

ALBANY COUNTY SHERIFF'S OFFICE

CRAIG D. APPLE, SR.
SHERIFF



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

County Court House
Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM

March 3, 2025

Honorable Joanne Cunningham
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

JO
Dear Chairwoman Cunningham:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is required in order to allow the Albany County Sheriff's Office to apply for, accept, and spend grant funding from the New York State Office of Mental Health's Suicide Prevention Center (OMH SPCNY) and the Research Foundation for Mental Hygiene (RFMH), FY2025-2026 Cares Up Sustainability Grant.

The term of this contract will be 24 months.

The award amount for the Albany County is \$40,000.00. These funds will be utilized to assist in the renewal of The Albany County Sheriff's Office Wellness App, PEER Team training, and Administrative support.

This grant was previously approved by the Albany County Legislature in 2023 under Resolution No.542.

Should there be any questions, do not hesitate to call.

Sincerely,

A handwritten signature in black ink, appearing to read "Craig D. Apple Sr.", is written over the typed name and title.

Craig D. Apple Sr.
Sheriff

Cc. Hon. Daniel P. McCoy, County Executive
Hon. Wanda Willingham, Audit & Finance Committee

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

..title

Legislative approval to apply, accept and spend the 2025 NY CARES UP Sustainability Grant funding and contract authorization for the same.

..body

Date:	March 4, 2025	Submitted By:	Craig D. Apple, Sr.
Department:	Sheriff's Office	Title:	Sheriff
Attending Meeting:	Sheriff Craig D. Apple, Sr.	Phone:	(518) 487-5440

Purpose of Request: Contract Authorization Authorize a contract to accept 2025 NY Cares Up Sustainability Grant funding and authorize expenditure to assist with the renewal of the Albany County Sheriff's Office Wellness App, Sheriff's PEER Team training, and Administrative Support.

CONTRACT TERMS/CONDITIONS:

Party Names and Addresses: Research Foundation for Mental Hygiene (RFMH) Inc., 150 Broadway, Suite 301, Menands, NY 12204

Term: (Start/end date or duration)	April 1, 2025 – March 31, 2027
Amount/Raise Schedule/Fee:	\$40,000.00

BUDGET INFORMATION:

Is there a Fiscal Impact:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Anticipated in Budget:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Spreadsheet attached:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Source of Funding – (Percentages)

Federal:	Enter text.	County:	Enter text.
State:	100%	Local:	Enter text.

County Budget Accounts:

Revenue Account and Line:	Enter text.
Revenue Amount:	Enter text.
Appropriation Account and Line:	Enter text.
Appropriation Amount:	Enter text.

ADDITIONAL INFORMATION:

Mandated Program/Service:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Mandated, Cite Authority:	Enter text.
Request for Bids / Proposals:	
Competitive Bidding Exempt:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
# of Response(s):	Enter text.
# of MWBE:	Enter text.
# of Veteran Business:	Enter text.
Bond Resolution No.:	Enter text.
Apprenticeship Program	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: Resolutions No. 216 of 2022 and No. 542 of 2023

DESCRIPTION OF REQUEST: (state briefly why legislative action is requested)

This grant will support our wellness solution which allows the Sheriff's Office to provide all employees and their family members customized, confidential mobile wellness education, support, and resources. It will also assist with additional training for our Agency PEER Team for critical incident support and debrief.

RESOLUTION NO. 216

AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION AND AN AGREEMENT WITH THE RESEARCH FOUNDATION FOR MENTAL HYGIENE FOR GRANT FUNDING

Introduced: 6/13/22

By Public Safety Committee and Mr. Miller:

WHEREAS, The Albany County Sheriff has requested authorization to submit a grant application to and enter into an agreement with the Research Foundation for Mental Hygiene regarding grant funding in the amount of \$40,000 for the term commencing April 4, 2022 and ending December 31, 2022, and

WHEREAS, The Sheriff has indicated that this funding will be utilized to offer education and support in the area of mental health well-being to uniformed officers as they cope with stressful situations on a daily basis, now, therefore, be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to submit a grant application to and enter into an agreement with the Research Foundation for Mental Hygiene regarding grant funding in the amount of \$40,000 for the term commencing April 4, 2022 and ending December 31, 2022, and, be it further

RESOLVED, That the County Attorney is authorized to approve said grant application and agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote - 6/13/22

RESOLUTION NO. 542

AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO AND AN AGREEMENT WITH THE RESEARCH FOUNDATION FOR MENTAL HYGIENE FOR GRANT FUNDING AND AMENDING THE 2023 SHERIFF'S OFFICE BUDGET

Introduced: 11/13/23
By Audit and Finance Committee:

WHEREAS, By Resolution No. 216 for 2022, this Honorable Body authorized an agreement with the Research Foundation for Mental Hygiene, Inc. regarding grant funding in the amount of \$40,000 for the term commencing April 4, 2022 and ending December 31, 2022, and

WHEREAS, The Albany County Sheriff has indicated that an additional \$5,000 is now available, and has requested authorization to accept this additional amount, and

WHEREAS, A budget amendment is necessary to incorporate the full \$45,000 into the 2023 Albany County Budget, now, therefore, be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with the Research Foundation for Mental Hygiene regarding a revised grant total in the amount of \$45,000, and, be it further

RESOLVED, That the 2023 Sheriff's Office Budget is hereby amended as follows:

Increase Revenue Account A3110 0 2770 Other Unclassified Revenues by \$45,000

Increase Appropriation Account A3110.4 by \$45,000 by increasing Line Item A3110 4 4046 Fees for Services by \$45,000

and, be it further

RESOLVED, That the County Attorney is authorized to approve said grant application and agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote - 11/13/23

2025 BUDGET AMENDMENT

APPROPRIATIONS

RESOLUTION NO. BTCH	ACCOUNT NO.	RESOLUTION DESCRIPTION	INCREASE	DECREASE
A9 3110	4 4046	FEES FOR SERVICES	40,000.00	
TOTAL APPROPRIATIONS			40,000.00	0.00

REVENUES

RESOLUTION NO. BTCH	ACCOUNT NO.	RESOLUTION DESCRIPTION	DECREASE	INCREASE
A2 3110	02770	UNCLASSIFIED	0.00	40,000.00
TOTAL REVENUES			0.00	40,000.00
GRAND TOTALS			40,000.00	40,000.00



Office of Mental Health

KATHY HOCHUL
Governor

ANN MARIE T. SULLIVAN, M.D.
Commissioner

MOIRA TASHJIAN, MPA
Executive Deputy Commissioner

NY CARES UP

March 3, 2025

Albany County Corrections
Sergeant Dave Poole
165 Henry Johnson Blvd.
Albany, NY 12203

Dear Sergeant Dave Poole:

The New York State Office of Mental Health's Suicide Prevention Center (OMH SPCNY) and the Research Foundation for Mental Hygiene (RFMH) would like to congratulate **Albany County Corrections** for selection as a CARES UP Sustainability grant recipient. This \$40,000 grant award over a two-year period will help to support your continued efforts to foster resilience and promote mental health within your agency.

The first step for Sustainability grantees will be to attend the CARES UP Sustainability Kick-Off, a virtual meeting scheduled for **March 28th from 9:00-10:00 AM**. During this informational session, the CARES UP grant team will provide grant awardees with an overview of the deliverables during the first year and discuss next steps. A meeting invite will be sent in the coming days.

You will also be contacted by the Research Foundation of Mental Hygiene (RFMH), the entity that manages all our grant contracts, with a draft contract for your review and signature. Grant contracting processes will be covered during our virtual Kick-Off meeting.

We look forward to meeting you with you on March 28th. In the meantime, if you have any questions, please reach out to us at CARESUP@omh.ny.gov

Sincerely,

A handwritten signature in black ink, appearing to be "Jay Carruthers".

Jay Carruthers, MD
Director, OMH Suicide Prevention Center of New York