

**RECORD RETENTION POLICY FOR DOCUMENTS CREATED OR MAINTAINED PURSUANT TO THE AMERICAN RESCUE PLAN ACT OF 2021 CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS BY ALBANY COUNTY**

**WHEREAS** the County of Albany has received an allocation of funds from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF); and

**WHEREAS** the ARP/CSLFRF are subject to the provisions of the federal Uniform Guidance, 2 CFR Part 200 (UG), as provided in the [Assistance Listing 21.027](#); and

**WHEREAS** the ARP/CSLFRF [Terms and Conditions](#) and the [Compliance and Reporting Guidance](#) (v.5.0 September 2022) set forth the U.S. Department of Treasury's ("Treasury") record retention requirements for the ARP/CSLFRF award; and

**WHEREAS** the Treasury is responsible for implementing ARP/CSLFRF and has enacted a Final Rule further clarifying record retention requirements; and

**WHEREAS** it is the intent of the County of Albany to follow Treasury's record retention requirements, as well as the provisions of the Uniform Guidance 2 CFR Part 200, as it expends CSLFRF pursuant to the APR/CSLFRF Terms and Conditions;

**BE IT RESOLVED** that the Albany County Legislature hereby adopts and enacts the following Record Retention Policy for documents created or maintained pursuant to the ARP/CSLFRF award.