



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-4332, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Budget amendment - Salary line increase

Date: May 31, 2023
Submitted By: Nancy Heinzen
Department: Stormwater Coalition
Title: Director
Phone: 518-447-5645
Department Rep.
Attending Meeting: Nancy Heinzen or Others, as Needed

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☒ Budget Amendment
- ☐ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☒ Personnel
- ☐ Personnel Non-Individual

☐ Revenue

Increase Account/Line No.: 8021 12629 Stormwater Program Coordinator
Source of Funds: 8021 12633 GIS Specialist
Title Change: NA

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- ☐ Change Order/Contract Amendment
- ☐ Purchase (Equipment/Supplies)
- ☐ Lease (Equipment/Supplies)
- ☐ Requirements
- ☐ Professional Services
- ☐ Education/Training
- ☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- ☐ Settlement of a Claim
- ☐ Release of Liability
- ☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☒ No ☐
If Mandated Cite Authority: NYSDEC MS4 Permit Stormwater Regulations - Joint Implementation

Is there a Fiscal Impact: Yes ☒ No ☐
Anticipated in Current Budget: Yes ☐ No ☒

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: 8021 12629 Increase, 8021 12633 Decrease
Appropriation Amount: \$18,949.00

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: Click or tap here to enter text.
Local: 100%

Term

Term: (Start and end date) Click or tap here to enter text.
Length of Contract: Click or tap here to enter text.

Impact on Pending Litigation

If yes, explain: Yes ☐ No ☒
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: None
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

This is a request for legislative action to amend the 2023 Stormwater Coalition budget, as follows:

Increase Stormwater Program Coordinator line (8021 12629) by \$18,949.00
Decrease GIS Specialist line (8021 12633) by \$18,949.00

The Coalition Board of Directors met on May 12, 2023 to discuss why two candidates for the Coalition Program Director position recently turned down job offers. They reviewed the Civil Service job description, discussed the candidates, and decided that the Coalition Program Director salary offered to potential candidates should be in the range of \$70,000 to \$90,000, rather than the current maximum salary of \$71,000. This would potentially entice more candidates to apply for the position and allow the Coalition to make financially competitive job offers.

To cover the cost of this increase the Board agreed, pending legislative approval, to move 2023 funds from the GIS Specialist line which is currently vacant, to the Coalition Program Director line. This would increase the salary line to \$90,000. Remaining funds in the GIS Specialist line could then be used to potentially hire a part time, rather than full time employee. The Board acknowledged that going forward, to support a Coalition Program Director salary line of \$90,000, member dues may need to be increased or cuts made to program items. These details will be addressed in the 2024 Coalition budget.