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DAVID M. LATINA
COMMISSIONER

SCOTT D. ALLARDICE
DEPUTY COMMISSIONER

December 2, 2025

Honorable Joanne Cunningham, Chairwoman
Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

Re: Vehicle Purchase – Fifteen (15) 2026 Toyota Prius Plug-in Hybrid SE

Dear Chairwoman Cunningham:

The Department of General Services requests authorization to purchase Fifteen (15) 2026 Toyota Prius Plug-in Hybrid SE pursuant to RFQ 2025-159 - Form A (Single OEM Specific Make/Model): Mini-Bid Request at a cost of \$516,589.20.

This purchase will replace fifteen (15) Ford Focus combustion vehicles and increase our fleet inventory of Electric/Plug-in Hybrid & Hybrid vehicles to 68%.

Funding for this purchase will be covered by bond HHG4 Res. No. 100 of 2022 dated March 14, 2022.

If you should have any questions, please do not hesitate to contact me.

Sincerely yours,

David M. Latina
Commissioner

DML:tas
Enclosure(s)

cc: Dennis Feeny, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
James Curran, Minority Counsel