



Legislation Text

File #: TMP-1389, Version: 1

**REQUEST FOR LEGISLATIVE ACTION**

**Description (e.g., Contract Authorization for Information Services):**

Contract Authorization to participate as One Stop Systems Operator for the Capital Region Workforce Development Board

Date: 1/15/20

Submitted By: Mike McLaughlin

Department: County Executive’s Office

Title: Director of Policy and Research

Phone: 518-447-7040

Department Rep.

Attending Meeting: Mike McLaughlin

**Purpose of Request:**

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

**CONCERNING BUDGET AMENDMENTS**

**Increase/decrease category (choose all that apply):**

- Contractual
- Equipment
- Fringe
- Personnel

- Personnel Non-Individual  
 Revenue

Increase Account/Line No.: Click or tap here to enter text.  
Source of Funds: Capital Region Workforce Development Board  
Title Change: Click or tap here to enter text.

**CONCERNING CONTRACT AUTHORIZATIONS**

**Type of Contract:**

- Change Order/Contract Amendment  
 Purchase (Equipment/Supplies)  
 Lease (Equipment/Supplies)  
 Requirements  
 Professional Services  
 Education/Training  
 Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim  
 Release of Liability  
 Other: (state if not listed) Click or tap here to enter text.

**Contract Terms/Conditions:**

**Party (Name/address):**

Capital Region Workforce Development Board  
175 Central Avenue, 3rd Floor, Front  
Albany, NY

**Additional Parties (Names/addresses):**

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$4,800

Scope of Services: The One Stop System Operator, in a consultant capacity, will play a critical role in supporting the local workforce system to coordinate its diverse partners to achieve its service delivery vision and reach its 'to be defined' performance goals.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

**CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes  No   
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes  No   
Anticipated in Current Budget: Yes  No

County Budget Accounts:

Revenue Account and Line: AA1230 02770  
Revenue Amount: \$4,800

Appropriation Account and Line: AA1230 44046  
Appropriation Amount: \$4,800

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.  
State: Click or tap here to enter text.  
County: Click or tap here to enter text.  
Local: 100%

Term

Term: (Start and end date) 10/1/19 - 9/30/20  
Length of Contract: 12 Months

Impact on Pending Litigation

If yes, explain: Yes  No   
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.  
Date of Adoption: Click or tap here to enter text.

**Justification:** (state briefly why legislative action is requested)

The Capital Region Workforce Development Board (WDB) has once again encountered difficulty in finding an outside partner to fill the role of the One Stop System Operator and has asked the County of Albany to step into that role. Agreeing to this responsibility will not constitute a significant increase in work load, but will generate a limited amount of revenue to the County. Attached is an in depth description of the responsibilities that come with contract.