



**MICHAEL S. MONTELEONE**  
EXECUTIVE UNDERSHERIFF

## ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400

[WWW.ALBANYCOUNTYSHERIFF.COM](http://WWW.ALBANYCOUNTYSHERIFF.COM)

**CRAIG D. APPLE, SR.**  
SHERIFF



**WILLIAM M. RICE**  
UNDERSHERIFF

**LEON A. BORMANN**  
CHIEF DEPUTY

June 8, 2020

Honorable Andrew Joyce  
Legislative Clerk's Office  
112 State Street, Room 710  
Albany, New York 12207

*Andrew*  
Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is required in order to allow the Albany County Sheriff's Office to apply for \$8,000.00 in grant funding from the New York State Canal Corporation as reimbursement for expenses related to patrolling the waterways within Albany County which are contiguous to the New York State Canal System. There is a 25% match to this grant.

The term of this contract will be April 1, 2020 through March 31, 2021.

By utilizing this fund source we will be able to recuperate 75% of the funds spent on the normal patrolling of these waterways.

Should there be any questions, do not hesitate to call.

Sincerely,

*Craig D. Apple, Sr.*  
Craig D. Apple, Sr.  
Sheriff

Att.

Cc: Hon. Daniel P. McCoy, County Executive  
Hon. William Clay, Public Safety Chairman  
Hon. Wanda Willingham, Audit & Finance Committee  
Brandon Russell, Esq., Majority Counsel  
Arnis Zilgme, Esq., Minority Counsel

**REQUEST FOR LEGISLATIVE ACTION**

FOR COUNSEL USE ONLY

DATE: \_\_\_\_\_

RECEIVED: \_\_\_\_\_

RECEIVED BY: \_\_\_\_\_

METHOD: \_\_\_\_\_

HAND \_\_\_\_\_

COURIER \_\_\_\_\_

MAIL \_\_\_\_\_

**DATE :** JUNE 9, 2020

**DEPARTMENT:** ALBANY COUNTY SHERIFF'S DEPT

CONTACT PERSON: SHERIFF CRAIG D APPLE SR

TELEPHONE: 518-447-5440

DEPT. REPRESENTATIVE ATTENDING

COMMITTEE MEETING: CRAIG D APPLE SR

**PURPOSE OF REQUEST:**

ADOPTION OF LOCAL LAW \_\_\_\_\_

AMENDMENT OF PRIOR LEGISLATION \_\_\_\_\_

APPROVAL/ADOPTION OF PLAN/PROCEDURE \_\_\_\_\_

BOND APPROVAL \_\_\_\_\_

BUDGET AMENDMENT(SEE BELOW) \_\_\_\_\_

CONTRACT AUTHORIZATION (SEE BELOW) \_\_\_\_\_

ENVIRONMENTAL IMPACT \_\_\_\_\_

HOME RULE REQUEST \_\_\_\_\_

PROPERTY CONVEYANCE \_\_\_\_\_

OTHER:(STATE BRIEFLY IF NOT LISTED ABOVE) \_\_\_\_\_

X

**TO APPLY FOR GRANT FUNDS FROM THE NYS CANAL CORP FOR THE PERIOD**

**4/1/2020 THRU 3/31/2021**

**CONCERNING BUDGET AMENDMENTS**

**STATE, THE FOLLOWING**

INCREASE ACCOUNT/LINE NO. \_\_\_\_\_

SOURCE OF FUNDS: \_\_\_\_\_

TITLE CHANGE: \_\_\_\_\_

**CONCERNING CONTRACT AUTHORIZATION,**

**STATE THE FOLLOWING:**

**TYPE OF CONTRACT**

CHANGE ORDER/CONTRACT AMENDMENT \_\_\_\_\_

PURCHASE (EQUIPMENT/ SUPPLIES) \_\_\_\_\_

LEASE (EQUIPMENT/SUPPLIES) \_\_\_\_\_

REQUIREMENTS \_\_\_\_\_

PROFESSIONAL SERVICES \_\_\_\_\_

EDUCATIONAL/TRAINING \_\_\_\_\_

GRANT: NEW \_\_\_\_\_

RENEWAL \_\_\_\_\_

SUBMISSION DEADLINE DATE \_\_\_\_\_

SETTLEMENT OF A CLAIM \_\_\_\_\_

RELEASE OF LIABILITY \_\_\_\_\_

OTHER: (STATE BRIEFLY) \_\_\_\_\_

**CONCERNING CONTRACT AUTHORIZATION (CONT'D)**

**STATE THE FOLLOWING:**

CONTRACT TERMS/CONDITIONS:

PARTY (NAME/ADDRESS):

NYS CANAL CORP

30 SOUTH PEARL STREET, ALBANY, NY 12207-2058

AMOUNT/RATE SCHEDULE/FEE:

\$8,000 WITH A COUNTY MATCH OF (25%) FOR A TOTAL OF \$10,000

TERM: 4/1/2020 THRU 3/31/2021

SCOPE OF SERVICES: NYS CANAL CORP MATCH GRANT  
PROGRAM

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES ☒ NO ☐

FUNDING SOURCE: NYS CANAL CORPORATION

COUNTY BUDGET ACCOUNTS:

REVENUE: A3110.03315

APPROPRIATION: PERSONNEL EXPENSE LINES

BOND(RES. NO. & DATE OF ADOPTION)

**CONCERNING ALL REQUESTS:**

MANDATED PROGRAM/SERVICE:

YES ☐ NO ☒

IF MANDATED CITE: AUTHORITY

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES ☒ NO ☐

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS:

A33110.03315

FISCAL IMPACT - FUNDING:

(DOLLARS OR PERCENTAGES)

FEDERAL

STATE

75%

COUNTY

25%

TERM/LENGTH OF FUNDING

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:

RESOLUTION/LAW NUMBER: 271 OF 2019

DATE OF ADOPTION: 7/8/2019

JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

THIS GRANT WILL ALLOW THE SHERIFF'S DEPT. TO RECOUP A PORTION OF THE FUNDS  
SPENT ON THE NORMAL PATROLLING OF OUR WATERWAYS

BACK-UP MATERIAL SUBMITTED (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE,  
BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS  
AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY:

CRAIG D APPLE SR

TITLE:

SHERIFF



**Canal  
Corporation**

## **NYS Canal Corporation**

### **2020 Marine Patrol Grant Program Request for Application (RFA)**

**Application Due Date: June 19, 2020 by 5:00 pm**

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## **I. Introduction**

In recognition of the fiscal challenges faced by county and local governments in prioritizing patrol services, and to allow for more locally-administered, efficient and responsive police and public safety coverage on New York's Canals and Canalway Trail, the New York State Canal Corporation administers a local Marine and Trail Patrol Grant Program available to local law enforcement agencies.

This grant program is designed to help facilitate new and existing marine and land patrol services for New York State Canal Corporation waterways and adjoining trailways for the following Counties:

Albany, Cayuga, Erie, Herkimer, Madison, Monroe, Montgomery, Niagara, Oneida, Onondaga, Orleans, Oswego, Rensselaer, Saratoga, Schenectady, Seneca, Washington, Wayne.

## **II. Eligibility and Objectives**

Matching grants, up to \$40,000, will be available for local agencies which establish, operate, or expand public safety patrols under the following criteria:

- a. Patrol services shall be provided during operational hours of the canals, and additional coverage during planned local events (many events have been cancelled this year, but we will do our best to keep you updated on events and activities as the season progresses). Standard hours of operation for the 2020 navigation season are 7:00 a.m. to 5:00 p.m. (exceptions to standard operating hours can be found on the "Hours of Operation" page on the Canal Corporation's website -- <http://www.canals.ny.gov/boating/hours.html>). We also recommend that you sign up for our Notices to Mariners, which will provide up-to-date information on progress we are making as we work toward a full reopening of the canals, as well as any other notices and alerts regarding water levels, construction or other conditions that will affect navigation (<http://www.canals.ny.gov/wwwapps/tas/tascanals/index.aspx>).
- b. Marine Patrols must patrol waters on, or contiguous to, the current and historical alignments of the New York State Canal System, cover the entirety of their determined jurisdiction, and provide supporting documentation of doing so.
- c. All officers assigned to patrols of the Canal or Canalway Trail supported by Canal Corporation funding must have appropriate certifications and accreditations for the operation of equipment utilized in the course of their patrols.

- d. Local agencies must provide documentation of at least a 25% match of local funding to supplement that which is provided by the New York State Canal Corporation.
- e. All personnel must be familiar with, and have a working knowledge of, Canal Law and the Canal Corporation's Rules and Regulations.

### **III. Authorized Program Expenditures**

Included below is a list of reimbursable expenses:

- a. Personnel costs, including straight time, overtime, and fringe benefits
- b. Fuel costs
- c. Docking Fees

Included below is a list of non-reimbursable expenses

- a. Patrol Uniforms and clothing
- b. Vessel repairs
- c. Equipment Purchases

### **IV. Submission Format and Content**

- a. Format: Letters of interest must be submitted to the NYS Canal Corporation by June 12, 2020, to include a completed Appendix A, "Budget Summary", to the attention of:

Brian U. Stratton, Director  
New York State Canal Corporation  
30 South Pearl  
Albany, NY 12207

- b. Required Content: Letters of interest must include the following required content:
  - i. Name of the agency seeking funding – applicants must provide identification of the law enforcement agency seeking assistance
  - ii. The jurisdiction served by such agency

- iii. An estimate of the expected patrol schedule, to include patrols during operational hours and planned events, on-call availability, and percentage of coverage on each active waterway and/or trail.
  - iv. Proposed FY2020/2021 Budget Plan. Please provide a description and outline of your proposed expenditures within each of the allowable spending categories. Grant Program funding cannot exceed \$40,000. Total costs identified in your budget plan will be reviewed for reasonable and necessary expenses to ensure achievement of the targeted capabilities and the objective of the grant. Please see Appendix A, "Budget Summary", for IV.a.iv requirement
- c. Capability Advancement: Applicants must provide a brief description of their current patrol initiative, if any, along the Canalway and highlight how their proposed budget for the FY2020/2021 Marine Patrol Grant Program will address identified capability gaps and advance current patrols in their jurisdiction.

## **V. Approval and Notification of Award**

The Director of The NYS Canal Corporation will notify all grant applicants in writing of the final grant award determinations. Any disbursement of an award is contingent upon the recipient entering into a contract with the NYS Canal Corporation, with reimbursement allowed only after date of award letter with the Corporation and proper submission of vouchers executed by an authorized officer of the agency accompanied by such receipts and documents verifying expenditures as may be required by the Corporation.

## **VI. Questions**

Questions regarding the 2020/2021 Marine Patrol Grants may be directed to the following address: NYS Canal Corporation, 30 South Pearl Street, Albany NY 12207 or by phone at (518) 449-6006. Email inquires can be sent to [John.Joyce@canals.ny.gov](mailto:John.Joyce@canals.ny.gov).



RESOLUTION NO. 271

**AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE  
NEW YORK STATE CANAL CORPORATION REGARDING  
REIMBURSEMENT FOR MARINE PATROL SERVICES**

Introduced: 7/8/19

By Public Safety Committee:

WHEREAS, The Albany County Sheriff has requested authorization to submit a grant application to the New York State Canal Corporation regarding reimbursement for marine patrol services in the amount of \$8,000 for the term commencing April 1, 2019 and ending March 31, 2020, and

WHEREAS, The Sheriff has indicated that this funding, which requires a County match of \$2,000, will be used to recuperate a portion of the funds spent on the patrolling of Albany County waterways which are contiguous to the New York State Canal System, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to submit a grant application to the New York State Canal Corporation regarding reimbursement for marine patrol in the amount of \$8,000 for the term commencing April 1, 2019 and ending March 31, 2020, and, be it further

RESOLVED, That the County Attorney is authorized to approve said grant application as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

*Adopted by unanimous vote - 7/8/19*

*Mr. Frainier abstained*