



DANIEL P. McCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
PURCHASING DIVISION  
112 STATE STREET, ROOM 1000  
ALBANY, NEW YORK 12207-2021  
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA  
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM  
PURCHASING AGENT

## MEMORANDUM

**TO:** Lisa M. Ramundo, Commissioner  
Public Works

**FROM:** Karen Storm *K Storm*  
Purchasing Agent

**DATE:** February 6, 2020

**RE:** NYS Mini Bid#3220, Purchase of five (5) 3500 Chevrolet One Ton Dump Trucks

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I am in receipt of your recommendation to award the aforementioned NYS Vehicle Marketplace to Cappellino Chevrolet in the amount of \$242,248.55.

As Cappellino Chevrolet is the low responsive and responsible bidder, I concur with your recommendation.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award to the successful bidder.