From: Hamias, Hailey (HCR)
To: Alderson, Patrick; Rogers, Lucas
Cc: County Executive
Subject: Extension?
Date: Thursday, November 3, 2022 9:02:29 AM

Good afternoon,

The contract for this project expires November 9, 2022. Unless the County believes the project will be complete by then we will need an extension request.

In order to request an extension the County will need to submit:

1. A letter from the CEO or Department Director with the exact date the extension is being requested until (ex: 'May 9, 2023', NOT 'six months from current deadline') and stating the reason why the extension is being requested
2. A schedule of milestones from award date to present
3. A schedule of milestones from the present to the proposed extension date.

Please let me know if you have any questions.

Thank you,

Hailey Hamias (She/Her/Hers)
Community Developer

New York State Homes & Community Renewal
Office of Community Renewal
38-40 State Street, 4 South
Hampton Plaza
Albany, NY 12207
Phone: 518-474-2057
Hailey.Hamias@hcr.ny.gov
Community Development Block Grant | Homes and Community Renewal (ny.gov)