



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

PAMELA O NEILL
PURCHASING AGENT

MEMORANDUM

TO: David Latina
Department of General Services

FROM: Pamela O Neill *Pamela*
Purchasing Agent

DATE: January 29, 2026

RE: RFB # 2025-162– EC; Stedman House Interior Renovation Project

I am in receipt of your recommendation to award the aforementioned to Empire Electric NY LLC in the amount of \$577,450.00, which includes Contingency Allowances as noted.

As Empire Electric NY LLC is the lowest responsible and responsive bidder, I concur with your recommendation.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award.