



**MICHAEL S. MONTELEONE**  
EXECUTIVE UNDERSHERIFF

**SHAWN P. NOONAN**  
CHIEF DEPUTY

## ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400  
[WWW.ALBANYCOUNTYSHERIFF.COM](http://WWW.ALBANYCOUNTYSHERIFF.COM)

**CRAIG D. APPLE, SR.**  
SHERIFF



**WILLIAM M. RICE**  
UNDERSHERIFF

**LEON A. BORMANN**  
CHIEF DEPUTY

June 22, 2021

Honorable Andrew Joyce, Chairman  
Albany County Legislature  
Legislative Clerk's Office  
112 State Street, Room 710  
Albany, New York 12207

*Andrew*  
Dear Chairman Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is required in order to allow the Albany County Sheriff's Office purchase a 2022 FORD F450 chasis and remount it into one of our existing ambulances. The total cost for this project is \$121,200.00. The vendor was approved by purchasing on May 10, 2021 and the legislature approved the transfer of funds from our EMS reserve account into our vehicle line.

Should there be any questions, do not hesitate to call.

Sincerely,

*[Signature]*  
Craig D. Apple, Sr.  
Sheriff

Att.

Cc: Hon. Daniel McCoy, County Executive  
Hon. William Clay, Public Safety Chairman  
Hon. Wanda Willingham, Audit and Finance  
Brandon Russell, Esq., Majority Counsel  
Arnis Zilgme, Esq., Minority Counsel  
Christian Barnes, Minority Counsel

REQUEST FOR LEGISLATIVE ACTION

FOR COUNSEL USE ONLY

DATE: \_\_\_\_\_  
RECEIVED: \_\_\_\_\_  
RECEIVED BY: \_\_\_\_\_  
METHOD: HAND \_\_\_\_\_  
COURIER \_\_\_\_\_  
MAIL \_\_\_\_\_

DATE : JUNE 22, 2021

DEPARTMENT: ALBANY COUNTY SHERIFF'S OFFICE

CONTACT PERSON: SHERIFF CRAIG D APPLE SR

TELEPHONE: 518-447-5440

DEPT. REPRESENTATIVE ATTENDING SHERIFF CRAIG D APPLE SR

COMMITTEE MEETING: PUBLIC SAFETY

PURPOSE OF REQUEST:

ADOPTION OF LOCAL LAW

AMENDMENT OF PRIOR LEGISLATION

APPROVAL/ADOPTION OF PLAN/PROCEDURE

BOND APPROVAL

BUDGET AMENDMENT (SEE BELOW)

CONTRACT AUTHORIZATION (SEE BELOW)

ENVIRONMENTAL IMPACT

HOME RULE REQUEST

PROPERTY CONVEYANCE

OTHER: (STATE BRIEFLY IF NOT LISTED ABOVE)

THE SHERIFF'S OFFICE IS LOOKING TO PURCHASE A 2022 FORD F-450 CHASSIS AND REMOUNT IT  
ONTO ONE OF OUR EXISTING AMBULANCES. TOTAL COST FOR THIS IS \$121,200.

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING

INCREASE ACCOUNT/LINE NO.

SOURCE OF FUNDS:

TITLE CHANGE:

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

CHANGE ORDER/CONTRACT AMENDMENT

PURCHASE (EQUIPMENT/ SUPPLIES)

LEASE (EQUIPMENT/SUPPLIES)

REQUIREMENTS

PROFESSIONAL SERVICES

EDUCATIONAL/TRAINING

GRANT: NEW

RENEWAL

SUBMISSION DEADLINE DATE

SETTLEMENT OF A CLAIM

RELEASE OF LIABILITY

OTHER: (STATE BRIEFLY)

**CONCERNING CONTRACT AUTHORIZATION (CONT'D)**

**STATE THE FOLLOWING:**

CONTRACT TERMS/CONDITIONS:

PARTY (NAME/ADDRESS):

SIV AMBULANCE

2400 BIG OAK ROAD

LANGHORNE, PA 19047

AMOUNT/RATE SCHEDULE/FEE:

\$121,200.00

TERM:

SCOPE OF SERVICES: PURCHASE A 2022 FORD CHASSIS AND REMOUNT IT  
ONTO ONE OF OUR AMBULANCES

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES

X NO

FUNDING SOURCE:

COUNTY BUDGET ACCOUNTS:

REVENUE:

APPROPRIATION: A93110.22400 (AUTOMOBILE LINE)

BOND(RES. NO. & DATE OF ADOPTION)

**CONCERNING ALL REQUESTS:**

MANDATED PROGRAM/SERVICE:

YES NO X

IF MANDATED CITE: AUTHORITY

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES

X NO

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS:

FISCAL IMPACT - FUNDING: (DOLLARS OR PERCENTAGES)

FEDERAL

STATE

COUNTY 100%

TERM/LENGTH OF FUNDING

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:

RESOLUTION/LAW NUMBER:

DATE OF ADOPTION:

JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

LEGISLATIVE APPROVAL IS NEEDED FOR PURCHASES OF \$100,000 OR MORE.

BACK-UP MATERIAL SUBMITTED (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE,  
BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS  
AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY: CRAIG D APPLE SR

TITLE: SHERIFF

**BID FORM**

**BID IDENTIFICATION:**

Title: Remounting of Ambulance  
Bid Number: 2021-062

**Item Description**

Purchase of 2022 Ford F-450 4 x 4 XLT Trim Regular Cab chassis or/equivalent and the remounting of a currently owned Road Rescue Modular Ambulance. Pricing shall be all inclusive. (transporting of current ambulance, remounting of supplied chassis and completed delivery to the Albany County Sherref)

\$ 121,200.00  
Lump Sum

2022 Ford F450  
Year/Make/Model of Chassis

**\*\*Vedors shall submit with bid package, chassis and remount literature\*\***

**COMPANY:**

SIV Ambulances

**ADDRESS:**

2400 Big Oak Rd

**CITY, STATE, ZIP:**

Langhorne PA 19047

**TEL. NO.:**

215 970 5007

**FAX NO.:**

**FEDERAL TAX ID NO.:**

35-2636645



DANIEL P. McCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
PURCHASING DIVISION  
112 STATE STREET, ROOM 1000  
ALBANY, NEW YORK 12207-2021  
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA  
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM  
PURCHASING AGENT

## MEMORANDUM

**TO:** Dennis M. Wood  
Captain - EMS

**FROM:** Karen Storm *K. Storm*  
Purchasing Agent

**DATE:** May 10, 2021

**RE:** RFB #2021-062 Remounting of Ambulance

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I am in receipt of your recommendation to award the aforementioned Request for Bids to SIV Ambulance in the amount of \$121,200.00.

As SIV Ambulance is the only low responsive and responsible bidder, I concur with your recommendation.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award to the successful bidder.