

NYS Division of Homeland Security and Emergency Services (DHSES)

DR-4567 Tropical Storm Isaias

Letter of Intent (LOI) for Planning Grants

You must use this LOI for all PLANNING GRANT requests to develop or update a multi-jurisdictional hazard mitigation plan (HMP), or for planning-related activities. Previous LOIs may not be considered.

Please review FEMA's *Local Mitigation Planning Handbook* and the *2017 NYS Hazard Mitigation Planning Standards and Guide* (www.dhSES.ny.gov/recovery/mitigation/planning.cfm) for requirements.

Lack of plan, or the expiration date of a current plan, will be a factor in ranking. DHSES encourages applicants to submit LOIs for the update of HMPs that will expire before December 2023. The state will not support funding for formal plans or planning updates that evaluate risk to a single community in a county, or to a County's assets without including those of all participating jurisdictions.

Email your completed LOI to HazardMitigation@dhSES.ny.gov by 5:00pm, June 11, 2021.

Call 518-292-2304 with questions.

Authorized Point of Contact:

Name: _____
Organization: _____
Address: _____

Phone & Fax: _____
Email: _____

Name of Current/Lapsed FEMA Approved All Hazards Mitigation Plan:

_____ Date of Approval: _____

Hazard Mitigation Plan Information:

Estimated Cost: _____ Estimated Timeline for Completion: _____

For *Hazard Mitigation Planning* and *Planning-Related Activities*, on a separate sheet of paper, please identify:

- a) Communities to be covered by the new/updated plan;
- b) Combined population of all communities to be covered by the plan;
- c) Any communities that will be new participants;
- d) Any communities that will not be participants, and why.

For *Planning-Related Activities only*, please also provide a detailed description of the proposed activity and the problem or risk to be addressed.

Certification

I certify that I am an applicant or an applicant's authorized point of contact, and that the information provided is accurate to the best of my knowledge. I understand that during the application development phase I will have to certify that the non-Federal funding share (at least 25% of final project cost) will be available if an award is received. I have reviewed the program announcement and understand that I will have to follow FEMA and DHSES hazard mitigation planning standards and established funding caps.

Signed: _____ Date: _____

Name (print): _____ Title: _____