



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-3274, **Version:** 2

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Authorization to enter into an Memorandum of Understanding (MOU) with the Town of Guilderland allowing use of the Albany County Data Center as a Data Back-up Site for the Town of Guilderland

Date: 4/11/2022
Submitted By: Perry Blanchard
Department: Division of Information Services
Title: Chief Information Officer
Phone: 518-447-4962
Department Rep.
Attending Meeting: Perry Blanchard

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☒ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel

- ☐ Personnel Non-Individual
☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- ☐ Change Order/Contract Amendment
☐ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- ☐ Settlement of a Claim
☐ Release of Liability
☒ Other: (state if not listed)

Memorandum of Understanding (MOU) for Municipal Use of Albany

County Data Center as a Data Back-Up Site

Contract Terms/Conditions:

Party (Name/address):

Town of Guilderland
5209 Western Tpk
Guilderland, NY 12084

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$0

Scope of Services: Per MOU, Albany County will provide a data disaster recovery site for the Town of Guilderland. Albany County will only provide rack space, network connectivity and power in its data center located at 112 State St, Albany. The Town of Guilderland will provide its own equipment needed to back up data.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒

If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☐ No ☒

Anticipated in Current Budget: Yes ☐ No ☒

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.

Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.

Appropriation Amount:

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: Click or tap here to enter text.

County: Click or tap here to enter text.

Local: Click or tap here to enter text.

Term

Term: (Start and end date) 6/2/2022 - 5/31/2023, with 2 options for renewal

Length of Contract: 12 months

Impact on Pending Litigation Yes ☐ No ☐

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The Albany County Division of Information Services is requesting authorization to enter a Memorandum of Understanding (MOU) with the Town of Guilderland to allow their Technology Department to use the County's 112 State St, Albany, NY Data Center as a data backup site. The Town of Guilderland will provide their own equipment to include a firewall, switch and data storage. The county will provide rack space, electricity and use of fiber connectivity - all of which is currently established. Albany County will not be responsible for maintenance of equipment; any support for maintenance will be provided by the Town of Guilderland. The initial term for the MOU is 1 year, with the 2 options to renew for 1 year terms. There is no cost to the County associated with this request.