



# County of Albany

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Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

**File #:** TMP-6809, **Version:** 1

### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):**

Authorizing an Agreement with New York State Office of Indigent Legal Services regarding a One-Year, No Cost Extension of the Distribution #13 Grant and related 2025 Budget Amendments

Date: 8/25/25  
Department: Public Defender’s Office  
Attending Meeting: Judge Stephen W. Herrick  
Submitted By: Keith Bulatao  
Title: Director of Operations  
Phone: 518-447-7771

Purpose of Request: Contract Authorization      Contract Extension

### CONTRACT TERMS/CONDITIONS:

Party Names and Addresses:  
NYS Office of Indigent Legal Services, A.E. Smith Building, 11th Floor, 80 South Swan Street Albany, NY 12210

Term: (Start/end date or duration) 1/1/23 to 12/31/26  
Amount/Raise Schedule/Fee: \$786,729.00

### BUDGET INFORMATION:

Is there a Fiscal Impact: Yes  No   
Anticipated in Budget: Yes  No   
Spreadsheet attached: Yes  No

### Source of Funding - (Percentages)

Federal: Enter text. County: Enter text.  
State: 100% Local: Enter text.

### County Budget Accounts:

Revenue Account and Line: A.1170.0.3025, A.1171.0.3025  
Revenue Amount: \$786,729.00  
Appropriation Account and Line: Various in A.1170 and A.1171  
Appropriation Amount: \$786,729.00

### ADDITIONAL INFORMATION:

Mandated Program/Service: Yes  No   
If Mandated, Cite Authority: Enter text.  
Request for Bids / Proposals:  
    Competitive Bidding Exempt: Yes  No   
    # of Response(s): Enter text.  
    # of MWBE: Enter text.  
    # of Veteran Business: Enter text.  
Bond Resolution No.: Enter text.  
Apprenticeship Program Yes  No

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: 24-186 adopted 4/8/24

**DESCRIPTION OF REQUEST:** (state briefly why legislative action is requested)

The Public Defender's Office and Alternate Public Defender's Office request authorization for a one-year, no cost extension of the Distribution #13 grant with the NYS Office of Indigent Legal Services that currently ends on 12/31/25, as well as related 2025 budget amendments. Since there were periods of vacancies in the Assistant Public Defender position funded by the grant, the extension and budget modification are needed to fully utilize the funds provided by the grant.