51 South Pearl Street

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## **MEMORANDUM**

To: Honorable Members – Albany County Legislature

Honorable Albany County Chairman- Andrew Joyce Honorable Albany County Executive – Daniel McCoy

Honorable Albany County – Deputy County Executive – Daniel Lynch

From: Bob Belber

Regional General Manager

Date: March 13, 2020

Re: Request For Legislative Action – Lease Suite #24

Trojan Energy Systems Inc.

New Suite Lease Agreement – Term – April 1, 2020 – March 31, 2023

This will be a new suite holder that would like to occupy suite # 24. They would like to start a new lease and we are seeking approval from the Albany County Legislature to proceed with entering a new lease agreement with the annual lease amount of \$51,000 per year.

A letter of intent has been received with a deposit and pending approval, the County Attorney's office will produce a new lease document with the resolution number assigned.

The tenant will also be responsible for sales tax on tickets to sporting events, monthly cable TV charges as well as any catered food they purchase through Aramark.

Thank you for adding this to the agenda of the next available Civic Center Committee.

Sincerely,

Bob Belber

General Manager