



## ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400

[WWW.ALBANYCOUNTYSHERIFF.COM](http://WWW.ALBANYCOUNTYSHERIFF.COM)



**MICHAEL S. MONTELEONE**  
EXECUTIVE UNDERSHERIFF

**CRAIG D. APPLE, SR.**  
SHERIFF

**WILLIAM M. RICE**  
UNDERSHERIFF

**SHAWN P. NOONAN**  
CHIEF DEPUTY

**LEON A. BORMANN**  
CHIEF DEPUTY

June 29, 2020

Honorable Andrew Joyce  
Legislative Clerk's Office  
112 State Street, Room 710  
Albany, New York 12207

*Andrew*  
Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the Public Safety Committee of the Albany County Legislature.

I respectfully request a resolution authorizing the elimination of (1) one Correction Captain position and (2) two Correction Sergeant positions to allow for the creation of (1) one Corrections Commander and (1) one Correction Investigator within the Albany County Corrections & Rehabilitative Services Center. The savings to the County would be \$65,746.00.

Should there be any questions, do not hesitate to call.

Sincerely,

*Craig D. Apple, Sr.*  
Craig D. Apple, Sr.  
Sheriff

cc: Hon. Daniel P. McCoy, County Executive  
Hon. William Clay, Public Safety Chairman  
Hon. Wanda Willingham, Audit & Finance  
Brandon Russell, Esq., Majority Counsel  
Hon. Arnis Zilgme, Esq., Minority Counsel

FOR COUNSEL USE  
ONLY

Date Received: \_\_\_\_\_  
Received By: \_\_\_\_\_  
Method: Hand: \_\_\_\_\_  
Courier: \_\_\_\_\_  
Mail: \_\_\_\_\_

**REQUEST FOR LEGISLATIVE ACTION**

**DATE:** 06/26/20

**DEPARTMENT:** Albany County Sheriff's Office & Corrections/Rehabilitative Service Center

Contact Person: Sheriff Craig D. Apple Sr.

Telephone: 518-487-5440

Dept. Representative Attending

Committee Meeting: Sheriff Craig D. Apple Sr.

**PURPOSE OF REQUEST:**

Adoption of Local Law \_\_\_\_\_  
Amendment of Prior Legislation \_\_\_\_\_  
Approval/Adoption of Plan/Procedure \_\_\_\_\_  
Bond Approval \_\_\_\_\_  
Budget Amendment (See below) X \_\_\_\_\_  
Contract Authorization (See below) \_\_\_\_\_  
Environmental Impact \_\_\_\_\_  
Home Rule Request \_\_\_\_\_  
Property Conveyance \_\_\_\_\_  
Other: (State briefly if not listed above) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CONCERNING BUDGET AMENDMENTS**

**STATE THE FOLLOWING:**

Increase Account/Line No: See Attached

Source of Funds: \_\_\_\_\_

Title Change: \_\_\_\_\_

**CONCERNING CONTRACT AUTHORIZATION.**

**STATE THE FOLLOWING:**

**TYPE OF CONTRACT**

Change Order/Contract Amendment \_\_\_\_\_  
Purchase (Equipment / Supplies) \_\_\_\_\_  
Lease (Equipment / Supplies) \_\_\_\_\_  
Requirements \_\_\_\_\_  
Professional Services \_\_\_\_\_  
Educational / Training \_\_\_\_\_  
Grant: \_\_\_\_\_  
    New \_\_\_\_\_  
    Renewal \_\_\_\_\_  
    Submission Deadline Date \_\_\_\_\_

Settlement of a Claim \_\_\_\_\_  
Release of Liability \_\_\_\_\_  
Other: (State briefly) \_\_\_\_\_

**CONCERNING CONTRACT AUTHORIZATION (Cont'd)**  
**STATE THE FOLLOWING:**

Contract Terms/Conditions:

Party (Name/Address):

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Amount/Rate Schedule/Fee:

Term: \_\_\_\_\_

Scope of Services: \_\_\_\_\_

\_\_\_\_\_

Contract Funding:

Anticipated in Current Budget: Yes \_\_\_\_\_ No \_\_\_\_\_

Funding Source: \_\_\_\_\_

County Budget Accounts:

Revenue: \_\_\_\_\_

Appropriation: \_\_\_\_\_

Bond (Res. No. & Date of Adoption) \_\_\_\_\_

**CONCERNING ALL REQUESTS:**

Mandated Program / Service: Yes \_\_\_\_\_ No X

If Mandated Cite: Authority \_\_\_\_\_

Anticipated in Current Adopted Budget: Yes \_\_\_\_\_ No X

If yes, indicate Revenue/Appropriation Accounts: \_\_\_\_\_

Fiscal Impact - Funding: (Dollars or Percentages)

Federal \_\_\_\_\_

State \_\_\_\_\_

County 100%

Term/Length of Funding \_\_\_\_\_

Previous Requests For Identical or Similar Action:

Resolution/Law Number: #388 #131

Date of Adoption: 9/2019 3/2020

Justification: (State briefly why legislative action is requested)

*To create and fund (1) Corrections Investigator and (1) Commander position at the Corrections & Rehabilitative Services Center and eliminate (1) Captain and two (2) Sergeant positions as an offset. This is budget neutral*

Back-up Material Submitted (i.e., application/approval notices from funding source, bid tabulation sheet, civil service approval notice, program announcement, contracts and/or any materials which explain or support the request for legislative action.)

Submitted By: Craig D. Apple Sr.

Title: Sheriff

7/2020 RESOLUTION

APPROPRIATIONS

ACCOUNT NO.	RESOLUTION DESCRIPTION	INCREASE	DECREASE	ANNUAL SALARY	POSITION CONTROL#	COMMENTS
A9 3150 1 2303 001 10000	CORRECTIONS INVESTIGATOR	30,072.00		74,454.00	390481	CREATE POSITION
A9 3150 1 2309 002 10000	COMMANDER	41,320.00		102,316.00	390480	CREATE POSITION
A9 3150 1 2301 005 10000	CAPTAIN		23,797.33	88,951.00	390022	DELETE POSITION
A9 3150 1 4113 021 10000	CORRECTIONS SERGEANT		23,797.33	76,782.00	390070	DELETE POSITION
A9 3150 1 4113 004 10000	CORRECTIONS SERGEANT		23,797.34	76,782.00	390054	DELETE POSITION
	TOTAL APPROPRIATIONS	71,392.00	71,392.00			

ESTIMATED REVENUES

ACCOUNT NO.	RESOLUTION DESCRIPTION	DECREASE	INCREASE	UNIT COST	COMMENTS
AA 000					
000					
000					
	TOTAL ESTIMATED REVENUES	0.00	0.00		
	GRAND TOTALS	71,392.00	71,392.00		

\* Effective 8/01/2020 - for paydate 8/7/2020 (21 weeks)

\*\*\*Note the annual salary has been prorated for 21 weeks in 2020\*\*\*

RESOLUTION NO. 388

AMENDING THE 2019 SHERIFF'S OFFICE BUDGET: ADMINISTRATIVE  
ADJUSTMENTS

Introduced: 9/9/19

By Audit and Finance Committee:

WHEREAS, The Albany County Sheriff has requested authorization to create three additional Special Projects Coordinator positions in the 2019 Sheriff's Office Budget by reallocating funds for three vacant Corrections Officer positions, and

WHEREAS, The Sheriff has indicated that the new positions are necessary to expand upon programming, provide wrap-around services, and further reduce recidivism, and

WHEREAS, The Sheriff has requested a budget-neutral amendment to the 2019 Sheriff's Office Budget to appropriate funds for the new positions, now, therefore be it

RESOLVED, By the Albany County Legislature that the 2019 Sheriff's Office Budget is amended as follows:

Decrease Appropriation Account A3150.1 by \$34,875 by decreasing the following line items:

Decrease Line Item A3150 1 4115 034 Corrections Officer by \$11,625 with an annual salary of \$62,838

Decrease Line Item A3150 1 4115 187 Corrections Officer by \$11,625 with an annual salary of \$62,838

Decrease Line Item A3150 1 4115 247 Corrections Officer by \$11,625 with an annual salary of \$62,838

Increase Appropriation Account A3150.1 by \$34,875 by creating and increasing the following line items:

Create and Increase Line Item A3150 1 2267 001 Special Projects Coordinator by \$11,625 with an annual salary of \$46,500

Create and Increase Line Item A3150 1 2267 002 Special Projects Coordinator by \$11,625 with an annual salary of \$46,500

Create and Increase Line Item A3150 1 2267 003 Special Projects Coordinator by \$11,625 with an annual salary of \$46,500

and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

*Adopted by unanimous vote — 9/9/19*

**RESOLUTION NO. 131**

**AMENDING THE 2020 SHERIFF'S OFFICE BUDGET: ADMINISTRATIVE ADJUSTMENTS**

Introduced: 3/24/20

By Messrs. A. Joyce and Feeney:

WHEREAS, The Albany County Sheriff has requested authorization to create seven additional Special Projects Coordinator positions in the 2020 Sheriff's Office Budget by reallocating funds for five vacant Corrections Officer positions, and

WHEREAS, The Sheriff has indicated that the new positions are necessary to expand upon programming, provide wrap-around services, and further reduce recidivism, and

WHEREAS, The Sheriff has requested a budget-neutral amendment to the 2020 Sheriff's Office Budget to appropriate funds for the new positions, now, therefore be it

RESOLVED, By the Albany County Legislature that the 2020 Sheriff's Office Budget is amended as follows:

Decrease Appropriation Account A3150.1 by \$250,572 by decreasing and deleting the following line items:

Decrease Line Item A3150 1 4115 084 Corrections Officer by \$44,000

Decrease Line Item A3150 1 4115 131 Corrections Officer by \$44,000

Decrease Line Item A3150 1 4115 144 Corrections Officer by \$64,095

Decrease Line Item A3150 1 4115 198 Corrections Officer by \$50,734

Decrease Line Item A3150 1 4115 228 Corrections Officer by \$47,743

Increase Appropriation Account A3150.1 by \$250,572 by creating and increasing the following line items:

Create and Increase Line Item A3150 1 2267 004 Special Projects Coordinator by \$35,796 with an annual salary of \$47,430

Create and Increase Line Item A3150 1 2267 005 Special Projects Coordinator by \$35,796 with an annual salary of \$47,430

Create and Increase Line Item A3150 1 2267 006 Special Projects Coordinator by \$35,796 with an annual salary of \$47,430

Create and Increase Line Item A3150 1 2267 007 Special Projects Coordinator by \$35,796 with an annual salary of \$47,430

Create and Increase Line Item A3150 1 2267 008 Special Projects Coordinator by \$35,796 with an annual salary of \$47,430

Create and Increase Line Item A3150 1 2267 009 Special Projects Coordinator  
by \$35,796 with an annual salary of \$47,430

Create and Increase Line Item A3150 1 2267 010 Special Projects Coordinator  
by \$35,796 with an annual salary of \$47,430

and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward  
certified copies of this resolution to the appropriate County Officials.

*On a long roll call vote, the following members voted in favor: Messrs. Beston,  
Bruschi, Burgdorf, Ms. Chapman, Messrs. Clay, Cleary, Commisso, Ms. Cunningham,  
Messrs. Domalewicz, Drake, Efekoro, Ethier, Feeney, Fein, Grimm, A. Joyce, R. Joyce,  
Kuhn, Langdon, Mss. Lekakis, Lockhart, Messrs. Mauriello, Mayo, Ms. McLaughlin,  
Messrs. Miller, O'Brien, Perlee, Peter, Reidy, Reinhardt, Ricard, Simpson, Smith,  
Tunny, Ward, and Ms. Willingham - 36*

*Those opposed: Ms. Whalen - 1*

*Resolution was adopted. - 3/24/20*

State of New York  
County of Albany

This is to certify that I, the undersigned, Clerk of the Albany County Legislature, have compared the foregoing copy of the resolution and/or local law with the original resolution and/or local law now on file in the office, and which was passed by the Legislature of said County on the 24<sup>th</sup> day of March, 2020, a majority of all members elected to the Legislature voting in favor thereof, and that the same is a correct and true transcript of such original resolution and/or local law and the whole thereof.



IN WITNESS THEREOF, I have hereunto set my hand and the  
official seal of the County Legislature this 25<sup>th</sup> day of March, 2020.

  
Clerk, Albany County Legislature