



DANIEL P. McCOY  
COUNTY EXECUTIVE

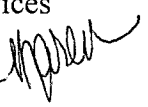
COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
PURCHASING DIVISION  
112 STATE STREET, ROOM 1000  
ALBANY, NEW YORK 12207-2021  
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA  
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM  
PURCHASING AGENT

## MEMORANDUM

**TO:** David M. Latina, Commissioner  
General Services

**FROM:** Karen Storm-  
Purchasing Agent

**DATE:** August 31, 2021

**RE:** NYS Contract PC68279

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I am in receipt of your requested purchase from New York State Contract for furniture from Davies Office, Inc. under the Allsteel Contract PC68279 in the amount of \$113,668.12.

I have reviewed the proposal #2106-040847SF REV2 and since all items are covered by the contract I concur with your purchase from Davies Office, Inc.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a purchase order to the vendor.