



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

SHAWN P. NOONAN
CHIEF DEPUTY

ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400
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CRAIG D. APPLE, SR.
SHERIFF



WILLIAM M. RICE
UNDERSHERIFF

LEON A. BORMANN
CHIEF DEPUTY

October 31, 2022

Honorable Andrew Joyce
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

Andrew
Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is required in order to allow Albany County to apply for and enter into the contract for the FY 2022 Emergency Management Performance Grant with the Division of Homeland Security and Emergency Services. This grant is part of the ongoing SHSP (State Homeland Security Program) grant program. We were recently notified of our 2022 allocation under this program. While we don't actually apply to receive this grant, we must submit an application form showing how the money will be spent on emergency management functions.

The grant award allocated for Albany County is \$119,708 and covers the grant period 10/1/2021-9/30/2024. We usually receive this grant every year but there is no guarantee the program will continue in the future. These grant funds will be utilized to cover equipment, supplies and preparedness items used in our ongoing emergency management activities and to update equipment for our Drone Unit. The grant has a 50% matching requirement. We will use salaries of our emergency management personnel as the match.

Should there be any questions, do not hesitate to call.

Sincerely,

Craig D. Apple, Sr.
Craig D. Apple, Sr.
Sheriff

cc: Hon. Daniel P. McCoy, County Executive
Hon. William Clay, Public Safety Committee
Hon. Wanda Willingham, Audit & Finance Committee

REQUEST FOR LEGISLATIVE ACTION

FOR COUNSEL USE ONLY	
DATE:	_____
RECEIVED:	_____
RECEIVED BY:	_____
METHOD:	HAND _____
	COURIER _____
	MAIL _____

DATE : OCTOBER 31, 2022

DEPARTMENT: ALBANY COUNTY SHERIFF'S DEPT

CONTACT PERSON: CRAIG D APPLE SR

TELEPHONE: 487-5440

DEPT. REPRESENTATIVE ATTENDING

COMMITTEE MEETING: SHERIFF CRAIG D APPLE SR

PURPOSE OF REQUEST:

ADOPTION OF LOCAL LAW	_____
AMENDMENT OF PRIOR LEGISLATION	_____
APPROVAL/ADOPTION OF PLAN/PROCEDURE	_____
BOND APPROVAL	_____
BUDGET AMENDMENT(SEE BELOW)	<u>X</u>
CONTRACT AUTHORIZATION (SEE BELOW)	<u>X</u>
ENVIRONMENTAL IMPACT	_____
HOME RULE REQUEST	_____
PROPERTY CONVEYANCE	_____
OTHER:(STATE BRIEFLY IF NOT LISTED ABOVE)	_____

TO APPLY AND ACCEPT THE FY2022 EMPG GRANT- EMERGENCY MANAGEMENT PERFORMANCE
GRANT IN THE AMOUNT OF \$119,708 AND THE CORRESPONDING BUDGET AMENDMENT

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING

INCREASE ACCOUNT/LINE NO.	<u>A33110.03305EMP22 (CIVIL DEFENSE)</u>
SOURCE OF FUNDS:	<u>NYS DIVISION OF HOMELAND SECURITY</u>
TITLE CHANGE:	_____

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

CHANGE ORDER/CONTRACT AMENDMENT	_____
PURCHASE (EQUIPMENT/ SUPPLIES)	_____
LEASE (EQUIPMENT/SUPPLIES)	_____
REQUIREMENTS	_____
PROFESSIONAL SERVICES	_____
EDUCATIONAL/TRAINING	_____
GRANT: NEW	<u>X</u>
RENEWAL	_____
SUBMISSION DEADLINE DATE	_____

SETTLEMENT OF A CLAIM	_____
RELEASE OF LIABILITY	_____
OTHER: (STATE BRIEFLY)	_____

CONCERNING CONTRACT AUTHORIZATION (CONT'D)

STATE THE FOLLOWING:

CONTRACT TERMS/CONDITIONS:

PARTY (NAME/ADDRESS):

JOHN P MELVILLE, COMMISSIONER

DIVISION OF HOMELAND SECURITY & EMERGENCY SERVICES

1220 WASHINGTON AVENUE, BLDG 7A, SUITE 710, ALBANY 12242

AMOUNT/RATE SCHEDULE/FEE:

\$ 119,708.00 (50%MATCH FUNDING)

TERM: 10/1/2021 -9/30/2024

SCOPE OF SERVICES: SUPPORTS PLANNING AND EMERGENCY
MANAGEMENT FUNCTIONS

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES _____ NO X

FUNDING SOURCE: NYS DIVISION OF HOMELAND SECURITY (DHSES)

COUNTY BUDGET ACCOUNTS:

REVENUE: A33110.03305.EMP22 - CIVIL DEFENSE

APPROPRIATION: A93110.22750.EMP22 (SECURITY EQUIPMENT)

BOND(RES. NO. & DATE OF ADOPTION) _____

CONCERNING ALL REQUESTS:

MANDATED PROGRAM/SERVICE: YES _____ NO X

IF MANDATED CITE: AUTHORITY _____

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES _____ NO X

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS: _____

FISCAL IMPACT - FUNDING: (DOLLARS OR PERCENTAGES)

FEDERAL _____

STATE 100%

COUNTY _____

TERM/LENGTH OF FUNDING 10/01/2021 - 9/30/2024

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:

RESOLUTION/LAW NUMBER: _____

DATE OF ADOPTION: _____

JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

SUPPORTS OUR EMERGENCY MANAGEMENT OFFICE AND ITS PROGRAMS

BACK-UP MATERIAL SUBMITTED (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE,
BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS
AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY: CRAIG D APPLE SR

TITLE: SHERIFF

2023 BUDGET AMENDMENT											
RESOLUTION NO. BTCH		ACCOUNT NO.		APPROPRIATIONS		RESOLUTION DESCRIPTION		INCREASE		DECREASE	
	A9 3110	2 2750	EMP22			SECURITY EQUIPMENT		32,750.00			CREATE
	A9 3110	2 2400	EMP22			AUTOMOBILES		70,000.00			CREATE
	A9 3110	2 2100	EMP22			COMMUNICATIONS EQUIP.		15,000.00			CREATE
	A9 3110	4 4046	EMP22			FEES FOR SERVICES		1,958.00			CREATE
						TOTAL APPROPRIATIONS		119,708.00		0.00	
						REVENUES					
RESOLUTION NO. BTCH		ACCOUNT NO.		RESOLUTION DESCRIPTION		DECREASE		INCREASE			
	A3 3110	03305	EMP22		CIVIL DEFENSE		0.00	119,708.00			CREATE
					TOTAL REVENUES		0.00	119,708.00			
					GRAND TOTALS		119,708.00	119,708.00			
Attn: Comptrollers Office - project code - EMP22 (Description "EMPG 2022 Grant")											