

COMMUNICATIONS AND CONSTITUENT SERVICES EXPERIENCE

- **New York State Senate**, Senate Services Office

Director, February 2021 – Present (Albany, NY)

Managing the Senate Services Office and staff. Overseeing operations to provide services, support, and materials to all members of the New York State Senate. Additionally, managing the Senate Events staff responsible for organizing all Senate-wide events and providing support to individual Senator's events. Serving as a senior member of the Senate Secretary's staff and providing support for Senate-wide issues.

- **New York State Senate**, Democratic Conference Communications Office

Deputy Communications Director, May 2016 – Present (Albany, NY)

Coordinating with the Communications Director and Conference leadership to generate messaging for the Democratic Conference and individual Senators.

Press Secretary, May 2013 – May 2016 (Albany, NY)

Served as spokesperson for the Conference and leadership. Oversaw Communications Office staff and edited press releases, statements and communications-related materials.

Deputy Press Secretary, March 2012 – May 2013 (Albany, NY)

Generated press releases, statements and communications-related materials for the Conference leader and Senators. Maintained disciplined messaging amongst Senators and staffers to further the goals of the conference. Represented the conference to the Capitol press corps as well as media outlets throughout the state.

- **New York State Executive Chamber**, Communications Office

Press Officer, December 2009 – March 2012 (Albany, NY)

Drafted and prepared press releases for distribution; collaborated with senior staff and relevant agency personnel regarding releases; coordinated "NYS Connects" statewide e-mail distribution program, including drafting and sending targeted e-mails. Monitored all aspects of the legislative calendar in both the Assembly and Senate in order to keep the Executive Office apprised of all significant legislative matters.

- **New York State Assembly**, Speaker's Correspondence Office

Legislative Research Assistant, June 2006 – December 2009 (Albany, NY)

Researched substantive impact and status of Assembly members' legislation; responded to concerns regarding the legislation raised by the Speaker's constituents and other New York State residents; drafted the Assembly's monthly statewide publication "Grant Action News" for distribution; developed and implemented an office policy providing for a more efficient method to respond to electronic correspondence.

CAMPAIGN EXPERIENCE

- **Senate Democratic Campaign Committee**

Multi-Campaign Communications Official, 2014, 2016, 2018, and 2020 Campaign Cycles (Albany, NY)

Coordinated campaign strategy and messaging for multiple candidates. Served as main drafter of press releases, statements and comments for candidates on issues of statewide and local importance. Prepared

candidates for debates, interviews, and public speaking events. Acted as spokesperson to statewide and regional press.

- **Cecilia Tkaczyk for Senate**

- Communications Director, 2012 New York State Senate Campaign (Guilderland, NY)

- Drafted and implemented communications strategy. Prepared the candidate for press outreach and public speaking events; served as spokesperson to statewide and regional press. Oversaw messaging implementation with campaign staffers and volunteers.

- **Friends of Joe Lieberman**

- Outreach Coordinator, 2006 Senate Primary Campaign (Stamford, CT)

- Mobilized voters in targeted demographics to volunteer and participate in the Statewide campaign; assisted with organizing campaign volunteers and delegating volunteers' duties.

VOLUNTEER AND COMMUNITY SERVICE

- **President of the Board of Trustees for Temple Israel of Albany;** 2019 – Present

- **Chair of NextDor, Young Adult Division for the Jewish Federation of Northeastern New York;** 2016-2018

- **Vice President of the Board of Trustees for Temple Israel of Albany;** 2016 – 2019

- **Member of the Board of Directors for the Jewish Federation of Northeastern New York;** 2015-2020

- **Member of the Board of Trustees for Temple Israel of Albany;** 2010 – 2016

- **Commission Chair of Camp Givah;** 2008 – 2011

- Served as overall manager of this co-ed Jewish day camp operated by Temple Israel of Albany; developed and oversaw the execution of the camp's operating and capital budget; drafted marketing and advertising materials to facilitate increased camp enrollment.

- **Co-Founder of Norwich DREAM Mentoring;** 2003-2006

- Conducted academic and social development activities for financially disadvantaged children from local low income housing units in Vermont, as part of a weekly after school series.

- **Norwich Corps of Cadets;** 2002-2006

- *Staff Sergeant Cadre* (2004-2005)

- *Captain* (2005-2006)

EDUCATION

- **Norwich University Military College of Vermont**

- Masters of Public Administration, August 2008

- *Cum laude*

- B.A., Political Science, May 2006

- *Summa Cum laude; Corps of Cadets*

- William D. Hassett Prize in Political Science -- Highest distinction in Political Science

- **Istituto Italiano, Rome, Italy**

- Lexia International Study Abroad; Fall 2005

AWARDS & ACKNOWLEDGEMENTS

- Samuel E. Aronowitz Young Leadership Award, Jewish Federation of NENY, 2016

- City&State New York 40-Under-40 Rising Star, 2012

- Young Leadership Award, Temple Israel Men's Club, 2010

- New York State Masonic Scholarship, 2003, 2004, 2005

- U.S. Naval ROTC Scholarship