

MICHAEL MCGUIRE

PROFESSIONAL EXPERIENCE

Sole Appointed Assessor

Jan. 2014 - Present

Town of Duanesburg, Duanesburg NY | 3,475 Parcels
Town of New Scotland, Slingerlands NY | 4600 Parcels
Town of Sand Lake, Sand Lake NY | 4007 Parcels
Town of Saratoga, Schuylerville NY | 3,130 Parcels

May 2019 - Present

Dec. 2018 - Present

Feb. 2014 - Present

Jan. 2018 - Dec. 2018

- Manage Assessor's offices for as many as three towns concurrently, with responsibility over all operations and staff.
- Extensive knowledge of real property tax laws, valuation practices and theory, deeds and real property records.
- Completed comprehensive audit of Duanesburg assessment administration practices with particular focus on exemption administration, parcel maintenance, and correction of errors.
- Instituted the local preparation and of assessment rolls resulting in large cost savings to local government.
- Improved real property exemption administration in all offices by implementing standardized practices.
- Resolved unique valuation issues such as; large sand and gravel mine, and numerous commercial scale solar arrays.
- Facilitated the successful negotiation of a Solar PILOT after the statutory allotted timeframe.

Assistant Assessor

Jan. 2015 - Dec. 2018

Town of Fort Ann, Fort Ann NY

- Responsible for maintenance and upkeep of real property database, processing and approving all exemptions.
- Answering all public inquiries about assessment policy, valuation methodology, exemption processing and criteria.

Field Data Collection Specialist

Nov. 2012 - Mar. 2016

Municipal Assessment Services, Albany NY

- Collect real property data and review of values for the reassessment project(s) in the Town of Canajoharie, City of Watervliet, the Village of Green Island, Town of Rotterdam, and Town of East Greenbush.
- Analyze tax maps and graphs to maximize efficiency of field work.
- Collect photographs of commercial and residential properties and use aerial photography for reassessment projects.
- Operate independently in the field and supervise staff in the use of software to complete projects.

Branch Manager - Slingerlands Branch

Mar. 2012 - Feb. 2014

Trustco Bank Corp., Glenville NY

- Met and worked with potential bank customers, realtors, and local contractors to inform them of our various products and services with the goal of increasing Trustco Bank's local market share.
- Responsible for the daily operation and management of the Slingerlands branch.
- Assisted customers with all manners of concerns and explanation of bank policy.

Peace Corps Volunteer

May 2007-Aug. 2010

Peace Corps Belize, Belize Central America

- Supported the creation, coordination, and facilitation of trainings for 70 Peace Corps Volunteers.
- Served as a liaison between Peace Corps and Belizean NGOs and Village Councils.
- Conducted informational meetings with potential host communities and agencies around Belize.
- Supported Programming and Training Staff at Peace Corps Belize in areas of health, education, business and youth.
- Collaborated in the development and implementation of curriculum for business skills training classes for over 60 individuals initiating new grant funded micro-enterprises.

PROFESSIONAL DEVELOPMENT

Bachelor of Science | Geography

Graduated 2007

State University of New York, College at Oneonta, Oneonta, NY

- Specific concentration in Urban and Regional Planning
- Earned Deans List for Spring 2005, Fall 2006, and Spring 2007 semesters.
- Member of Gamma Theta Upsilon, International Geography Honor Society

2007-Present

Planning Board and Conservation Advisory Council

2016 - 2019

Town of Coeymans, Coeymans NY

Boy Scouts of America Eagle Scout Award

2002