TITLE CHANGE:

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

CHANGE ORDER/CONTRACT AMENDMENT

PURCHASE (EQUIPMENT/ SUPPLIES)

LEASE (EQUIPMENT/SUPPLIES)

REQUIREMENTS

PROFESSIONAL SERVICES

EDUCATIONAL/TRAINING

GRANT: NEW

RENEWAL

SUBMISSION DEADLINE DATE

SETTLEMENT OF A CLAIM

RELEASE OF LIABILITY

OTHER: (STATE BRIEFLY)

AUTHORIZING ACCEPTANCE

OF DCJS GUN INVOLVED VIOLENCE ELIMINATION (GIVE) AWARD

FOR COUNSEL USE ONLY

DATE:

RECEIVED:

RECEIVED BY:

METHOD: HAND

COURIER

MAIL

**CONCERNING CONTRACT AUTHORIZATION (CONT'D)**

**STATE THE FOLLOWING:**

**CONTRACT TERMS/CONDITIONS:** **PARTY (NAME/ADDRESS):**

ROSSANA ROSADO, COMMISSIONER

DIVISION OF CRIMINAL JUSTICE SERVICES

1220 WASHINGTON AVENUE, BLDG 7A, SUITE 710, ALBANY 12242

**AMOUNT/RATE SCHEDULE/FEE:**

\$253,100.00

**TERM:** 07/01/2023-06/30/2024

**SCOPE OF SERVICES:** FUNDING FOR A PART-TIME FIELD INTELLIGENCE  
OFFICER & OTHER DETAIL MEMBERS ASSIGNED TO THE  
GIVE X DETAIL AND ALBANY CRIME ANALYSIS CENTER.

**CONTRACT FUNDING:**

ANTICIPATED IN CURRENT BUDGET: YES ☒ NO ☐

FUNDING SOURCE: DCJS

**COUNTY BUDGET ACCOUNTS:**

REVENUE:

APPROPRIATION:

BOND(RES. NO. & DATE OF ADOPTION)

**CONCERNING ALL REQUESTS:**

MANDATED PROGRAM/SERVICE: YES ☐ NO ☒

IF MANDATED CITE: AUTHORITY

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES ☒ NO ☐

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS:

A33110.03334-OPERATION GIVE

**FISCAL IMPACT - FUNDING:** (DOLLARS OR PERCENTAGES)

FEDERAL

STATE

100%

COUNTY

**TERM/LENGTH OF FUNDING**

7/1/2023-06/30/24

**PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:**

**RESOLUTION/LAW NUMBER:**

241

**DATE OF ADOPTION:**

6/11/2018

**JUSTIFICATION:** (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

TO ACCEPT STATE AID THROUGH DCJS FOR FUNDING OF A PART-TIME FIELD INTELLIGENCE  
OFFICER AND OTHER DETAIL MEMBERS ASSIGNED TO THE GIVE X DETAIL AND ALBANY  
COUNTY CRIME ANALYSIS CENTER. AWARD LETTER DATED 06/09/23 ATTACHED

**BACK-UP MATERIAL SUBMITTED** (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE,  
BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS  
AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

**SUBMITTED BY:** CRAIG D. APPLE, SR.

**TITLE:** SHERIFF

RESOLUTION NO. 241

**AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION AND AGREEMENT WITH NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES REGARDING GUN INVOLVED VIOLENCE ELIMINATION (GIVE) GRANT AND AMENDING THE 2018 DEPARTMENT OF PROBATION BUDGET**

Introduced: 6/11/18

By Law Committee and Ms. McLean Lane:

WHEREAS, The NYS Division of Criminal Justice Services has informed Albany County that grant funds are available for the District Attorney's Office in the amount of \$176,523, the Sheriff's Office in the amount of \$78,799, and the Probation Department in the amount of \$83,370 regarding the Gun Involved Violence Elimination (GIVE) program for a term commencing July 1, 2018 and ending June 30, 2019, and

WHEREAS, It has been indicated that the State aid will be utilized by this partnership to support gun related crime reduction efforts within Albany County, and

WHEREAS, The District Attorney's Office, the Office of the Sheriff, and Probation Department have requested authorization to enter into an agreement with the Division of Criminal Justice Services regarding the GIVE partnership, and

WHEREAS, The Commissioner of the Probation Department has requested a budget amendment to incorporate additional funding for the GIVE partnership regarding overtime and grant assignment expenses, now, therefore be it

RESOLVED, By the Albany County Legislature, that the County Executive is authorized to enter into an agreement with the NYS Division of Criminal Justice Services for a term commencing July 1, 2017 and ending June 30, 2018 in an amount not to exceed \$338,692 regarding the GIVE partnership funding for the District Attorney's Office, the Sheriff's Office and the Probation Department as indicated above, and, be it further

RESOLVED, By the Albany County Legislature that the 2018 Albany County Probation Department Budget is amended as follows:

Increase Revenue Account A3334 Operation GIVE by \$5267

Increase Appropriation Account A3140.1 by \$5,267 by increasing the following line items:



Division of Criminal  
Justice Services

KATHY HOCHUL  
Governor

ROSSANA ROSADO  
Commissioner

YVONNE TURNER  
Director of Funding

## Grant Award Notice

Grantee/Contractor: <b>Albany County Sheriff's Office</b>	Date: <b>June 9, 2023</b>
Program Name: <b>GIVE (2023-24)</b>	Award Amount: <b>\$253,100.00<sup>1</sup></b>
Signatory Name and Title: <b>Sheriff Craig Apple</b>	Term Dates: <b>7/1/23 – 6/30/24</b>
Email: <b>Craig.Apple@albanycountyny.gov</b>	Contract Number: <b>C484934</b>
Program Description: 2023-24 DCJS Gun Involved Violence Elimination (GIVE) Initiative	
New York State Division of Criminal Justice Services (DCJS) Commissioner Rossana Rosado is pleased to provide funding to your county and agency to support the Gun Involved Violence Elimination (GIVE) initiative. The GIVE initiative is a critical component of the State's violence prevention and reduction strategy. Thank you for your partnership to help keep New Yorkers safe. Please find attached the approved budget for the funded agencies within your county. If you have any programmatic questions, please contact Raymond Neves in the DCJS Office of Public Safety (OPS) at (518) 402-8455 or Raymond.Neves@dcjs.ny.gov.	
<b>Grant Questions</b>	
<b>PRIMARY CONTACT</b> <b>Katie Nardolillo</b> Public Safety Grants Representative NYS Division of Criminal Justice Services Office of Program Development and Funding Phone: (518) 457-6030 Email: Katie.Nardolillo@dcjs.ny.gov	<b>SECONDARY CONTACT</b> <b>Dave Martin</b> Public Safety Grants Representative NYS Division of Criminal Justice Services Office of Program Development and Funding Phone: (518) 485-9607 Email: David.Martin@dcjs.ny.gov

Thank you for all the work you do to protect the public and keep our communities safe. We look forward to continuing to work with you in our shared public safety mission.

Attachment: Instruction Sheet, GMS Application Manual

<sup>[1]</sup> The award amount listed above is contingent upon the completion and submission (as applicable) of all contractual obligations as well as approval by the NYS Division of Budget and execution of the grant contract by the NYS Office of the State Comptroller.

**2023-24**  
**Gun Involved Violence Elimination (GIVE)**  
**Comprehensive Plan Proposal**  
**Guidance Document and Funding Requirements**  
**Parts I and II**

**I. Introduction**

In 2014, DCJS conducted an in-depth analysis of crime data in New York State and found that while most crime had decreased significantly since 2004, shooting homicides had increased 6%. That data, coupled with the significant economic, social and personal consequences that result from shooting deaths, prompted DCJS to prioritize statewide efforts to reduce shootings and aggravated assaults in the affected jurisdictions. First implemented in July 2014, the Gun Involved Violence Elimination (GIVE) Initiative is a key component of New York's shooting and homicide reduction strategy. GIVE is an evidence-based initiative involving the integrated efforts of the key criminal justice agencies and support services organizations in each funded jurisdiction. These efforts must be focused on the four core elements of GIVE: People, Places, Alignment and Engagement.

While 2022 saw a decrease in the number of shooting victims in the GIVE jurisdictions, these rates are still above pre-pandemic levels, demonstrating the need for continued and expanded GIVE Initiative support to local law enforcement agencies. To address the areas of the State that have shown persistently high levels of gun violence, and to address other areas of the State that are in need of additional resources to address increased violence, DCJS examined crime reporting data to determine the jurisdictions that are eligible to receive funding based on an analysis of their shootings, violent crime, and violent crime by firearm data. Using this data, DCJS developed a two-tier system that includes jurisdictions that will continue to focus on shootings and other jurisdictions that will focus on violent crime reduction.

Tier I jurisdictions will continue to focus on the reduction of shootings. A detailed list of all Tier I agencies can be found in *Appendix 2023 - 2024 GIVE Eligible Agencies*.

Tier II jurisdictions include county-wide partnerships and additional agencies within existing GIVE counties. These jurisdictions will focus their crime reduction efforts on violent crime with an emphasis on violent crime by firearm offenses. A detailed list of all Tier II agencies can be found in *Appendix 2023 - 2024 GIVE Eligible Agencies*.

**A. Funding Eligibility and Information for GIVE 2023-24**

Subject to available appropriation in the enacted New York State SFY 2023-24 Budget, approximately \$36 million dollars will be made available to support the statewide 2023-24 GIVE grant awards.

Eligible GIVE jurisdictions will receive an award no greater than the amount included in their award letter. The award amount for GIVE Tier I jurisdictions, whose focus will be on reducing



shooting violence, is based on the three-year average rankings of specific crimes – violent crime, violent crime by firearm, shooting incidents involving injury, and prior compliance with GIVE program guidelines. Award amounts for Tier II jurisdictions are based on the three-year average ranking of violent crime and violent crime by firearm.

See Appendix: 2023-24 GIVE Eligible Agencies for a complete listing of GIVE Tier 1 eligible agencies and GIVE Tier II eligible agencies.

To receive 2023-24 funding, DCJS requires all GIVE jurisdictions to submit answers to the response requirements located in Part II of this package. The responses will make up a GIVE Comprehensive Plan, and funding is conditioned on DCJS' approval of the plan.

A GIVE Comprehensive Plan proposal must be submitted by the county's GIVE co-chairs, with each participating agency's role clearly delineated and defined. Each GIVE jurisdiction and its partner agencies will be awarded funding, up to the total amount included in your award notice, based upon the quality and completeness of your proposed GIVE Comprehensive Plan submission.

During the upcoming GIVE cycle, GIVE counties will be required to develop a GIVE Executive Board that consists of the chief executive from each of the funded GIVE agencies in each county (Police, District Attorney, Probation, Sheriff). This board will be required to meet at least quarterly to discuss the implementation of the GIVE Comprehensive Plan as well as the selection of the required Anti-Violence Coordinator. More details about the structure of this board will be made available to all sites prior to July 1, 2023.

All funding provided must support program efforts during the contract period. The funding must supplement, not supplant, non-grant funds that would otherwise be available for expenditure on the strategy proposed.

Responses to the questions in Part II of this document must describe the strategies and interventions that participating agencies will use to combat gun crime and how grant funding will be distributed among each agency participating in the partnership. Jurisdictions will be required to demonstrate how the community was given a voice in the development of the plan, and how they will be updated with plan implementation regularly throughout the GIVE cycle.

All plans must include how the probation department's requirements noted in Appendix: *GIVE Probation Model* will be incorporated into the overall GIVE Comprehensive Plan.

**This document consists of two parts: Part I provides background and reference information necessary for jurisdictions to draft their GIVE Comprehensive Plan proposals, and Part II includes narrative questions which jurisdictions must answer to delineate the specifics of their proposed GIVE Comprehensive Plan strategies.**

Grantees should read Part I thoroughly prior to responding to questions in Part II.

## **B. Submitting the GIVE Comprehensive Plan Proposal**

An initial draft of the GIVE Comprehensive Plan must be submitted to DCJS no later than noon on May 3, 2023 via email at [LESAU@dcjs.ny.gov](mailto:LESAU@dcjs.ny.gov). Complete GIVE Comprehensive Plan proposals must be submitted to DCJS via the email no later than noon on May 24, 2023.

DCJS will work with and provide technical support to jurisdictions as they develop their GIVE Comprehensive Plans consistent with the state's evidence-based GIVE strategies. This will be a collaborative process: DCJS encourages all jurisdictions to solicit and take advantage of guidance from DCJS agency staff when developing their GIVE Comprehensive Plan proposals. If you are unsure who your designated GIVE Field Advisor is, please email us at [LESAU@dcjs.ny.gov](mailto:LESAU@dcjs.ny.gov).

DCJS is planning to hold two webinars that will review the updated guidance found in this document, as well as other topics that are important for violence-reduction interventions. The first webinar will be for GIVE Tier I agencies and the second webinar will be for Tier II GIVE agencies. All GIVE funded jurisdictions will be required to participate in the respective GIVE Orientation Webinars. The date(s) and time(s) and registration link of each webinar are noted below:

Tier I (Shooting) Agencies – Monday April 3, 2023, 10:00 AM – 11:00 AM  
<https://meetny.webex.com/weblink/register/r0a3045da4aa39d0fd0ab751ec167104f>

Tier II (Violent Crime) Agencies – Monday April 3, 2023, 1:00 PM - 2:00 PM  
<https://meetny.webex.com/weblink/register/rf22344f0b65f07f4dd8ef78973ea129c>

Grantees are reminded that may contact the DCJS Office of Public Safety via email at [LESAU@dcjs.ny.gov](mailto:LESAU@dcjs.ny.gov) for information and assistance in preparing their GIVE Comprehensive Plan Proposals.

Additionally, DCJS will be scheduling an in-person GIVE Orientation that will discuss the GIVE evidence-based policing strategies, the requirements associated with grant participation, and other important topics. The event will be held prior to the beginning of the GIVE cycle, and event details will be distributed in the coming weeks.

The 2023-24 GIVE Comprehensive Plan proposals must include 2023-24 Memorandum of Understanding(s)/Memorandum of Agreement(s) signed by GIVE agency heads (include justification for any required member signatures not included). These MOU(s)/MOA(s) must indicate the knowledge of and support of the comprehensive plan submitted by the jurisdiction. Grant contracts will not be finalized until MOU(s)/MOA(s) are received by DCJS. In jurisdictions that are supported by a DCJS Crime Analysis Center, the role that the Center played in the development of the plan, and how the Center will be included in the implementation and assessment of the plan must be noted.



The GIVE Comprehensive Plan proposal for your jurisdiction must include detailed narrative answers for each of the response requirements located in **Part II: GIVE 2023-24 Comprehensive Plan Proposal Required Questions**, along with a combined requested budget and narrative justification that includes contributions from each GIVE partner within the jurisdiction.

DCJS reserves the right to approve the final submissions and will assist the jurisdictions on amending and resubmitting their draft Plans if needed. Once final funding determinations are made by DCJS, all participating GIVE agencies will receive formal grant notifications, and the contracting process will begin.

**Narrative responses to all questions must be submitted as one complete Microsoft Word document, using Arial 11-point font, 1.5-line spacing format. All narrative responses to the questions in the Response Requirements section, as well as the Budget justification narrative, must be consolidated into a single Word document. The total narrative must not exceed 25 pages.**

GIVE Comprehensive Plan proposals submitted in alternate formats will not be accepted or reviewed by DCJS. Use of the Portable Document Format (PDF) is NOT acceptable when submitting the narrative responses, however, other types of supporting documentation, e.g., charts and maps developed by crime analysts, may be submitted in PDF format. Do not submit photographs or media articles as part of a proposal. These will not be reviewed or considered by DCJS.

**Jurisdictions that do not answer each of the required responses located in Part II: GIVE Comprehensive Plan Proposal Response Requirements, or do not adhere to the formatting guidelines above will be contacted by DCJS to revise and resubmit their proposal.**