



Legislation Text

File #: TMP-1774, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Contract Authorization for Social Services (Altamont)

Date: 7/21/2020
Submitted By: Joseph J DeAngelis
Department: Social Services
Title: Contract Administrator
Phone: 518-447-7583
Department Rep.
Attending Meeting: Michele G. McClave

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☒ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel
- ☐ Personnel Non-Individual

☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

☐ Change Order/Contract Amendment

☐ Purchase (Equipment/Supplies)

☐ Lease (Equipment/Supplies)

☐ Requirements

☒ Professional Services

☐ Education/Training

☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim

☐ Release of Liability

☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

The Altamont Program, Inc.

428 Duane Avenue

Schenectady, New York 12304

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$529,700

Scope of Services: The Altamont Program will provide the necessary tools and resources to facilitate Albany County Department of Social Services clients' readiness for, and access to, employment that will lead to self-sufficiency.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒

If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐

Anticipated in Current Budget: Yes ☒ No ☐

County Budget Accounts:

Revenue Account and Line: AA6010 04615

Revenue Amount: \$501,700.00

Appropriation Account and Line: AA6010 44052

Appropriation Amount: \$529,700.00

Source of Funding - (Percentages)

Federal: 94.7%

State:

County: 5.3%

Local:

Term

Term: (Start and end date) 1/1/2021-12/31/2021

Length of Contract: 12 Months

Impact on Pending Litigation

Yes ☐ No ☒

If yes, explain: [Click or tap here to enter text.](#)

Previous requests for Identical or Similar Action:

Resolution/Law Number: 375

Date of Adoption: 9/9/2019

Justification: (state briefly why legislative action is requested)

Approval is requested to renew an agreement with The Altamont Program, Inc. to provide employment and related services for recipients of Temporary Assistance to achieve the most efficient and effective means of facilitating people from public dependency to the workforce and, therefore, to self-supporting lifestyles. ACDSS has adopted a Work First/Labor force attachment approach utilizing three steps:

1. Preparation for employment;
2. Employment, retention and re-employment
3. Skills upgrade for income enhancement and better employment opportunities

The Altamont Program provides in-program retention services from the first day the individual is enrolled. Strategies are developed to keep individuals active in all aspects, at all points, in the program. Specific efforts are made to keep the drop-out rate to a minimum. The Altamont Program provides intensive case management and linkage through:

- Preparation to employment beginning with orientation to employment requirements

- Individual assessments and the development of an Individual Employment Plan (IEP) with short and long term goals, reassessment and update of the IEP as necessary
- Pre-employment job readiness and job skills training including employment preparedness skills
- Resume preparation
- Job searching skills
- Referral to cooperating programs and services; single point of referral and linkage to appropriate community resources for specified services including, but not limited to:
 - o essential expertise and resources,
 - o vocational rehabilitation services,
 - o employment services,
 - o educational and training services
 - o job development
 - o work experience and community service development/placement
- Employment, retention and re-employment (understanding the correlation between employment, budgeting, asset development, credit/banking and self-sufficiency):
 - o Accessing tax credits
 - o Job placement to facilitate achievement if the maximum degree of self-sufficiency through work appropriate to an individual's skill levels that will secure them full-time employment with a focus on a career or employment ladder
 - o Retentions services for 6 months post TA closing aimed at increasing an individual's economic stability maximizing available assets
 - o Providing an outreach packet on transitional services available designed to improve an individual's prospect of long term self-sufficiency and economic independence by developing skills and resources that support an individual and preventing a return to public assistance
- Skills upgrade for income enhancement and better employment opportunities include but not limited to:
 - o Maximize education and training to prepare an individual for the current job market
 - o Increase access to targeted training for jobs in high growth industries and Career Pathways programing
 - o Encourage participation in up to a 4 year college degree program for individuals who participate in work activities for 20 hours per week and are able to maintain an appropriate GPA of C
 - o Reassess and evaluate the underemployed for skills enhancement

o Linkage to Job Clubs and other mentoring resources

As a result of COVID-19, Altamont Program, Inc. has and will continue to work with our clients through phone and electronic contact, to track employment for those clients who have remained employed and who are moving toward Zoom and/or Google Meet Career Adult Life Skill classes, for those clients who have access to the technology. Additionally, the Altamont Program has been able to reach out to the Albany County community to explore and develop Work Experience Program (WEP) opportunities as well as volunteer opportunities that will benefit clients by offering the opportunities to acquire and enhance marketable employment skills in a true work setting once we are able to resume face to face interactions.

The Altamont Program was selected through a competitive bid for services under RFP #2017-094. This request is for year three of an optional five year contract.