



NEW YORK STATE DEPARTMENT OF TAXATION AND FINANCE
OFFICE OF REAL PROPERTY TAX SERVICES

APPLICATION FOR CORRECTION OF
MULTIPLE-PARCEL ERRORS

Part I. To be completed by Applicant, in triplicate. For correction of real property taxes, submit three copies of this application to county director of real property tax services. (Except: in Tompkins and Nassau Counties, submit to chief assessing officer; in a village which has retained its assessing unit status, submit to the village assessor or chairman of the board of trustees).

1. Name of Applicant: Town of Colonie Assessment Department
Mailing Address: 534 New Loudon Rd Memorial Town Hall
Latham, NY 12110
Telephone Numbers: Day (518) 783-2701
Evening (518) _____

2. **APPLICANT** must attach a separate sheet giving the following information for each parcel affected by the error:
- a. Description of property as indicated on assessment roll (include tax map designation);
 - b. Account number (as shown on tax bill);
 - c. Name of owner of parcel;
 - d. Name of taxpayer if other than owner;
 - e. Tax billing address for parcel;
 - f. Amount of taxes currently due; and
 - g. Proper amount of tax.

3. I hereby request a correction of the tax levied against each parcel listed on the attached sheet for the year(s) January 2022 General Tax Bill by Town of Colonie Sewer Benefit Roll *, for the following reason:

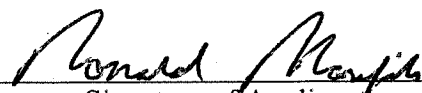
- Mathematical error in computation of partial exemption.
- Mathematical error in computation or extension of the tax.
- Mistake in the determination or transcription of a special assessment or other charge based on units of service provided by a special district.
- Real property entirely outside the boundaries of the assessing unit, school district or special district in which the real property is designated as being located.

Explanation, if necessary (if mathematical error in exemption computation identify exemption):

See attached letter.

June 17, 2022

Date


Signature of Applicant

*County, city, village, school district; town in Westchester County.

PART II. For use by COUNTY DIRECTOR, VILLAGE ASSESSOR: Attach written report including documentation and recommendation.

Date application received: 6/22/2022 Period of warrant for collection of taxes: 1/1/2022

Last day for collection of taxes without interest: 1/31/2022

Recommendation: Approve application Deny Application

6/22/2022
Date

[Signature]
Signature

PART III. For use by TAX LEVYING BODY:

APPLICATION APPROVED Notice of approval mailed to applicant on (enter date): _____
Order transmitted to collecting officer on (enter date): _____

APPLICATION DENIED Reasons: _____

Notice of denial mailed on (enter date): _____

Signature of Chief Executive Officer or
Official Designated by Resolution

Date

PART IV. FOR COLLECTING OFFICER'S USE:

Refunds: When an application concerns a tax that has already been paid, and the application is approved, the applicant is entitled to a refund of the overpayment.

Credits: When an application concerns a tax that has not yet been paid, and the application is approved, the applicant is entitled to a credit reducing the amount of the outstanding tax. The corrected tax must be paid with the interest and penalties that have accrued up to that point, but no additional interest and penalties shall be imposed if the corrected tax is paid within eight days of the date on which the notice of approval is mailed to the applicant (see Part III of this form). The interest and penalties on the credited portion of the tax are cancelled.

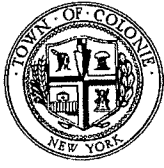
Order from tax levying body received: _____
Date

Corrected tax due: \$ _____
Interest and penalties (if applicable): \$ _____
Total corrected tax due: \$ _____

Date
Tax roll corrected: _____
Tax bill corrected: _____
Application and Order annexed to the tax roll: _____
Payment of corrected tax received: _____
Total corrected tax due: _____

Signature of Collecting Officer

Date



Peter G. Crummey
Town Supervisor

TOWN OF COLONIE

Department of Assessment
Memorial Town Hall
534 New Loudon Rd
Latham, New York 12110

Phone (518) 783-2701 Fax (518) 783-2784
www.colonie.org/assessor

Ron Monfils
Assessor

June 17, 2022

Michael McGuire, CCD, Director
Real Property Tax Service Agency
112 State St, Room 1340
Albany, NY 12207

Re: RP-556-b Correction of Multiple-Parcel Errors on January 2022 General Tax Bill.

Mr. McGuire,

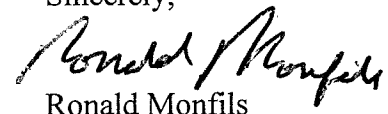
It has come to my attention that the SW006 and SW008 sewer units on the 2021 Sewer Benefit Roll were computed in error for commercial properties in SWIS code 012689, town of Colonie outside both villages. Sewer unit code SW006 is for Sewer Operation & Maintenance and SW008 is sewer unit code SW008 is for Sewer A Debt Payment. Both codes are determined by the water usage from meter readings in cubic feet and divided by 27,000 gallons to get the units charged with a minimum of 3 units per property.

For the 2021 Sewer Benefit Roll the wrong year water usage was applied. Attached is a list of properties that were overcharged with a higher water usage and respective sewer unit from the actuals and require a refund. The attached list shows the amount to be refunded for each parcel. The list contains 466 parcels with a total refund of \$573,456.24.

In addition, some commercial properties were undercharged and form RP-551-NTC will be sent to the property owners allowing for administrative review at the second meeting of the Board of Assessment Review and charged as a line item on the January 2023 general tax bill.

Please review and let me know if you have any questions or concerns. I trust this will be placed on the next Albany County Legislature agenda for approval.

Sincerely,


Ronald Monfils