



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
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DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES
KAREN A. STORM
PURCHASING AGENT

MEMORANDUM

TO: Andy Lucarelli
Shaker Rehabilitation & Nursing Center

FROM: Maureen Shea
Purchasing Division

DATE: May 20, 2021

RE: Request for Bids #2021-066
Boiler Maintenance

Enclosed please find the tabulation of bids received for your RFB #2021-066, Boiler Maintenance. Three (3) bids were received. Please review and return your recommendation for award to the Purchasing Agent.

Official award notification will occur only when your department and purchasing agree on the vendor selection. This selection process should include the department head or, at minimum, the department head should be aware of the vendor selection.

Please do not forward to approving bodies or notify vendors until the above has been completed.

Please contact me if you require any additional information, or if I can be of further assistance.

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