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LISA M. RAMUNDO  
COMMISSIONER

SCOTT D. DUNCAN  
DEPUTY COMMISSIONER

April 25, 2025

Hon. Joanne Cunningham, Chairwoman  
Albany County Legislature  
112 State Street, Rm. 710  
Albany, NY 12207

Dear Chairwoman Cunningham:

We request the Legislature's approval to enter into an agreement with Capital Region Transportation Council (CRTC), acting on behalf of the Capital District Transportation Committee (CDTC) which is the Metropolitan Planning Organization (MPO) for the Capital District, for the Active Transportation Technical Assistance Study. This agreement will be for an eighteen-month period beginning on April 1, 2025 through September 30, 2026 with a cost of \$65,000.00.

The CRTC will provide professional and technical services for the study as outlined in the attached document. These professional services include data collection, general transportation planning and technical assistance in support of the Complete Streets Study approved by the Legislature (Res. No. 572, 9/9/24).

If there are any questions or further information is needed, please feel free to contact my office.

Sincerely,

Lisa M. Ramundo  
Commissioner

cc: Hon. Dennis Feeney, Majority Leader  
Hon. Frank Mauriello, Minority Leader  
Rebekah Kennedy, Majority Counsel  
James Curran, Minority Counsel