



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

PAMELA O NEILL
PURCHASING AGENT

MEMORANDUM

TO: Colleen Breslin
Deputy Director

FROM: Pamela O Neill *Pamela*
Purchasing Agent

DATE: August 2, 2023

RE: RFP 2023-079 RTA/PINS Respite

I am in receipt of your recommendation to award the aforementioned to St Anne Institute in the amount of \$183,000.00.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award.