



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM
PURCHASING AGENT

MEMORANDUM

TO: Lisa Ramundo
Commissioner

FROM: Karen Storm
Purchasing Agent

DATE: June 15, 2021

RE: NCPA Contract #05-25

I am in receipt of your recommendation to purchase one (1) Asphalt Hot Box in the amount of \$36,212.75.

NCPA is a national purchasing cooperative that we have used in the past, and the pricing is better than the equipment listed on the New York State Contract.

Please obtain the necessary contract approval from the Albany County Contract Board, so that we may issue a purchase order.