



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-6844, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Request for permission to accept grant funding from the New York State Local Government Records Management Improvement Fund

Date: 09/08/2025
Department: Hall of Records
Attending Meeting: Craig Carlson and Ricardo Wright-Ramos
Submitted By: Bruce Hidley
Title: County Clerk
Phone: 518-487-5141

Purpose of Request: Other (State if not Listed) Grant Acceptance

CONTRACT TERMS/CONDITIONS:

Party Names and Addresses:

New York State Archives, New York State Education Department, Cultural Education Center, Albany, NY 12230

Term: (Start/end date or duration) 10/01/2025 - 12/31/2026
Amount/Raise Schedule/Fee: \$138,834

BUDGET INFORMATION:

Is there a Fiscal Impact: Yes ☒ No ☐
Anticipated in Budget: Yes ☒ No ☐
Spreadsheet attached: Yes ☐ No ☒

Source of Funding - (Percentages)

Federal: 0 County: 0
State: 100% Local: 0

County Budget Accounts:

Revenue Account and Line: A31411-03040
Revenue Amount: \$138,834
Appropriation Account and Line: A91411-44046-BETH
Appropriation Amount: \$138,834

ADDITIONAL INFORMATION:

Mandated Program/Service: Yes ☐ No ☒
If Mandated, Cite Authority: Enter text.

Request for Bids / Proposals:

Competitive Bidding Exempt: Yes ☐ No ☐

of Response(s): Enter text.

of MWBE: Enter text.

of Veteran Business: Enter text.

Bond Resolution No.: Enter text.

Apprenticeship Program Yes ☐ No ☐

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: Resolution No 493 of 2023

DESCRIPTION OF REQUEST: (state briefly why legislative action is requested)

We are requesting permission to accept grant funding from the New York State Archives in the amount of \$138,834 in order to digitize and make available records for both the Albany County Hall of Records and the Town of Bethlehem as part of the ongoing Albany County Shared Services program. This grant funding is already anticipated in the 2026 budget.