



DANIEL P. MCCOY  
COUNTY EXECUTIVE

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DAVID M. LATINA  
COMMISSIONER

SCOTT D. ALLARDICE  
DEPUTY COMMISSIONER

To: Pam O Neill, Purchasing Agent

From: David M. Latina, Commissioner

Date: March 26, 2024

Re: Window upgrades at the Albany County Marillac Shelter

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I have reviewed the proposal received from Gordian for the window upgrades at the Albany County Marillac Shelter. I recommend awarding the contract to Upstate Companies, LLC as an authorized vender pursuant to the terms of the Town of Greece, NY statewide Job Order Contracting Services for \$160,809. Budget proposal of \$146,190 plus a 10% contingency allowance of \$14,690.

If you need any further information or have any questions, please feel free to contact me.

DML:tas