

DANIEL P. MCCOY  
COUNTY EXECUTIVE

DANIEL C. LYNCH, ESQ.  
DEPUTY COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
112 STATE STREET, SUITE 1300  
ALBANY, NEW YORK 12207  
(518) 447-7210 FAX (518) 447-7747  
[WWW.ALBANYCOUNTY.COM](http://WWW.ALBANYCOUNTY.COM)

DAVID M. LATINA  
COMMISSIONER

SCOTT D. ALLARDICE  
DEPUTY COMMISSIONER

August 31, 2021

Honorable Andrew Joyce, Chairman  
Albany County Legislature  
112 State Street, Room 710  
Albany, New York 12207

Re: Contract Authorization

Dear Chairman Joyce:


The Department of General Services requests authorization to enter into an agreement with Davies Office, Inc. to supply and set up office work stations and accessories for the Shaker Place Fifth Floor Renovation as noted in proposals 2106-040847SF REV2 and #2109-041518PC totaling \$123,170.41. These proposals utilizes pricing and terms from the State contract award #PC68279.

The cost of this project will be covered utilizing bond HH05 pursuant to Res. No. 544 of 2016 adopted December 5, 2016 & Res. No. 134 of 2017 adopted April 12, 2017.

The term of this contract will commence upon signing and continue until the project is completed and signed off by the Department of General Services. Projected term is November 1, 2021 through October 31, 2022.

If you should have any questions, please do not hesitate to contact me.

Sincerely yours,



David M. Latina  
Commissioner

DML:tas  
Enclosure(s)

cc: Honorable Dennis Feeney, Majority Leader  
Honorable Frank Mauriello, Minority Leader  
Arnis Zilgme, Minority Counsel  
Rebekah Kennedy, Majority Counsel