

COUNTY OF ALBANY
RECOVERY SUPPORT APP
2025-085
ADDENDUM # 2

June 25, 2025

The following Addendum No. 2 consisting of two (2) pages (including this cover page) is hereby issued on the 25th day of June 2025, in connection with the Request for Proposal number 2025-085 as requested by the Albany County Department of Mental Health.

COUNTY OF ALBANY
RECOVERY SUPPORT APP

2025-085

ADDENDUM # 21

The following information is provided as a result of a question(s) posed by vendor(s):

ITEM #1: Section 2.1 says the RFP should not exceed 7 pages, double-spaced. Does that include the cover page and the table of contents? We assume not, but want to confirm.

RESPONSE # 1: The cover page and TOC are excluded from the page count. The seven-page limit is only for the narrative.

ITEM #2: Does the seven-page limit include the materials you requested to be in Section IV, the Mandatory Disclosures? We assume not, but want to confirm.

RESPONSE #2: No, the Mandatory Disclosures are excluded from the page count.

ITEM #3: The RFP says the Budget Form is excluded from the 7-page limit. Is the Budget Form and the Cost Proposal the same thing?

RESPONSE #3: Yes, the Budget Form and Cost Proposal refer to the same thing.

ITEM #4: We understand that 40% of the evaluation is based on features. We feel the seven-page limit does not provide a lot of space to detail the many features of our solution (and the moderation of the peer support communities) given that we also need to provide details on qualifications/experience, resumes of project team members, references, cost proposal, and implementation plan. Is there any flexibility with the seven pages? Could the resumes be excluded from the seven-page limit?

RESPONSE #4: Yes, resumes are excluded from the seven-page limit. Positions can be described briefly in the narrative, but the resumes will be supporting documents.

ITEM #5: Section 2.1 references letters of support. Later, in Section 7, the Proposal Submission, there is no reference to Letters of Support. Are they required?

RESPONSE #5: Yes, please include letters of support from two government clients of the app. They can be from a city, county, or state, but they should have some experience with the app and the technical assistance the proposer provides.

ITEM # 6: Section 3.2 asks for the names and locations of our professional staff members involved in the project (for whom we will provide resumes). Should

this just be the implementation team or should we list all the peer recovery support specialists that will moderate the discussion forums in the app as well as the technical support team (total ~20 individuals)?

RESPONSE #6: The positions listed should include the implementation team, but does not need to include the moderators or technicians.

ITEM # 7: Should the app be available in Spanish, with bilingual peers?

RESPONSE # 7: Having the app available in Spanish is not a requirement, but would be accepted if available.

End of Addendum #1