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MICHAEL P. MCLAUGHLIN, JR.  
DEPUTY COUNTY EXECUTIVE

May 1<sup>st</sup>, 2026

The Honorable Joanne Cunningham  
Chairwoman, Albany County Legislature  
112 State Street, Room 710  
Albany, New York 12207

Dear Chairwoman Cunningham,

The County Executive's Office is requesting authorization to implement an updated vehicle policy for best practices and procedures for all County employees who utilize Albany County fleet vehicles as part of their job responsibilities. This new policy will address vehicle utilization practices, responsibilities of employees who use any County vehicles before, during, and after their usage, responsibilities of each department whose employees use vehicles, reporting requirements, and general vehicle usage. This updated policy will accurately reflect the utilization of the Samsara telematics hardware and software installed in County vehicles, and how vehicle operators and departments should manage the telematics system.

If any additional information is required, please do not hesitate to contact me.

Sincerely,

Daniel P. McCoy  
Albany County Executive

cc: Hon. Dennis Feeney, Majority Leader  
Hon. Frank Mauriello, Minority Leader  
Rebekah Kennedy, Majority Counsel  
James Curran, Minority Counsel